

The Mayor and Council of Salisbury met in special session at the City Hall, Friday, October 3, 1941, at 7:30 P. M. with the following present: Mayor I. Virgil Hitchens, President of Council, John E. Morris, Councilmen, John G. Howie, Werner T. Gardner, Claude Russell, Albin A. Hayman.

1. Mayor I. Virgil Hitchens called this meeting for the purpose of thoroughly analyzing the 1941-'42 budget and reducing it at least ten thousand dollars (\$10,000.00) to fit their anticipated income.
2. The Mayor informed the Council that people were telling him that the City was carrying employees on it's rolls who were not even working for the City, and he said if such were true, it should be immediately stopped. The Mayor also mentioned that he was hearing that individuals were cashing their personal checks in the cash drawer, and that if this were true, it should be stopped.
3. The Mayor discussed at length loans made from and between the various City accounts. He informed the Council that he was calling for immediate action in balancing and paying off these loans as fully as money were available.
4. The Treasurer presented the Mayor and Council with the City's ledger, showing some of the transactions in reference to loans as they appeared on the book.
5. The City Solicitor at this point informed the Mayor and Council that he had never approved any of these transactions or loans from one account to another, and that it was his very definite advise that they be remedied, corrected and paid off at once.

Further in this connection, he presented an opinion^{on} the use of funds received from the sale of the Sanitary Sewer Bonds of 1940 which opinion is attached and is a part of these Minutes on the succeeding pages.

6. The Mayor at this point informed the Council he had instructed the firm of F. W. Lafrentz & Co. to examine the City's accounts, and give the City a statement in detail of the various transactions which the City Treasurer, Mr. Insley, had earlier called to their attention. Their report was to include, with their statement of money transferred, recommendations on the re-payment of these accounts. The Council concurred in the matter.
7. The City Clerk was authorized to notify the Dog Catcher to present the Council with his weekly detailed report of his activities.
8. The City Clerk was authorized to instruct the Policy Department to turn over all funds derived from collections to the Treasurer's office for re-distribution back to the Department.
9. Upon a motion made by Councilman Hayman, seconded by Councilman Russell and duly passed, the Treasurer was authorized to draw a voucher to the order of Oakley Valliant for one-weeks pay to cover the period of induction into the Army.
10. A motion was offered, seconded and duly passed authorizing and instructing the Clerk to the Building Inspector to sign all purchase orders and inventory forms to the City Yard. Such

purchase orders, however, are to be limited to the amount of ten dollars (\$10.00).

11. Another motion was offered by Councilman Hayman, seconded by Councilman Russell and passed, instructing the City Engineer to set up a purchase order system.
12. A further motion was offered by Councilman Hayman and seconded by Councilman Howie and passed, authorizing all department heads to purchase urgent requirements over ten dollars (\$10.00) by letter; one copy to the purchaser, another to the Treasurer, and a third to the Council.
13. A motion was duly offered and passed authorizing the City Engineer to do curb and gutter work approved in the new budget if and when 75% of the total frontage was collected for in advance.
14. Upon a motion introduced by Councilman Howie, seconded by Councilman Gardner and duly passed, all City Employees were to be granted fifteen (15) days sick leave with pay.
15. Upon a motion duly made and passed some increases were authorized in the Parking Meter Account, Street Department, and Water Department. These are shown on a list which becomes a part of these Minutes.
16. Upon a motion duly offered, seconded and passed, the following people were granted one-weeks pay in lieu of notice for the termination of their services.

Thomas Parker
Stephen Carter
Francis Hillman
Sylvester Majors
Amy Jester

John Bergman



17. The City Engineer was authorized, upon a motion offered by Councilman Howie, seconded by Councilman Hayman and duly passed to begin construction of a sanitary sewer from Lemon Street to Mill Street. Such construction to be from the 1940 Sanitary Sewer Fund.
18. A motion was duly offered and passed to provide for the construction of curb and gutter and catch basins about the Pepsi-Cola property, if and when funds were available.
19. Upon a motion duly offered, and passed City Employees were authorized to do defense aircraft observation work if called on during the regular hours, for which no deduction in pay would be made.
20. A motion was duly offered and passed that no salary increases would be granted other than those already agreed on and passed.
21. At this point, a motion was offered and unanimously passed to supersede the budget previously approved on September 26th,

by this new budget approved and passed tonight October 3rd which budget is attached to the Minutes and is the last and final budget to date approved. With this budget, there also appears the approved salary list.

The meeting adjourned at 2:30 A. M.

APPROVED:

Date

Oct 6, 1941

President of Council

John E. Morris

Clerk of Court

W. H. Lindsey



MARYLAND

October 3, 1941.

The Mayor and Council of Salisbury,
Salisbury,
Maryland.

Gentlemen:

At your regular meeting on Monday night, September 22nd, 1941, you requested my opinion in regard to the use of part of the funds received from the sale of thirty-five (35) Salisbury, Maryland, Sanitary Sewer Bonds of 1940, aggregating Thirty-five Thousand Dollars (\$35,000.00), in replacing street surfaces.

These bonds were issued upon order of the Department of Health of the State of Maryland, dated July 25th, 1940, under authorization of Section 380 of Article 43 of The Annotated Code of Public General Laws of Maryland, Edition of 1939, which reads as follows:

JEM

"The State, or any County, legally constituted public water, sewerage or sanitary district, or any municipality, upon which an order of the State Board of Health is served, shall through its proper official or department, proceed to raise such funds

as may be necessary to comply with such order within the time specified. When approved by the Governor and Attorney-General, any County, legally constituted public water, sewerage or sanitary district, or municipality may raise such funds, or any part of them, by issuing bonds, stocks or notes without prior legislative enactment; and the question of issuance of such bonds, stocks or notes shall not be required to be submitted to a vote of the people. The money made available by bonds, stocks or notes so issued shall constitute a sanitary fund, and shall be used for no other purpose than for carrying out the order or orders of the State Board of Health. At no time shall the total outstanding issue of such bonds, stocks or notes exceed two per cent of the total value of all property within the limits of such County, district or municipality, as listed and assessed for taxation. The amount of bond, stock or note issue as allowed by this Section may be in addition to the total indebtedness otherwise permitted by law. No public moneys shall be expended by the State, any County, legally constituted public water, sewerage or sanitary district for any of the purposes enumerated within this sub-title, unless such expenditure and the amount thereof has been approved by the State Board of Health. Said bonds, stocks or notes shall be forever exempt from State, County or municipal taxation. They shall be a lien upon all property within the jurisdiction issuing them. Bonds, stocks or notes issued pursuant to authority of this section shall be payable in the same manner as bonds issued pursuant to the provisions of Section 393 to 410, inclusive."

JMM,

The Mayor and Council of Salisbury

10/3/41

- 3 -

As a necessary and important item in the proceedings for this bond issue, a list of the streets and avenues under which sanitary sewer facilities were to be laid, the distance in feet, and the cost involved in the work upon each street was submitted not only to you but to the Health Department and purchaser of the bonds, under oath of the President of the Council at that time. All of this was necessary to their issuance.

In the installation of these various sewers, it is of course necessary to break the surface of the street or avenue in order to lay the sewer at the proper level. The replacement of the existing surface on these streets and avenues is a direct expense attributable to the installation of the sewer. This incidental expense of replacing the said surface may be charged against the bond issue proceeds.

 I suggest that such charges should be made in terms of so many square yards at the then present cost per square yard for restoring the surface and charged against the proceeds of the bond issue.

Respectfully Submitted,


City Solicitor

THE MAYOR AND COUNCIL OF SALISBURY
SALISBURY, MARYLAND

BUDGET FOR FISCAL YEAR
BEGINNING 10-1-41 - ENDING 9-30-42

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October 3, 1941

SCHEDULE OF ANTICIPATED
R E V E N U E
Oct. 1, 1941 - Sept. 30, 1942

GENERAL FUND

ASSESSABLE BASIS

Real Property	\$13,813,446.25
Personal Property	1,102,411.00
S. T. C. " (Est.)	4,242,476.00
Total	<u>\$19,158,333.25</u>

INCOME FOR GENERAL PURPOSES:

1941 Taxes on Real & Personal Property:	
\$19,158,333.25 @ 65¢ per C	\$124,252.91
Less 10% Reserve for loss	<u>12,425.29</u>
	\$ 111,827.62

Other Sources:

Bank Stock	\$ 2,500.00
State of Maryland (Income Tax)	3,000.00
Board of Education (Policing)	500.00
Licenses	1,200.00
Building Permits	2,000.00
Franchise Tax	1,300.00
Interest on Delinquent Taxes	4,500.00
Street Repairs and Assessments	250.00
Filing Fees & Elections	150.00
Water Department Office Rent	1,200.00
Miscellaneous Income	<u>5,400.00</u>
	\$ 22,000.00

Total Income for General Purposes	\$ 133,827.62
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INCOME FOR SINKING FUND

1941 Taxes on Real & Personal Property:	
\$19,158,333.25 @ 35¢ per C.	\$ 67,054.17
Less 10% Reserve for loss	<u>6,705.41</u>
Total Income for Sinking Fund Purposes	\$ 60,348.76

MUNICIPAL BUDGET FOR THE FISCAL YEAR ENDING 9-30-42
(Allocation for General Expenses)

ACCT. NO. 1 - GENERAL GOVERNMENT:

Acct. No. 10 - Legislative Branch:

110.1	Salaries - Mayor and Council	\$	2,100.00	
110.2	Expenses - Mayor and Council		300.00	
110.3	Elections & Registrations		800.00	\$ 3,200.00

Acct. No. 11 - Department of Finance:

111.1	Salary - Clerk-Treasurer	\$	2,400.00	
111.2	Salaries - Clerks		2,300.00	
111.3	Stationery & Printing		600.00	
111.4	Advertising & Printing		500.00	
111.5	Bond-City Treas. Office		812.50	
111.6	Telephone Clerk's Office		75.00	
111.7	Auditing		1,500.00	
111.8	Assessments		200.00	
111.9	Compensation Insurance		100.00	\$ 8,487.50

Acct. No. 12 - Legal Department:

112.1	Salary - City Solicitor	\$	400.00	
112.2	Legal Expenses		1,000.00	\$ 1,400.00

Acct. No. 13 - Miscellaneous Expenses

113.1	Interest on Temporary Loans	\$	1,000.00	
113.2	Membership - Chamber of Commerce		25.00	
113.3	Donation - Public Library		160.00	
113.4	Donation - Salvation Army		150.00	
113.5	Donation - Boy's Band		200.00	
113.6	Civil Service Commission		300.00	\$ 1,835.00

ACCT. NO. 2 DEPARTMENT OF PUBLIC SAFETY

Acct. No. 14 - Fire Department:

214.1	Custodians	\$	6,370.00	
214.2	Convention Fund		3,000.00	
214.3	Accident Insurance		685.00	38
214.4	Fire Insurance on Bldg.		51.25	
214.5	Fuel & Coal		700.00	
214.6	Cleaning Bedrooms		100.00	
214.8	Laundry		250.00	
214.9	Gas-Hot Water Heater		75.00	
214.10	Oil & Gasoline Fire Trucks		500.00	
214.11	Repairs to Building		200.00	
214.12	Repairs to Equipment		746.00	
214.13	Supplies		400.00	
214.14	Telephone		175.00	
214.15	Fire Prevention & School		125.00	
214.16	Salary - Chief		200.00	
				\$13,577.63

Carried Forward

\$28,500.13

Brought Forward

\$ 28,500.13

Acct. No. 15 - Police Department:

215.1	Salary - Chief of Police	\$ 2,080.00	
215.2	Salaries - Regular Police	8,970.00	
215.3	Salaries - Extra Police	6,838.00	
215.4	Uniforms & Equipment	730.00	
215.5	Auto. & Motorcycle Exp.	1,181.00	
215.6	PD & PL Ins. on Police Cars	105.50	
215.7	Telephone & Telegraph Exp.	75.00	
215.8	Stationery & Printing Etc.	350.00	20,329.50

Acct. No. 16 - Street Lighting:

216.1	Street Lighting	\$ 15,000.00	15,000.00
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Acct. No. 17 - Dept. of Bldg. Insp.

217.1	Salary - Building Inspector	\$ 2,080.00	
217.2	Office Expense	75.00	
217.3	Automobile Expenses	90.00	
217.4	Clerical Help	429.00	2,674.00

ACCT. NO. 3 - DEPARTMENT OF HEALTH

Acct. No. 18 - Health Department:

318.1	Salary - Health Officer	\$ 300.00	
318.2	Removal of Weeds	200.00	
318.3	Cilling Lakes & Ponds	100.00	600.00

ACCT. NO. 4 - DEPARTMENT OF PUBLIC WORKS

Acct. No. 19 - Engineering Department:

419.1	Salary - City Engineer	\$ 2,100.00	
419.2	Salaries - Engineering Pers.	3,045.16	
419.3	Salary - Stenographer	650.00	
419.4	Office Expenses	325.00	
419.5	Automobile Expenses	225.00	
419.6	Telephone & Telegraph Exp.	125.00	
419.7	Compensation Insurance	75.00	6,845.16

Acct. No. 21 - Rivers & Harbors:

421.1	Salary - Harbor Master	\$ 300.00	
421.2	Miscellaneous Expenses	75.00	375.00

Carried Forward.....\$ 74,323.79

Carried Forward \$ 74,323.79

Acct. No. 22-Street Cleaning & Catch Basin Maintenance:

422.1	Labor - Street Cleaning	\$ 2,496.00	
422.2	Labor - Catch Basin Maint.	3,198.00	
422.3	Small Tools & Supplies	150.00	
422.4	Repairs to St. Clean. Equip.	675.00	
422.5	Gasoline & Oil	275.00	
422.6	Liability Insurance	112.85	
422.7	Compensation Insurance	160.00	7,066.85

Acct. No. 23 - Street Maintenance:

423.1	Labor	\$12,194.00	
423.2	Asphalt for Maintenance	3,000.00	
423.3	Stone for Maintenance	3,000.00	
423.4	Gasoline, Oil & Kerosene	1,800.00	
423.5	Repairs to Trucks	1,000.00	
423.6	Repairs to Other Equip.	1,500.00	
423.8	Small Tools & Supplies	250.00	
423.7	Brick & Conc. St. Repairs	200.00	
423.9	Compensation Insurance	275.00	
423.10	Liability Insurance	130.40	23,349.40

Acct. No. 24 - Garbage Department:

424.1	Labor	6,976.00	
424.2	Gasoline, Oil & Grease	600.00	
424.3	Repairs to Trucks	750.00	
424.4	Liability Insurance	118.50	
424.5	Compensation Insurance	377.10	
424.6	Telephone	45.00	8,866.60

Acct. No. 25 - Municipal Park:

425.1	Maintenance of Grounds	\$ 2,400.00	
425.2	Rental of Trucks	320.00	
425.3	Small Tools & Supplies	350.00	
425.4	Compensation Insurance	80.00	
425.5	Salary - Park Police	500.00	3,650.00

Acct. No. 26 - Emergency Flood & Storm Anticipation:

426.1	Labor & Materials	\$ 1,000.00	
426.2	Compensation Insurance	20.00	1,020.00

ACCT. NO. 5 - PUBLIC PROPERTIES

Acct. No. 27-City Hall Building:

527.1	Salary Custodians	\$ 468.00	
527.2	Fuel	300.00	
527.3	Supplies	200.00	
527.4	Repairs to Building	350.00	
527.5	Fire Insurance	18.13	
527.6	Compensation Insurance	10.00	1,346.13

Brought Forward

\$119,622.77

Carried Forward \$119,622.77

Acct. No. 28-City Yards - Mill & Willow Sts.

528.1	Salaries - Custodians	\$ 1,872.00	
528.2	Repairs to Building	500.00	
528.3	Printing Inventory Forms	25.00	
528.5	Compensation Insurance	<u>73.00</u>	2,470.00

ACCT. NO. 6 - PUBLIC IMPROVEMENTS:

Acct. No. 30 - General Public Improvement

630.1	Land for Colored Playground	1,430.00	
630.2	Curb & Gutter Construction	4,376.00	
630.3	City-County Airport	2,500.00	
630.4	Opening & Widening Streets	<u>700.00</u>	9,006.00

ACCT. NO. 31 - Participation in WPA sewing Project:

631.1	Rental of Building	<u>330.00</u>	330.00
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ACCT. NO. 7 CAPITAL EQUIPMENT:

Acct. No. 34 Purchase of Equipment:

734.1	Police Car	<u>600.00</u>	600.00
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ACCT. NO. 8 - MISCELLANEOUS

Acct. No. 35 Miscellaneous

835.1	Salary - Dog Catcher	<u>780.00</u>	<u>780.00</u>
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\$132,808.77

APPROVED:

MAYOR AND COUNCIL

October 3, 1941

PARKING METER AND TRAFFIC FUND
Budget for Fiscal Year 9-30-42

RECEIPTS

Parking Meter Collections	\$ 12,500.00
Parking Fines	2,700.00
Misc. Income	<u>10.00</u>

Total Receipts\$ 15,210.00

DISBURSEMENTS

Salaries	\$ 9,204.00
Meters - Repairs & Parts	203.00
Street Signs	610.00
Electric Traffic Lights & Current	1,575.00
Street Marking & Supplies	250.00
Truck Expense	225.00
Stationery & Printing, etc.	75.00
Refund on Fines	10.00
Dual Parking Meter Co.	400.00
Repay loan to General	1,500.00
Insurance - Trucks & Equip.	60.00
Compensation Insurance	270.00
Police Radio	750.00
Miscellaneous	<u>78.00</u>

Total Disbursements\$ 15,210.00

**SCHEDULE OF SINKING FUND REQUIREMENTS FROM TAX LEVY
FOR YEAR ENDING 9/30/42**

Oct. 1, 41	Interest	\$1125.00	Street Improvement	Issue 4/1/37
Oct. 1, 41	Interest	371.25	Salisbury By-Pass Road of '37	Issue 10/1/37
Oct. 1, 41	Redemption	1000.00	Salisbury By-Pass Road of '37	Issue 10/1/37
Oct. 1, 41	Interest	393.75	Salisbury Sanitary Sewer of '40	Issue 10/1/40
Oct. 1, 41	Redemption	<u>1000.00</u>		
		\$3890.00		
Nov. 1, 41	Interest	\$ 316.25	Salisbury Street and Drain	Issue 11/1/37
Nov. 1, 41	Redemption	1000.00	of 1938	Issue 11/1/37
Nov. 1, 41	Interest	481.25	By-Pass Highway Utility Bond	Issue 5/1/41
		<u>\$1797.50</u>	of 1941	
Dec. 1, 41	Interest	\$ 270.00	Fire Dept. Bldg. & Equip.	Issue 6/1/27
Dec. 1, 41	Interest	646.25	Salisbury Sewer & Drain of '37	Issue 12/1/37
Dec. 1, 41	Redemption	<u>1000.00</u>		
		\$1916.25		
Jan. 1, 42	Interest	\$ 877.50	Water and Sewer	Issue 1/1/27
Jan. 1, 42	Redemption	<u>20000.00</u>		
		\$20877.50		
Feb. 1, 42	Interest	\$ 480.00	Camden Sewer Acquisition	Issue 8/1/37
Feb. 1, 42	Redemption	1000.00	" " "	Issue 3/1/37
Feb. 1, 42	Interest	750.00	Water Supply Imp.	Issue 2/1/37
Feb. 1, 42	Redemption	1000.00	Sewer and Drain of 1926	Issue 2/1/37
Feb. 1, 42	Interest	550.00	By-Pass Road & Public Utilities	2/1/41
Feb. 1, 42	Redemption	<u>1000.00</u>	of 1941	
Feb. 1, 42	Interest	\$ 4780.00	Street Improvement	Issue 4/1/37
Feb. 1, 42	Interest		Salisbury By-Pass Road of '37	Issue 10/1/37
Mar. 1, 42	Interest	\$ 6750.00	Water and Sewer Road of '37	Issue 10/1/37
Mar. 1, 42	Interest	<u>\$ 6750.00</u>	Salisbury Sanitary Sewer of '40	Issue 10/1/40
Apr. 1, 42	Interest	\$ 1125.00	Street Improvement	Issue 4/1/37
Apr. 1, 42	Redemption	4000.00	" " "	Issue 4/1/37
Apr. 1, 42	Interest	357.50	Salisbury By-Pass Road of '37	Issue 10/1/37
Apr. 1, 42	Interest	382.50	Salisbury Sanitary Sewer of '40	Issue 10/1/40
Apr. 1, 42	Redemption	<u>\$ 5865.00</u>		
May 1, 42	Interest		By-Pass Highway Utility Bond	Issue 5/1/41
May 1, 42	Interest	\$ 302.50	Salisbury Street and Drain	Issue 11/1/37
May 1, 42	Interest		Bonds Series of 1938	
May 1, 42	Interest	481.25	By-Pass Highway Utilities	Issue 5/1/41
May 1, 42	Interest	<u>\$ 783.75</u>	Bonds of 1941	Issue 12/1/37
June 1, 42	Interest	\$ 270.00	Fire Department Building	Issue 6/1/27
June 1, 42	Interest	5000.00	and Equipment	
June 1, 42	Interest	632.50	Salisbury Sewer and Drain	Issue 12/1/37
June 1, 42	Interest	<u>\$ 5902.50</u>	of '37	
July 1, 42	Interest	\$ 427.50	Water and Sewer	Issue 1/1/27
July 1, 42	Interest	<u>\$ 427.50</u>		

SCHEDULE OF SINKING FUND REQUIREMENTS CONTINUED

Aug. 1,42	Interest	\$ 460.00	Camden Sewer Acquisition	Issue	8/1/35
Aug. 1,42	Interest	735.00	Water Supply Imp. S.&D. '36	Issue	8/1/35
Aug. 1,42	Interest	540.00	By-Pass Road and Public		
			Utilities Bond of '41	Issue	2/1/41
		\$ 1735.00			
Sept. 1,42		\$ 6750.00	Water and Sewer	Issue	3/1/26

SCHEDULE OF SINKING FUND REQUIREMENTS FROM
WATER DEPARTMENT ACCOUNT FOR YEAR ENDING 9/30/42

Nov.	1,41	Interest	\$ 1125.00	Water & Sewer	Issue	5/1/25
Nov.	1,41	Interest	1642.50	Water & Sewer	Issue	5/1/31
Nov.	1,41	Interest	660.00	Water & Sewer	Issue	11/1/38
Nov.	1,41	Redemption	1000.00	Water & Sewer	Issue	11/1/38
			<u>\$ 4427.50</u>			

Dec.	1,41	Interest	\$ 157.50	Water & Sewer	Issue	6/1/30
			<u>\$ 157.50</u>			

Jan.	1,42	Interest	\$ 562.50	Water & Sewer	Issue	1/1/29
Jan.	1,42	Interest	756.25	Water & Sewer	Issue	1/1/37
Jan.	1,42	Redemption	1000.00	Water & Sewer	Issue	1/1/37
Jan.	1,42	Interest	371.25	Water & Sewer	Issue	7/1/39
			<u>\$ 2690.00</u>			

Feb.	1,42	Interest	\$ 1597.50	Water & Sewer	Issue	8/1/27
Feb.	1,42	Interest	940.00	Water & Sewer	Issue	2/1/34
Feb.	1,42	Redemption	1000.00	Water & Sewer	Issue	2/1/34
			<u>\$ 3537.50</u>			

May	1,42	Interest	\$ 1125.00	Water & Sewer	Issue	5/1/28
May	1,42	Interest	1642.50	Water & Sewer	Issue	5/1/31
May	1,42	Redemption	2000.00	Water & Sewer	Issue	5/1/31
May	1,42	Interest	646.25	Water & Sewer	Issue	11/1/38
			<u>\$ 5413.75</u>			

June	1,42	Interest	\$ 157.50	Water & Sewer	Issue	6/1/30
June	1,42	Redemption	3000.00	Water & Sewer	Issue	6/1/30
			<u>\$ 3157.50</u>			

July	1,42	Interest	\$ 562.50	Water & Sewer	Issue	1/1/29
July	1,42	Interest	728.75	Water & Sewer	Issue	1/1/37
July	1,42	Interest	371.25	Water & Sewer	Issue	7/1/39
July	1,42	Redemption	1000.00	Water & Sewer	Issue	7/1/39
			<u>\$ 2662.50</u>			

Aug.	1,42	Interest	\$ 1597.50	Water & Sewer	Issue	8/1/27
Aug.	1,42	Redemption	3000.00	Water & Sewer	Issue	3/1/27
Aug.	1,42	Interest	920.00	Water & Sewer	Issue	2/1/34
			<u>\$ 5517.50</u>			

Total \$27,563.75

Interest	\$15,563.75	Water & Sewer
Redemption	<u>12,000.00</u>	" "

\$27,563.75

RECAPITULATION

Street Improvement	Interest	\$ 2250.00	
	Redemption	<u>4000.00</u>	\$ 6,250.00
Salisbury By-Pass of '37	Interest	\$ 728.75	
	Redemption	<u>1000.00</u>	1,728.75
Salisbury Sanitary Sewer of '40	Interest	\$ 776.25	
	Redemption	<u>1000.00</u>	1,776.25
Salisbury Street & Drain of '38	Interest	\$ 618.74	
	Redemption	<u>1000.00</u>	1,618.75
Fire Department Bldg. & Equip.	Interest	\$ 540.00	
	Redemption	<u>5000.00</u>	5,540.00
Salisbury Sewer & Drain of '37	Interest	\$ 1278.75	
	Redemption	<u>1000.00</u>	2,278.75
Water and Sewer	Interest	\$14805.00	
	Redemption	<u>20000.00</u>	34,805.00
Camden Sewer Acquisition	Interest	\$ 940.00	
	Redemption	<u>1000.00</u>	1,940.00
Water Supply Improvement Sewer and Drain of '36	Interest	\$ 1485.00	
	Redemption	<u>1000.00</u>	2,485.00
By-Pass Road and Public Utility of '41	Interest	\$ 1090.00	
	Redemption	<u>1000.00</u>	2,090.00
By-Pass Highway Utility Bonds of '41	Interest	\$ 962.50	
			<u>962.50</u>
			\$31,475.00

SALARIES FOR OCTOBER 1, 1941 - SEPTEMBER 30, 1942

<u>NAME</u>	<u>SALARIES</u>	<u>WATER DEPARTMENT</u>	<u>GENERAL</u>	<u>total GENERAL FUND</u>
Acct. No. 10 - Department of Finance:				
2 Salaries - Clerks:				
Dana P. Payne	\$ 22.00		\$ 22.00	\$1144.00
Harriet Stewart	18.00		18.00	936.00
				<u>\$2080.00</u>
Acct. No. 14 - Fire Department:				
214.1 Custodians:				
Sherman Waller	\$ 27.50		\$ 27.50	\$1430.00
Charles Livingston	27.50		27.50	1430.00
Benjamin Mitchell	20.00		20.00	1040.00
Edgar Mitchell	20.00		20.00	1040.00
Norman Perdue	27.50		27.50	1430.00
				<u>\$6370.00</u>
Acct. No. 15 - Police Dept:				
215.1 Salary - Chief of Police:				
William Chatham	\$ 40.00		\$ 40.00	\$2080.00
Acct. No. 15 - Police Dept.				
215.2 Salaries - Regular Police				
Morris Brewington	\$ 30.00		\$ 30.00	\$1560.00
Talbot Larmore	30.00		30.00	1560.00
Carl Wilson	30.00		30.00	1560.00
F. C. Rau	27.50		27.50	1430.00
Raymond Shores	27.50		27.50	1430.00
A. C. Hubbert	27.50		27.50	1430.00
				<u>\$8970.00</u>
Acct. No. 15 - Police Dept.				
215.3 Salaries - Extra Police				
Wesley Nottingham	\$ 25.00		\$ 25.00	\$1300.00
James Benson	18.00		18.00	936.00
Landis Dennis	26.50		26.50	1378.00
Ernest Murray	26.50		26.50	1378.00
Paul Kelly	27.50		27.50	1430.00
S. O. Furniss	5.00		5.00	260.00
Elmer Lynch (Extra Police) 3.00(a day)	3.00		3.00	156.00
				<u>\$6838.00</u>
Acct. No. 17 - Dept. of Bldg. Insp.				
217.1 Salary - Building Insp.				
Harry Hastings	\$ 40.00		\$ 40.00	\$2080.00
Acct. No. 17 - Dept. of Bldg. Insp.				
217.4 Clerical Help				
Clerk	\$ 18.50	\$ 8.25	\$ 8.25	\$ 429.00
Acct. No. 18 - Health Dept.				
318.4 Salary - Dog Catcher				
Jack Turner	\$ 15.00		\$ 15.00	\$ 780.00
Acct. No. 4 - Engineering Dept.				
1.1 Salary - City Engineer				
Clarke Gardner	\$416.66(per mo.)	\$241.66(per mo.)	175.00	\$2100.00

NAME	SALARIES	WATER DEPARTMENT	GENERAL	TOTAL GENERAL FUND
Acct. No. 19 - Eng. Dept.				
2 Salaries - Eng. Pers.				
George Purnell	\$ 50.00	\$ 25.00	\$ 25.00	\$1300.00
Percy Sterling		55.00		
Filbert Hitch	26.00	13.00	13.00	576.00
Richard Cooper	32.50	16.25	16.25	845.00
Oakley Valliant	20.15 wk.	10.07	10.08	524.16
				\$3345.16

Acct. No. 19 - Eng. Dept.				
419.3 Salary - Stenographer				
Vivian George	\$ 25.00	\$ 12.50	\$ 12.50	\$ 650.00

Acct. No. 22 - St. Cleaning & Catch Basin Maintenance				
422.1 Labor - Street Cleaning				
Isaac Messick	\$ 20.00		\$ 20.00	\$1040.00
Talbot Bounds	28.00		28.00	1456.00
				\$2496.00

Acct. No. 22 - St. Cleaning & Catch Basin Maintenance				
422.2 Labor - Catch Basin Maint.				
Robert Arvey	\$ 20.00		\$20.00	\$1040.00
Charles Davis	21.50		21.50	1118.00
Benjamin Hearn	20.00		20.00	1040.00
				\$3198.00

Acct. No. 23 - Street Maintenance				
1 Labor				
Lawrence Littleton	\$ 36.00		\$ 36.00	\$1872.00
Wilson Taylor	28.00		28.00	1468.00
Burton Gordy	27.00		27.00	1404.00
Edward Hearn	22.00		22.00	1144.00
Larry Niblett	24.00		24.00	1248.00
Edgar Broughton	19.00		19.00	988.00
Preston Wilkinson	19.00		19.00	988.00
Harold Littleton	21.00		21.00	1092.00
Edward Livingston	19.50		19.50	1014.00
David Lynch	19.00		19.00	988.00
				\$12,194.00

Acct. No. 24 - Garbage Dept.				
424.1 Labor				
John Davis	\$ 24.00		\$ 24.00	\$1248.00
Franklin Parsons	24.00		24.00	1248.00
Wilbur Payne	21.00		21.00	1092.00
Arthur Dykes	20.00		20.00	1040.00
Harry Disharoon	20.00		20.00	1040.00
Henry Davis	21.00		21.00	1092.00
Extra Help				216.00
				\$6976.00

Acct. No. 25 - Municipal Park				
1 Maintenance of Grounds				
Ernest Mitchell	\$ 15.00 (20 weeks)		\$ 15.00	\$ 300.00
Ira Elliott	15.00 (20 weeks)		15.00	300.00
Charles Kelly	15.00 (20 weeks)		15.00	300.00
E. W. Merrick	15.00 " "		15.00	300.00

<u>NAME</u>	<u>SALARIES</u>	<u>WATER DEPARTMENT</u>	<u>GENERAL</u>	<u>TOTAL GENERAL FUND</u>
John Coulter	\$ 15.00	(20 weeks)	15.00	\$ 300.00
saakson	35.00	" "	35.00	700.00
				<u>\$2200.00</u>

Acct. No. 27 - City Hall Building
527.1 Salary Custodians
Norman Lank

\$ 18.00	\$ 9.00	\$ 9.00	\$ 468.00
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Acct. No. 28 - City Yards -
Mill & Willow Sts.
528.1 Salaries - Custodians

Samuel Broughton	\$ 19.00	\$19.00	\$ 988.00
Wood Brittingham	17.00	17.00	884.00
			<u>\$1872.00</u>

JMM

WATER DEPARTMENT

Percy Sterling	\$ 55.00	per week
James A White	35.00	"
Gladys V. Wooten	28.00	"
William Savage	24.00	"
Carlton Wootten	34.50	"
Nelson Messick	26.00	"
Virgil Dale	24.50	"
Russell Townsend	22.00	"
James Chatham	30.00	"
I.J.Wootten	30.00	"
Mervin Ellis	39.00	"
George H. Williams	15.00	"
Roland Cahall	17.00	"

J.M.

The Mayor and Council of Salisbury met in regular session at the City Hall, Monday, October 6, 1941, at 7:30 P. M. with the following present: Mayor I. Virgil Hitchens, President of Council, John E. Morris, Councilmen John G. Howie, Werner T. Gardner, Claude Russell, Albin A. Hayman.

1. Mr. S. Franklin Woodcock came before the Mayor and Council to request a building permit for an English-type building, size approximately 30' x 10' to be placed on the east side of the By-Pass, between Vine and Division Sts.

The City Solicitor advised the Council that the present building line was 12' from the curb, and in order to grant this permit, a revision of the present code would be necessary. The Council advised him they would take the matter under advisement and gave no definite decision.

2. Police Chief Chatham presented his weekly report together with his gasoline consumption report, which were both accepted and ordered filed.

The Chief presented bids for new filing cabinets and recommended that the purchase be allowed for his Department. They were as follows:

White & Leonard - \$ 79.90

Willings - 100.00

Copies are attached to the minutes. Upon a motion offered and duly passed, award was authorized to the lowest bidder, providing sufficient funds were in the Police Department budget.

The Chief presented bids from Cavanaugh Motors and Wicomico Motors covering the purchase of a new car for his Department. At a later time in the evening, the Council reviewed the bids and recommended that they be returned to the Chief for some revision, and submission at a later date.

3. R. B. Sheridan came before the Mayor and Council requesting permission to erect a sign on the By-Pass, east side, between Vine and Pine Sts. Because the sign would have to be placed within the 12' present building line, this request was necessary. The Council agreed to take it under advisement, and inform him later of their decision.

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4. Mr. Ernest C. Clark, representing W. W. Gavin, came before the Council with a request that the City deed to Mr. Gavin any interest they may have in that part of the property along the River between the present sidewalk and the Gavin building. Mr. Clark stated he felt the City had no special interest in this parcel, but that Mr. Gavin wished to replace the wharf bulk-head to prevent the land from being washed further back on his property, and that he hesitated to incur any expense without knowing his Client had title to the property. He also stated that he was making the same request of the County Commissioners and the State Roads Commission.

The Council requested the City Solicitor to take the matter in hand for his investigation and advice.

5. A delegation composed of Mr. Elton Brown, Mr. Russell Wharton, Mr. Richard J. Calloway, and Mr. William Johnson, all of South Park Drive came before the Mayor and Council to request a change in the zoning of that district between Race Street, Snow Hill Road and the River. They desired the change from Commercial and Industrial to Residential. The Council later agreed to look over the proposed area before making any change in the present conditions.
6. Mr. Hillman appeared before the Mayor and Council to inform them of the effects of the termination of the employment of his group on the Dump. He also discussed the present activities of the Garbage Department, giving some information as to the hours he believed they worked and about the number of trips they made per day, and gave his opinion of the effects of removing the personnel from the dump.
7. Harbor Master Insley reported that the mud conditions on the Oyster grounds had improved, and that the Police Captain had found no more than an inch deposit of mud on any of his trips. He stated that the dredge operations would probably be concluded by the end of the month.
8. Mr. S. Norman Holland came before the Mayor and Council to recommend that the storm water pipe line in the rear of his Forest Lane property be covered with an early fill to protect it from the Sun and possibly water damage.

A motion was offered by Council Gardner, duly seconded, and passed to remove the excess dirt from the Oak Hill grading work to Forest Lane Drive to cover the above mentioned sewer line.
9. Mr. Theis came before the Mayor and Council to request information relative to moving a house, size 22' x 14', from Ashton Street. The Council explained the building code and advised him that it would be necessary for him to secure a permit as directed therein.
10. Mr. C. L. Dickinson, Chairman of the Traffic Commission, presented his Committee's recommendation on certain parking problems which were as follows:

October 6, 1941

JAM
The Mayor and Council,
Salisbury, Maryland.

Gentlemen:

The Traffic Commission recommends that no parking be permitted on the north side on East Church St., between the tracks of the Pennsylvania Railroad and the intersection of Anne St. with East Church St.

The Traffic congestion in this area has recently been aggravated by increased parking on both sides of the street, which limits the traffic to one lane.

We also recommend that the 10 minute limit

on parking, now in effect during the day on Court St. (the side entrance to the Post Office) be made effective during the night also, and that signs be erected reading, "PARKING LIMIT 10 MINUTES DAY OR NIGHT."

The Traffic Commission

Per: C. L. Dickinson

Upon a motion offered by Councilman Howie, seconded by Councilman Hayman and duly passed, the above recommendations were accepted and authorized. A similar motion was duly offered and passed instructing the City Engineer to place the proper signs in accordance with the recommendation.

11. Mr. Hastings, the Building Inspector, presented his monthly report showing \$57,438.00 worth of construction for the month of September and \$199.00 in collection fees, which report was ordered accepted and filed.

The Building Inspector informed the Council that Mr. Peter Linnett had requested a permit to erect an iron-clad or an asbestos covered building on Lake Street, in place of the two old buildings now there, which he proposes to remove. He asked for instructions.

The Council advised him that if the code requirements were met, a building permit should be issued.

Mr. Ed Vaughn requested a permit for a 7 x 10' building for use as a boot-black shop on East Lake Street on the Parks Young land. The Council advised that he should also be issued a permit in accordance with the existing code.

J.M. The Building Inspector informed the Council that Mr. King Truitt had advised him that he would grant the City frontage on his Baptist Street property at Broad and Church Streets for the purpose of widening of Baptist Street for the sum of one hundred twenty-five dollars (\$125.00) per front foot.

12. Ordinance #458 directing the Clerk of Salisbury to "issue a permit to the William H. Tilghman Company, etc. for the erection of a 12,000 gallon storage tank, etc., was read for the second and final reading, and since no people appeared in protest; a motion was offered, seconded and duly passed to provide for it's final approval and passage.
13. The Plumbing Inspector, Mr. White, presented his monthly report which shows among other things fifty dollars and fifty cents (\$50.50) in permit fees, which was ordered accepted and filed. Mr. White reported on the unsanitary conditions in and about the houses at the rear of the Texas Station operated by Mr. Collins on West Main Street.

The Council authorized the City Solicitor to inform the owner that the property must be connected with the sanitary sewer facilities and that the property must generally be cleaned out in the interest of the health of the community.

October 6, 1941

14. Mr. James White, representing the Fire Department, requested a payment of three hundred dollars (\$300.00) to the Fire Department in order that they could pay their current Blue Cross Hospitalization fees.

Upon a motion offered by Councilman Russell, seconded by Councilman Hayman, and duly passed, the Treasurer was authorized to draw a voucher in the amount of three hundred dollars (\$300.00) to the order of the Fire Department for the above mentioned purpose.

15. The Council President, Mr. Morris, reported on complaints relative to weeds on London Avenue and asked that the Building Inspector, Mr. Hastings, look into the matter.
16. Mr. Stephen Carter and Mr. John Bozman came before the Mayor and Council to protest their recent release from the City's payrolls.

The Council informed them that they regretted very much the necessity of such action, but found they were unable to do otherwise.

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17. The City Engineer reported that he, together with Colonel Humphreys, had talked with Mr. Handy Livingston relative to a right of way across his property for a storm water drain in a straight line west from West Calloway Street across the Board of Education property to the Pond. The City Engineer reported Mr. Humphrey's agreement to a right of way, and also Mr. Handy Livingston's agreement to the necessary right of way, which would provide a shorter and more direct route to the Pond than those heretofore recommended. Upon a motion offered by Councilman Russell, seconded by Councilman Hayman, and passed, the City Solicitor was directed to prepare the necessary legal forms and the City Engineer was directed to do the necessary engineering and construction work.

18. The City Engineer presented written quotations from Phillips Bros. for the use of a one-yard Northwest Crane at six dollars (\$6.00) per hour with Operator and fuel; time to begin with delivery of Crane and then to be computed on a fifty-five (55) hour minimum week, unless weather conditions prohibited.

A bid was also submitted by the Waller Paving Company on a 3/4 Osgood Crane at the rate of five dollars (\$5.00) per hour with Operator and fuel.

A motion was offered by Councilman Russell, seconded, and passed authorizing the granting of a contract to Phillips Bros. and the Waller Paving Company for rental on the above equipment, which rental is to be charged to the By-Pass Utility Funds, since the construction work is on the By-Pass storm water sewer.

19. The City Engineer presented an application from Clarence Bell for a sewer connection off Snow Hill Road instead of Locust St., the place provided for the sewer connection.

Since this was contrary to regulations, the Council found they were unable to grant the request.

October 6, 1941

20. The City Solicitor informed the Council that he had made arrangements for a meeting with the County Commissioners Tuesday at 3:30, October 7th.
21. A request from Glen T. Hastings was presented by Mr. Gardner for the use of policemen under the Railroad bridge at East Main Street, while he was painting that structure. He stated the time required would be probably two days.

The Council authorized the use of two Special Officers for this purpose, providing Mr. Hastings would pay the cost.

22. The City Engineer informed the Council that all operations in the City Park would be suspended Wednesday, and that Mr. Isaakson would be moved to sewer construction work, and that he proposed to keep Mr. Ira Elliott on for about four more weeks in order to maintain the shrubbery in the Park.

This action was approved by the Mayor and Council.

23. A request was presented from Mr. Milton Larmore for sewer connections on Race and Locust Sts.; one connection for a double house and a single house, and a similar connection for a similar set of houses on the opposite side of the block. His request contemplates ~~two~~ *four* sewer connections and ~~four~~ *two* water service lines to serve the two double houses and two single houses.

After discussing the application, the Council found that it would be entirely in order to grant the permit, which was done.

24. Mr. Gardner presented a new ledger form which he explained would simplify and improve the Water Department's ledger record accounts and which he recommended the adoption of. A motion was offered by Councilman Howie, seconded by Councilman Hayman, and duly passed authorizing the purchase of these new forms.
25. The City Engineer presented an Employee's Questionnaire Form which was accepted and authorized distributed through the various departments to the City employees to be filled in and returned.
26. Upon a motion made by Councilman Hayman and seconded by Councilman Howie and duly passed, the President of the Council was authorized to sign an application for priorities for water department necessities.

A similar motion was offered to cover priorities for Police, Fire and other municipal supplies, and to authorize their signing by the Council President.

27. A bill was presented from Mr. Howard Hitch in the amount of three dollars (\$3.00) for services rendered in repair of the Addressograph machine, which was ordered approved and paid.

At the same time, a parking ticket violation #9633, issued to Mr. Hitch was presented which he received while servicing this machine, which was authorized to be excused by a motion duly offered and passed.

October 6, 1941

28. The City Engineer presented quotations from the Artcraft Electric Supply Company for two cross-arm flood lights, 500 ft. of #12 black iron and 500 ft. of #12 white iron for the total sum of thirty-one dollars and forty cents (\$31.40). A motion was offered, seconded, and duly passed authorizing and providing for this purchase.
29. A letter was presented by the Pocohontas Coal Company dated October 6th requesting permission to increase the balance of the present slag order from 450 tons to 500 tons, in order to complete a full boat load.

Such an increase was authorized upon a motion offered by Councilman Russell and Hayman, and duly passed, at the same rate as the present order.

30. Accepting a recommendation of the City Engineer, the President of the Council discussed the matter of releasing three or four men from the Street Department.

The City Engineer was to study the matter, and report his recommendations at the next regular meeting.

31. A bid was received from Baysinger, Inc. on the purchase of a new garbage truck in the net amount of thirteen hundred and nine dollars and twenty-six cents (\$1309.26) for a two-ton K-6146" wheel base chassis and cab, with dual rear tires.

No action was taken on the bid.

32. The City Engineer reported a request from Mr. Pillsburg of the Wicomico Hotel for a letter from the City, relieving them of all responsibility in case of an accident to the Air Observers who, it was proposed, would use his building in the next few days.

Upon a motion offered by Council Hayman, seconded by Councilman Howie and duly passed, the City Solicitor was authorized to write such a letter.

33. The City ^{Engineer} Solicitor was authorized to purchase from McClung-Logan Equipment Company certain parts for the Allis-Chalmers Motor Grader in accordance with his letter of October 4th, 1941, which is attached.

34. The City Engineer was authorized to ^{last} open and repair Meadow St. as described in the Minutes of the regular meeting.

35. A letter was presented from the C. & P. Telephone Company, dated September 30, 1940, requesting permission to re-locate pole 3 on Wilson Street 23 ft. east of it's present location to provide for a request by the Preston Trucking Company.

The request was to be referred to the Building Inspector for investigation and report to the Council.

October 6th, 1941

36. A letter was received from Mr. Harold E. Riall, 622 South Division Street, dated October 6, 1941 in which he requested the re-location of a pole from the front of his house at South Division St. and Lee St. The request was referred to Mr. Hastings for investigation, and report back to the Council.
37. A motion was offered and passed authorizing the Building Inspector to assume charge of the moving and re-location of the garages from the Harvey Parsons and Stanley Hastings property on the By-Pass, the moving to be done by the City without incurring outside expenses.
38. The City Treasurer in response to a telephone call from Mr. Winters of the Maryland Radio Supply Company, Baltimore, Maryland, was authorized to forward him a check for one-half of the balance of his account, and to advise him that the remainder would be in line for payment after he had adjusted and finally repaired the City's radio equipment.
39. The City Solicitor, Mr. Potts, presented a request from a Mrs. Hearn for an opportunity to buy a part of the Broughton property in order to straighten her property lines.

The City Solicitor was advised that he could inform Mrs. Hearn that it would not be agreeable at the present time.

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40. The City Solicitor presented a note in the amount of ten thousand dollars (\$10,000.00) dated October 12th whereupon the Council authorized the Mayor and Treasurer to sign it and renew it at the Farmers & Merchants Bank for a 30-day period at the rate of 4%. The signature and renewal was duly authorized upon a motion made by Councilman Gardner and seconded by Councilman Hayman, and passed.

41. The Plumbing Inspector, Mr. White, asked the Mayor and Council if it would be satisfactory for him to continue driving the Fire Department's Ambulance during the day to answer emergency or accident calls.

The Council advised him that such would be satisfactory.

42. The Minutes of the special meeting of September 24, 1941 were read and approved, together with the Minutes of the regular meeting of September 22, 1941.

The Minutes of the regular meeting of September 29th were also read and approved, as were the Minutes of the special meeting of October 3rd, 1941

43. Vouchers #16881 and #16882, together with vouchers 16421 - 16465 inclusive were read and upon a motion duly offered, seconded and passed, were approved for payment with the exception of Voucher 16431 which was marked void and disapproved.

There being no further business, the meeting adjourned at 2:45 A. M.

APPROVED:

Minutes of the Mayor and Council
Page #8
October 6, 1941

APPROVED:

10/15/41
Date

John E. Morris
President of Council

Walter H. Insley
City Clerk

ORDINANCE NO. 458.

AN ORDINANCE authorizing and directing Clerk of Salisbury to issue a permit to the Wm. B. Tilghman Company Inc., a body corporate, in accordance with its application for a permit to construct and install one (1) horizontal gasoline storage tank of twelve thousand (12,000) gallons capacity, with an earthen diking around said tank, on the property of said corporation, located on the Southerly side of and binding upon Fitzwater Street, in the City of Salisbury, Maryland.

ARTICLE I. BE IT ENACTED AND ORDAINED by the Mayor and Council of Salisbury that the application of the Wm. B. Tilghman Company Inc., a body corporate, to construct and install one (1) horizontal gasoline storage tank of twelve thousand (12,000) gallons capacity, with an earthen diking around said tank, on the Northeast corner of the property of said corporation located on the Southerly side of Fitzwater Street, in the City of Salisbury, Maryland, in accordance with its application, the same being No. 4511, and plat entitled "OIL STORAGE TANK AND RESERVOIR W. B. TILGHMAN CO."; dated September 11th, 1941, be and the same is hereby approved upon the conditions hereinafter set forth, and the Clerk of Salisbury is hereby authorized and directed to issue a permit to the Wm. B. Tilghman Company Inc. in accordance with its application, upon the final passage and approval of this Ordinance and upon said corporation's compliance with all the provisions of Ordinance No. 237.

CONDITIONS: In consideration of this Ordinance, the Wm. B. Tilghman Company Inc., a body corporate, shall, by letter, before the final passage of this Ordinance, covenant and agree that the earthen diking described in plat entitled "OIL STORAGE TANK AND RESERVOIR W. B. TILGHMAN CO.", dated September 11th, 1941, submitted with said application No. 4511, shall be kept in a safe and proper condition, and grant permission to The Mayor and Council of Salisbury, or its duly authorized agents, to enter on its premises to inspect said diking, and should it be in need of repair the Wm. B. Tilghman Company Inc. shall be given two (2) days in which to make repairs, and if said corpor-

ation fails to make the necessary repairs during the two (2) day period, The Mayor and Council of Salisbury shall have permission from said corporation to make the necessary repairs and bill the same to the account of the Wm. B. Tilghman Company Inc., and it is hereby acknowledged by the Wm. B. Tilghman Company Inc. that The Mayor and Council of Salisbury shall have the right to sue in case of non-payment, and in addition, shall have the right to repeal this Ordinance, thereby cancelling the permission of storing petroleum or its derivatives in said tanks.

ARTICLE II. AND BE IT FURTHER ENACTED AND ORDAINED by the Mayor and Council of Salisbury that the Clerk of Salisbury be, and he is hereby authorized and directed to have published at least twice in one or more newspapers published in the City of Salisbury, a notice notifying all persons interested in or opposed to the granting of said permit to appear before the Council of Salisbury on the 6th day of October, A.D. 1941, at eight o'clock P. M., at which said date and hour the Council shall hear any and all objections which may be made to the granting of the aforesaid application.

The above ordinance was introduced and read to the Council of Salisbury at its meeting held on the 29th day of September, A. D. 1941, and finally passed at its meeting on the 6 day of October, 1941, having been published as required by law in the meantime.

President of the Council

APPROVED by me this _____ day of October, A.D. 1941.

Mayor of Salisbury

The Mayor and Council of Salisbury met in regular session at the City Hall Monday, October 13th, at 7:30 P. M. with the following present: Mayor I. Virgil Hitchens, President of Council, John E. Morris, Councilmen John G. Howie, Werner T. Gardner, Claude Russell, Albin A. Hayman.

1. A delegation composed of Mr. Walter Brown, Lincoln Avenue, Mr. Avery Wimbrow, 104 Lincoln Avenue, and Mr. Claude Brown, 112 Lincoln Ave. came before the Mayor and Council to vigorously complain about a bad dog in their vicinity belonging to Welton Godfrey (a black shepherd dog) which was chasing their children and the public in general, and appeared to be very vicious.

After taking the matter under advisement, the Council later instructed the Clerk to inform the Dog Catcher to pick up the dog and remove it to the City Pound.

2. Mr. Charles E. Hearne, Jr., Attorney, appeared before the Mayor and Council together with his client, Raymond Parker, to ask that the City take some steps to raise the height of Lincoln Avenue or to replace the sidewalk on the Joseph Leonard property, now Raymond Parkers, since the recent grading of Lincoln Avenue has left this sidewalk approximately 2 ft. above street grade in a dangerous and unusable position.

John The President of the Council explained that this sidewalk was placed some years ago when it was outside of the city limits, and that the City had no definite responsibility in the matter, as much as they sympathized with them.

3. Fire Chief Disharoon appeared before the Mayor and Council to ask if the Custodians of the East side Fire Department could not be granted a salary increase in accordance with his recent proposal.

The Council found that they would be unable to grant the request because of insufficient budgeted funds.

4. Mr. William W. Travers, Attorney, together with a Mr. Littman of the Penn. Railroad Company, appeared before the Mayor and Council to ask for an explanation of the meaning of a recent letter directed to the Phillips Bros. Company, dated October 1st, which letter asked that they locate at some spot other than Baltimore or Wilson Street, Mr. Travers representing Phillips Bros. Company, questioned the authority of the City in such matters. Mr. Hearn, Attorney who was also present at this point, informed the Council for Phillips Bros., that the group which he represented expected to follow the matter through, and prevent, as far as possible, Phillips Bros. establishing a mixing point in that location.

5. Mr. James Larmer and Mr. George Chandler of Larmer Corporation, came before the Mayor and Council requesting a permit to build a cinder-block - stucco building 430 ft x 20 on the east side of the By-Pass north of Meadow Street, to the street front property of the Penn. Railroad. Their reason for coming before the Mayor and Council was to ask for a change in the 12 ft. present building line, stating that this would leave insufficient land on which to build. The Council agreed to look into the matter and look over the site during the coming week and pass on the question at their next regular meeting.

6. Police Chief Chatham presented the following bid on a new police car:

Mayor and Council
Salisbury, Md.

Dear Sirs: SUBJECT: POLICE CAR

In accordance with your request, we are pleased to furnish you with new 1942 Ford V8 Dix Tudor Sedan for the following price:

1 - 1942 - 90 HP Ford V8 Dix Tudor Sedan	
with the following equipment:	
Dual windshield wipers	
Dual air type horns	
Dual sun visors - seat covers	
Dual rear lights	
Bumper guards front and rear	
spare tire and wheel	
Color - black	\$ 995.00
Heavy duty Generator	40.00
	<u>\$1035.00</u>
Less Allowance your 1938	
Dodge Sedan	385.00
	<u>\$ 650.00</u>
ESTIMATED FEDERAL REFUND	50.00
	<u>\$ 600.00</u>

State Titling Tax - Extra

We wish to thank you for your interest in Ford products and trust that we may be favored with your order.

 Yours very truly,
CAVANAUGH MOTORS INC.

By: H. Cavanaugh

He also presented his weekly daily-reports which were ordered accepted and filed, together with his report on parking violations which were ordered accepted and filed.

He also reported on the bad conditions of a trailer camp at the rear of Bill Mack's North Division Street Filling Station. The Council instructed the City Solicitor to look into the matter to see how trailer camps could be controlled.

The Chief also reported a matter relative to the cleaning of floor grates on the sidewalk in front of Read Drug Company. He was advised to take the matter up with the Manager of the Store.

7. The Mayor reported on the receipt of a parking summons #7540, by Hugh C. Livingston, 117 Naylor Street, and said he was advised that the parking ticket was received while his car was in the process of

October 13, 1941

being stored at the Wicomico Garage, and that it was apparently left by the Attendant across the face of an alley when the ticket was given. The complainant insisted that it was not his responsibility, and that the garage people absolutely refused to do anything about the matter. The case was referred to the Chief of Police for investigation and report.

8. The Building Inspector, Mr. Harry Hastings, reported that Mr. John A. Price had requested a permit to depress the curb in front of his Wilson Street property its full length, approximately 32 ft. He advised the Council that there were approximately 24 ft. of depression now. This request was made in order to provide easy access to a truck loading station to be established there.

The Council, after deliberation, found that they could not grant more than two 30 ft. depressions with at least a 10 ft. island in between the depressions, and so instruct the Building Inspector.

The Building Inspector reported he had followed up the complaint of Mr. Harold E. Riall relative to a telephone pole on South Division Street and that the matter had been satisfactorily adjusted.

9. The President of the Council, John E. Morris, transmitted a request for a street light received from the residents of South Pinehurst and River Road. The Building Inspector was instructed to investigate, and secure the cost thereof, and report back to the Council.
10. Mr. Wallace White forwarded a request to the Council for a two hundred dollar (\$200.00) donation to the Boys Band, as set up in the current budget.

The payment was approved.

11. The City Solicitor reported to the Mayor and Council on his discussion with School Board Superintendent, relative to an agreement between the School Board and the City for the extension of the sewer and water main to the new East Salisbury School. Mr. Bennett expressed dislike for the clause, "money to be posted in advance," and also added that he would want a definite statement in the agreement relative to the completion of the circle in the North Salisbury School property. Mr. Potts stated, however, that Mr. Marion A. Humphreys advised him that the money for the work was available and that he had no objection to that part of the agreement. The matter was left with the City Solicitor for further work and completion.

12. The City Engineer, Mr. Gardner, presented a bid in response to a request for quotations dated October 4th from the Crane Company, Baltimore, Maryland, which was as follows: Quotation No. 4560.

3,000' 2" "National" Standard Weight Wrought
Steel Pipe, Galvanized, Threaded &
Coupled, Random Lengths \$22.09 per 100 ft.

Terms: 2%-10th proximo.

F. O. B. Point of shipment with freight allowed to Mill Street

Storage Yard, Salisbury, Md.

Upon a motion offered by Councilman Howie, seconded by Councilman Hayman and duly passed, the award was made to the Crane Company, the lowest and only bidder on the above material.

The City Engineer asked how he was to proceed with the proposed curb and gutter program. He stated that under the present conditions it appeared that it might be difficult, because of collections to do the work continuously, one job after the other.

The Clerk was authorized to write Mr. Ray Gordy, Chairman of the Liberty Street group to advise him that the City was ready to proceed with the work and that it would be necessary that all the money be paid in, if the street were to be included in the current program.

The City Engineer was authorized to write the people on East Main Street and North Pinehurst Avenue to advise them that the City was ready to go forward with the curb and gutter, and that prompt payment should be made. Mr. James White, at the same time, was authorized to make the collections.

The Council formally approved the beginning of construction of curb and gutter on Glenn Avenue and Fitzwater Street.

A motion was duly offered, seconded and passed authorizing the City Solicitor to draw the proper Ordinance authorizing the placing of curb and gutter on East Main Street from the Penn. Railroad to Ward Street, and from the Penn. Railroad to the Snow Hill Road on the opposite side of the street.

JAM
A further motion was duly offered, seconded and passed authorizing the City Engineer to begin construction of the East Main Street and North Pinehurst Avenue curb and gutter, as soon as a 75% collection of the total front footage was made to the Treasurer. The Treasurer was so ordered to notify the Engineer.

13. A complaint was received from the John Wesley M. E. Church on their following water bills:

March - \$9.36; June - \$12.56; September - \$3.36
They complained that the June quarter was excessive and must have been the result of a meter out of adjustment.

The City Engineer was authorized to pro-rate the bills in accordance with previously established custom, and to render a new bill accordingly.

At the same time, a complaint was received from Samuel Feldman relative to his metered water bills for June, July and August. The City Engineer was authorized to investigate this matter also.

14. The City Engineer, in response to request by letter on August 9th and 18th from the C. & P. Telephone Company for a permit to place conduit in the streets and sidewalks, read a copy of this proposed permit to be numbered T-16. The text of the permit was read and discussed and formally approved by a motion offered by Councilman

Howie, seconded by Councilman Hayman, and passed. A Copy of the permit itself was to be made by the City Engineer to be attached to the Minutes.

15. The City Engineer informed the Council he had received numerous forms from the War Department requesting information on all the City-owned equipment.
16. The City Engineer presented a request from the W.P.A. for the City's signature to a P.D. 84, providing for a suspension of the W.P.A. Swimming Pool project until a later date.

Upon a motion offered by Councilman Hayman, seconded by Councilman Howie and duly passed, the President of the Council was authorized to sign the above mentioned P. D. 84.

17. A letter from the Standard Oil Company of Baltimore was read by the City Engineer.

JP
They asked if an arrangement could be worked out with the City in order that they could use the same cut for the water mains in which to place their barge lines. After some discussion, it was agreed that the simultaneous laying of the Standard Oil Company's pipe lines, would result in a saving, and it was agreed upon a motion offered by Councilman Howie, seconded by Councilman Gardner, and duly passed, to inform the Standard Oil Company that it would be agreeable to the City for them to use the same trench cut by the City, in which to lay the pipe lines provided they could place them at the same time without holding up or delaying the City's operations. The Standard Oil Company's cost to be one dollar and twenty-five cents (\$1.25) per ft. or 1/2 of the actual cost, whichever proposal they wished to accept.

18. The City Engineer read a letter directed to Brady J. Dayton, Superintendent of the Hospital, in which he gave him an estimate of the cost of an 18 ft. roadway to the Watson Memorial Building.
19. A letter was read addressed to Hilary M. Taylor to ask him to shore up the Cathel Street property to provide for By-Pass work and excavation. The Council ordered the letter withheld.
20. Upon a motion offered by Councilman Hayman, seconded by Councilman Gardner and duly passed, the City Solicitor was authorized to prepare a release from damages in order that the City could remove the structure on Cathel Street, which procedure conforms with verbal advice from Mr. Taylor.
21. The City Solicitor presented a plat and some deeds on the Gavin property at Camden Bridge, which were read, reviewed and discussed.

Upon a motion duly made, seconded and passed, the City Solicitor was authorized to confer with the Attorney to the County Commissions and with the County Commissioners on the above mentioned property to see what action the City should take in the previous request of Mr. Gavin for a letter stating the City had no interest in that particular parcel of property.

22. A water bill in the name of Robert Mitchell for property at 312 Second Street was brought up, upon a request by Mr. Mitchell. The billing was at the rate of twelve dollars (\$12.00) annually and should have been ten dollars (\$10.00), since there was only one water outlet on the property. A motion was made and duly passed to give a credit of sixty-seven cents (\$.67) on the water bill.

Mitchell.
The City Solicitor was also instructed, at the same time, to give notice to Mr. ~~Mayor~~ that it was necessary for him to comply with the present sanitary code and therewith connect his toilet facilities to the sewer.

23. A motion was duly offered, seconded and passed authorizing the President of the Council to sign copies of previous purchase orders in order to comply with new priority requirements.
24. Councilman Russell reported on damage to the Dog Truck in the last three days. He informed the Council that someone had attempted to de-commission the truck. Upon a motion duly offered, seconded and passed, the damage was authorized repaired and Mr. Turner was authorized to keep the truck at his home thereafter and to report the vandalism to the Chief of Police.
25. The City Clerk was authorized to have Mr. Lank put locks on the new Council table.
26. After discussing the need of repairs to the Barbage truck, Councilman Russell suggested that the City Engineer secure estimates from Mr. Parsons and Mr. Gordy on definite listed repair work essential to the Garbage truck.
27. The City Engineer presented three orders as follows:

Hubert R. White & Co., - 756 lineal ft. of 2 in. galvanized steel pipe \$151.20

Mathieson Alkalie Works, Inc. - 2 150 lb. cylinders of liquid Chlorine at 7 $\frac{1}{2}$ ¢ per lb. delivered.

Jam
Renninger and Graves - 1/2 dozen globe adjustment supports complete with metal washers; Part No. 57216.

57129. 1 dozen Lava bushings; Part No.

1 - dash pot, complete with plunger; Part No. 57201.

The above purchases, upon a motion offered by Councilman Hayman seconded by Councilman Howie, and duly passed, were authorized.

28. Harbor Master F. L. Insley, reported that investigation on the River revealed that the mud traps had caught no more than 1 in. deposit of mud and that the dredge operations were proceeding satisfactorily, and would likely be completed this month.
29. Vouchers #16466 - 16542, inclusive, were read, discussed and approved and upon a motion offered by Councilman Gardner,

October 13, 1941

seconded by Councilman Hayman, and duly passed, were approved with the exception of Vouch #16474, which was marked Void, and disapproved.

30. The Minutes of the last regular meeting of October 6, 1941 were read and approved.
31. An executive session was requested by the City Engineer, at which time the need for someone to maintain the records made necessary by the priority requirements and the adoption of the recent new purchase order system, was presented. No definite action was taken in the matter.

At a later time, also in executive session, the Mayor discussed his action in the suspension of Officer Shores. At the same time, Chief Chatham informed the Council in the matter, telling them what he found when he was called to the Shores home.

Final action was left with the Mayor.

There being no further business, the meeting adjourned at 3:15 A. M.

APPROVED:

Date

10/20/41

John E. Morris
President of the Council

Wade H. Dingle
City Clerk of Court

blind copy for Mayor and Council meeting

October 10, 1941

Mr. Brady J. Dayton
Administrator
Peninsula General Hospital
Salisbury, Maryland

Dear Mr. Dayton:

In accordance with your request of October 3 we wish to submit the following cost estimate covering the construction of proposed roadway to and around the Watson Memorial Building entering from Locust Street, as per approved drawing:

Item 1: 100 cu.yds. bank-run gravel	\$ 60.00
" 2: 125 cu.yds. earth fill, hauling charges only	62.50
" 3: 700 gallons Maryland PC-2 Asphalt	70.00
" 4: 25 tons slag	62.50
" 5: Grading and placing materials (700 sq.yds.)	<u>105.00</u>
Total	\$360.00

The above prices are based on current quotations and do not include engineering, which will be furnished gratis by the City.

The quantities of materials, as noted above, are based on an 18-foot roadway covering an approximate area of 700 square yards which, in turn, are contingent upon gradients to be established by the Engineering Department.

In the event that the earthen fill required for sub-grade purposes is available on the Hospital grounds, you may deduct from the total cost the sum of \$62.50, as shown under Item 2.

For your information the type of roadway we propose to construct is similar to the present type of asphalt surfaced streets within the corporate limits of Salisbury.

Sincerely yours,

CC vg

City Engineer

September 17, 1941

re: S-3

YOUR QUOTATION NO. 4407

Crane Company
646 W. Pratt Street
Baltimore, Maryland

Gentlemen:

In accordance with your quotation No. 4407 dated September 13, and pursuant to an authorization of the Mayor and Council at their meeting held on September 15, kindly enter our order for the following material:

Item 1: 3000 lin. ft. 3/4" "KANSAS" standard C.W.I. Pipe
@ \$14.15 per 100-feet \$424.50
Item 2: 500 lin. ft. 1-1/2" "DITTO"; @ \$30.70 per
100-feet 153.50

For the sum of \$578.00 --

delivered to our Mill Street Storage Yard, Salisbury, Maryland, and subject to a discount of 2 per cent for payment on the 10th proximo.

We will appreciate partial shipment of this order at the earliest possible date.

Sincerely yours,

CG VG

City Engineer

RECEIVED FOR UTILITIES OPERATION, MAINTENANCE AND REPAIR
PREFERENCE RATING A-19, PURSUANT TO PREFERENCE RATING ORDER P-46
THE MAYOR AND COUNCIL OF SALISBURY
John E. Monds
DATE _____ PRESIDENT OF COUNCIL

September 24, 1941

re: S-3

Crane Company
626 W. Pratt Street
Baltimore, Maryland

Gentlemen:

In accordance with your quotation No. 4443, dated September 19, and pursuant to an authorization of the Mayor and Council at their meeting held on September 22, kindly enter our order for the following material freight prepaid to our Mill Street Storage Yard, Salisbury, Maryland:

1500 lin.ft. 1" galv. w.i. pipe (Byer's, or approved equal); @ \$19.81 per 100 ft., \$297.15.....
subject to a discount of 2 per cent for payment on the 10th proximo.

We understand that material herein ordered will be delivered in about 6 weeks.

Sincerely yours,

CC V8

City Engineer

PURCHASE ORDER FOR UTILITIES OPERATION, MAINTENANCE AND REPAIR
PREFERENCE RATING, A-10, PURSUANT TO PREFERENCE RATING, ORDER NO. 10
THE MAYOR AND COUNCIL, OF SALISBURY
John E. Morris
President of Council
DATE

October 8, 1941

re: W-3,2

The Mathieson Alkali Works, Inc.
Widener Building
Philadelphia
Pennsylvania

Gentlemen:

Pursuant to provisions of contract executed between the Mayor and Council of Salisbury and the Mathieson Alkali Works under date of October 8, 1940, kindly enter our order for the following:

2 - 150 pound cylinders of liquid chlorine @
7-1/2 cents per pound.

The above price to include delivery to Municipal Pumping Station, E. Main Street, Salisbury, Maryland.

As our supply is practically exhausted, we will appreciate immediate shipment.

Sincerely yours,

CG vg

City Engineer

cc: M&C Meeting

October 10, 1941

re: E-3,3

Renninger and Graves
1311 Sansom Street
Philadelphia, Pennsylvania

Gentlemen:

Kindly enter our order for the following supply parts for our Pease blueprint machine, Serial No. 976, Lamp No. 112:

1/2 dozen globe adjustment supports, complete with metal washers; Part No. 57216.

1 dozen Lave bushings; Part No. 57129.

1 dash pot, complete with plunger;
Part No. 57201.

We will appreciate shipment at the earliest possible date.

Sincerely yours,

CG VG

City Engineer

cc: Mayor and Council Meeting of October 13, 1941

October 8, 1941

re: 5-3

Hubert R. White Hardware Company
Gallsbury
Maryland

Gentlemen:

In accordance with your quotation of October 6,
kindly enter our order for the following material
delivered to our Mill Street Storage Yard:

750 lin. ft. 2" Galv. Steel Pipe @ 20.00 per
100-feet 151.20.

We will appreciate immediate delivery of this
material.

Sincerely yours,


City Engineer

cc: City Treasurer
✓ Mayor & Council Meeting of 10-13-41
Mill Street Storage Yard

CITY HALL - SALISBURY, MARYLAND - OCTOBER 16, 1941

The Mayor and Council of Salisbury met in special session at the City Hall Thursday, October 16th, at 1:00 P. M. with the following present: President of the Council, John E. Morris; Councilmen John G. Howie and Albin A. Hayman. Those absent were Mayor I. Virgil Hitchens, Councilmen Claude Russell, and Werner T. Gardner.

1. This special meeting was called for the purpose of discussing the borrowing of a proportion of the thirty thousand dollars (\$30,000.00) for the use of the By-Pass Highway Utility Bond of 1941 Account, as authorized by Chapter 102 of the Acts of 1941 of the General Assembly of Maryland.
2. Upon a motion offered by Councilman Hayman and seconded by Councilman Howie and duly passed, the Mayor and Treasurer were authorized to borrow the sum of four teen thousand dollars (\$14,000.00) for a period of 90 days and six thousand dollars (\$6,000.00) for a period of one day, from the Farmers and Merchants Bank, said notes to be dated October 17th, 1941 and the fourteen thousand dollar (\$14,000.00) note to bear interest at 4%.

All borrowings to be pursuant to the authority described in the above mentioned Chapter #102, of the Acts of Maryland.

3. Upon a motion made by Councilman Howie, seconded by Councilman Hayman and duly passed, the Treasurer was authorized to repay the above mentioned loan of six thousand dollars (\$6,000.00) from the 1941 By-Pass Salvage Account.

There being no further business, the meeting was adjourned at 1:15.

APPROVED:

John E. Morris,
President of the Council

W. A. Dwyer
City Clerk

10/20/41
Date

CITY HALL - SALISBURY, MARYLAND - OCTOBER 20, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall, Monday, October 20th, 1941, at 7:30 P. M. with the following present: President of the Council, John E. Morris, Councilmen John G. Howie, Werner T. Gardner, Claude Russell, Albin A. Hayman. Mayor I. Virgil Hitchens was absent due to illness.

1. Mr. H. A. Derby came before the Mayor and Council to request a permit to build a 20 x 30 ft. chicken house on the Parsons Cemetery property. This chicken house would be no closer than 158 paces from the nearest houses.

The Council agreed to consider the request.

2. Mr. James H. Parker came before the Mayor and Council in reference to a parking summons numbered 7523, and stated that he had previously appeared about June 10th and that he had assumed that he was excused, since he had heard no more from it, which was in agreement with his advise at that time.

Under the circumstances, the Council agreed that it be excused.

3. The Building Inspector, Mr. Hastings, presented a request by the Atlantic Refining Company for a permit to erect a 50,000 gallon gasoline storage tank on Mill Street.

A motion was offered by Councilman Gardner, seconded and passed authorizing the City Solicitor to draw an Ordinance to provide for the above mentioned storage tank.

4. The Building Inspector reported on the street lights in the vicinity of River Road and College Avenue. After some discussion, a motion was offered, seconded and duly passed authorizing the Building Inspector to have a light on College Avenue moved West to the intersection of College Avenue and the River Road, and to move a light now on Evergreen Avenue to a better location within the block and to add a new light in the central part of the River Road.

5. The Building Inspector also presented a request for a building permit for a Mr. Jones to construct a frame building on the west side of the Snow Hill Road, south of the Wicomico River.

The Council instructed the Building Inspector that it would be satisfactory to grant the permit with the agreement that it be set back twenty-five (25) feet from the street.

6. Mr. Sam Lecates came before the Mayor and Council, and requested the closing of Lanvale Avenue, situated between Virginia Avenue and Pennsylvania Avenue, near the River Road.

The Council informed Mr. Lecates they would be glad to consider

Minutes of the Mayor and Council

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October 20, 1941

the proposal, and follow his request if they could. He was informed at the time that if they agreed to the closing, he should bear the total cost.

7. Police Chief Chatham presented his weekly report which was read, accepted and ordered filed.

He also presented his Consolidated Monthly Report which was ordered accepted and filed.

8. The Chief requested information on the denial of a Restaurant license to Joe Barranco and asked for instruction.

The Clerk was instructed to contact the State Health Department and ask for advice in the matter.

9. The matter of Restaurant licenses was thoroughly discussed and the City Solicitor pointed out that the present Ordinance #184 did not adequately cover the situation.

Councilman Russell offered a motion which was duly seconded and passed to authorize the City Solicitor to revise and rewrite recently rejected Ordinance #454 to provide for the licensing of Restaurants, etc. for presentation to the Mayor and Council.

10. The Police Chief reported satisfactory conclusion to the case of the Bernard Livingston parking ticket.

11. The Police Chief reported to the Council that the Cavanaugh Motor Company had agreed to letter the door of the new police car as part of the original contract of six hundred dollars (\$600.00).

12. The Plumbing Inspector, Mr. White, presented a report in which he informed the Council that he had contacted the property owners of West Church Street relative to the new sewer locations. (Copy of letter is attached to the Minutes.)

13. The City Treasurer was authorized to procure five (5) desk blotter pads for the Council table.

14. The City Clerk presented and read a letter from the Chamber of Commerce dated October 13th, in which they requested the City to take some action toward constructing tunnels and sidewalks through the north and south sides of the buttresses which now support the Railroad track on East Main at the By-Pass in order to relieve a traffic hazard for school children.

The Clerk was instructed to write the Chamber of Commerce and inform them that the matter had come to the attention of the Council and

that it would be added to a plan of the City Engineer's to consider as soon as sufficient funds were available.

15. A letter from Carroll E. Bounds, Attorney, dated October 13th relative to a 1938 assessment of \$2050.00 in the name of Mrs Maude Dryden came to the attention of the Mayor and Council. He advised the Council that it was his opinion that the assessment was made after the date of finality and should not have been made, and requested the account marked off as insolvent.

The Council ordered the Treasurer to confer with the City Solicitor for advice in handling.

16. A report was received from Mr. Turner, the Dog Catcher, in which he reported thirty-nine (39) dogs picket up from October 4th to 18th; eight (8) of which were disposed of, and thirty-one (31) of which were kept up for three (3) days and then disposed of.

17. The City Solicitor, Mr. Potts, presented Ordinance #459 providing for the curbing and guttering of East Main Street between Salisbury Boulevard and Ward Street on the north, and Salisbury Boulevard and the Snow Hill Road on the south, etc.

Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed, it was ordered approved for the first reading and ordered posted.

18. The City Solicitor presented an Ordinance #460 providing for the curbing and guttering of both sides of North Pinehurst Avenue and River Road, and providing for the method of payment thereof, etc.

Upon a motion offered by Councilman Howie, seconded by Councilman Russell and duly passed, it was ordered approved for the first reading and ordered posted.

19. The City Solicitor presented an agreement between Annie L. Downing, John W. Downing, Salisbury National Bank and others, and the Mayor and Council of Salisbury providing for the fill and drainage of certain property along the By-Pass right of way which was a condition to the signing of the By-Pass deed.

A motion was offered by Councilman Howie, seconded by Councilman Hayman and passed authorizing the Mayor, I. Virgil Hitchens, the President of the Council, John E. Morris, and the City Clerk to sign the instrument for the City.

20. The City Solicitor reported his progress on the agreement with the Board of Education.

Minutes of the Mayor and Council

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October 20, 1941

21. At the same time, after thoroughly discussing the matter, the City Engineer was authorized to construct, insofar as possible, the water main toward the School, going as far as the City Limits and to provide if possible, from thereon, a small service line pending the arrival of new material.
22. The City Engineer discussed setting up of a new purchase order system, and the beginning of a Water Department inventory record system.

Upon a motion offered by Councilman Russell, seconded by Councilman Hayman, and duly passed, the City Engineer was authorized to instruct Mrs. Brittingham in the above mentioned matter.

23. Mr. James White reported on the progress of his curb and gutter collections on North Pinehurst Avenue.
24. The City Engineer, together with Mr. James White, reported on the progress of work on Liberty Street and informed the Council that the following property owners had agreed to lay a sidewalk which would contain the curb they had posted money for, and that they would be entitled to a refund of their deposited curb money, since it would be already constructed. They were:

Robert F. Duer	-	\$18.05	\$18.75
Cecil Tull	-	18.75	
Preston Williams	-	5.00	
Wade H. Insley, Jr.	-	18.75	

Upon a motion duly offered and passed, the refunds were authorized for the reasons above mentioned.

25. The President of the Council, John E. Morris, presented a request from Mr. Paul Downing for payment for his part of the construction of curb and gutters in Clairmont and Forest Lane.

The Minutes of May 7th, Article 3 and May 12th, Article 15 were read and discussed and the City Clerk was later instructed to write both Mr. S. Norman Holland and Mr. Paul Downing requesting them to appear before the Mayor and Council Monday night about eight o'clock to discuss and close the matter relative to payment for their part of the work.

26. The City Engineer read a letter from the State Roads Commission which informed the Mayor and Council that their plans did not contemplate the construction of a retainer wall about the By-Pass property of F. L. Insley.

After discussing the letter, the Mayor and Council informed Mr. Insley that they hoped to have the State provide the wall, but in the event they could not, the City would have to provide it.

27. The City Engineer read a letter relative to the actual work on the By-Pass which sited, among other things, some twenty (20) buildings which were still standing on the right of way. (Copy of letter is attached to the Minutes.)
28. The City Solicitor was authorized to write a registered letter to each of the above mentioned property owners where the buildings still stand, and notify them that they must be removed at once, or the City would be compelled to proceed in a new manner.
29. The City Engineer presented the following bids, dated October 17th:

R. W. Wood Company - 400 Chestnut Street - Philadelphia, Pa.

Class 150 Bell and spigot cast iron "SAND SPUN"
centrifugal pipe, with bead cast on the spigot end,
16½ ft. nominal laying lengths, conforming to
Federal Specifications WW-P-421, Type II:

800 ft.	8" //////////////	\$ 1.27 per ft.
200 ff.	10"	1.705 " "

Class "D" AWWA specification special castings:

- (a) 1 8x8" AB tee
- (b) 1 8x6" " "
- (c) 1 10x6" " "
- (d) 1 10x6" " "
- (e) 2 10" Plugs
- (f) 1 8" "
- (g) 2 10" sleeves, 18" long
- (h) 2 8" " 15" "

Lump sum\$132.05

The above prices cover truck delivery to Salisbury, Md., provided suitable roadway is available for the passage of heavy trucks, and due to unsettled conditions are quoted subject to confirmation or change without notice 15 days from October 20, 1941.

United States Pipe & Foundry Company - Philadelphia, Pa.

SUPER deLAVAUD CENTRIFUGALLY CAST TAR COATED PIPE PER
FEDERAL SPECIFICATIONS WW-P-421, TYPE 1, IN 18 FT.
LENGTHS: CAST IRON TAR COATED B&S FITTINGS CLASS D
PER A.W.W.A. SPECIFICATIONS.

Item 1: 800 ft. - 8" B&PE Pipe, Class 150, in
18 ft. lengths @ \$ 1.30 ft.

Item 2: 200 ft. - 10" B&PE Pipe, Class 150, in
18 ft. lengths @ \$ 1.74 ft.

Item 3: Fittings as follows:

1 - 8" x 8" All Bell Tee
1 - 8" x 6" " " "
1 - 10" x 6" " " "
1 - 10" x 8" " " "
2 - 10" Plugs
1 - 8" "
2 - 10" Solid Sleeves, 18" long
2 - 8" " " 15" "

Price of Item 3: \$123.50 Lump Sum

Above prices cover delivery, via truck, on accessible roads
to site of work in SALISBURY, MD., no Sales or Use Tax
(if Any) allowed;

TERMS: Net cash-30 days from date of invoice.

(Continued on Page #9)

30. The City Engineer read a letter from Upshur W. Morris, relative to providing a means for disposal of the surface water coming from his new apartment on North Division Street.

The City Engineer was instructed to contact Mr. Morris and see if some private arrangement could not be made if the City gave him a connection from the existing man-hole at Chestnut Street at Mr. Morris' expense. The above recommendation was sponsored by Councilman Gardner, seconded by Councilman Hayman and duly passed.

31. The Superintendent of the Water Department presented a final report on the operations of the municipal Water Department for the month of September.
32. The City Engineer presented a letter addressed to the Standard Oil Company, dated October 15th. (Copy is attached to the Minutes.)
33. The City Engineer presented also a letter titled, "Permit T-16" dated October 13th directed to the C. & P. Telephone Company. (Copy of letter is attached to the Minutes.)
34. The Mayor and Council, after reading the two above mentioned letters, approved and authorized their mailing.
35. Upon a motion offered by Councilman Gardner, seconded by Councilman Howie, and duly passed, the City Treasurer was authorized to sign an exemption certificate to provide for the purchase from R. D. Grier & Sons Company, Agents, a quantity of 5" Viking hard fire engine suction hose for use in the Fire Department.

36. The City Engineer reported that the Civil Aeronautics authority had now requested him to complete a plan providing for eight (8) runways with all the hangars and buildings which could ever be used, at the new Airport location. He stated that this work would require at least three months time to complete.
37. Upon recommendation of the City Engineer, a motion was offered by Councilman Russell, seconded by Councilman Hayman authorizing the purchase by the City Engineer of 200 ft. of Tapax size 3/4 x 3/16" at thirty-two dollars (\$32.00) per 200 ft. reel, for the use of the Water Department.
38. The City Engineer was authorized to refund seven dollars and fifty cents (\$7.50) for a sewer connection on Patterson Avenue. Such a refund was approved by a motion duly offered and passed, the refund to be from the Water Department.
39. The City Engineer presented a bid from Baysinger's for the over-haul and repair of an International Garbage truck for the sum of three hundred to three hundred and fifty dollars (\$300.00 - \$350.00).

He was requested to secure bids from Mr. Gordy and Mr. Parsons also on this work.
40. The City Engineer was informed that it would be satisfactory to give two pieces of broken TC pipe to Mr. Sturgis.
41. The City Engineer informed the Mayor and Council that Jacobson burns boxes and trash on Oak Street leaving nails and rubbish for the public to pick up.

The Police Chief was ordered notified and to remedy the situation.
42. The City Engineer reported on the advisability of employing an Inspector on new sewer construction work to locate and record the position of all connections and taps for future use.

The Council concurred, and upon a motion offered by Councilman Russell, seconded by Councilman Hayman and passed, authorized the employment of such an inspector whose salary was to be paid from the construction fund on which he was employed at a salary not to exceed a minimum of twenty dollars (\$20.00).
43. The City Engineer was granted the authority to have painted signs chargeable to the Construction Fund, to direct traffic about a detour in the construction work.
44. The City Solicitor was authorized to complete an agreement with Taylor - Lloyd for the removal of their property, by securing his signature to the instrument.
45. Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed, the City Treasurer was authorized to cancel

a check written to the order of Miriam Powell Cannon for the sum of one hundred and fifty dollars (\$150.00).

46. The President of the Council, Mr. John E. Morris, presented a request from Mrs. Mary Morris relative to West Road, which was discussed.
47. The Superintendent of the Water Department was authorized to purchase five thousand (5,000) printed sheets at eighty dollars (\$80.00), and six (6) binders at nineteen dollars (\$19.00) each for the use of the Water Department, upon a motion offered by Councilman Russell, seconded by Councilman Hayman and duly passed.
48. The City Treasurer was authorized to draw a voucher for the sum of fifty dollars (\$50.00) to the order of the Chief of the Fire Dept. for salaries as provided for in the Budget.
49. The City Engineer presented a letter to the Mayor and Council in which he named certain streets whose surfaces were replaced out of the regular budget funds, and whose surface was removed in part or whole for the construction of 1940 sanitary sewers, whose cost should have been legitimately born by the 1940 Sanitary Sewer Fund.

The payment of thirteen hundred fifty-seven dollars and fifty cents (\$1357.50), upon a motion by Councilman Hayman, duly seconded and passed, was authorized from the 1940 Sanitary Sewer Fund to the General Fund. (Letter is attached as part of the Minutes.)
50. Upon a motion duly offered and passed, the City Engineer was authorized to construct a man-hole at the intersection of Walnut and North Division Sts. at the expense of the Water Department - Sewer Fund.
51. Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, and passed, the City Treasurer was authorized to repay a note at the Farmers and Merchants Bank, which matures October 27th for the sum of five thousand dollars (\$5,000.00).
52. The Minutes of the special meeting of October 16th wereread and approved, upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed.
53. The Minutes of the regular meeting of October 13th were read and approved, upon a motion duly offered by Councilman Gardner, seconded by Councilman Russell and passed.
54. The Mayor and Council discussed their fifteen (15) day limit of

sick leave with pay, and upon a motion duly offered and passed, it was authorized changed as follows:

1 - 5 years employment	--	15 days sick leave, with pay.
5 - 10 " " "	--	30 " " " " "

The City Clerk was authorized to write Mr. Harry C. Jones of the Civil Service Commission to ask for information relative to sick leave by his Department.

55. The City Clerk was authorized to prepare a voucher for one week's pay drawn to Amy Jester in lieu of notice of termination of employment.
56. The Council discussed the building line on the east side of the By-Pass between South Division Street and Main Street, and after considerable discussion, a motion was offered by Councilman Howie, seconded by Councilman Hayman and duly passed authorizing the drawing of a new ordinance to provide for the change in the building line from 12 ft. to 7 ft. on the ~~South~~ ^{East} side of the By-Pass from South Division Street to Main Street.

A motion was also introduced by Councilman Gardner, seconded by Councilman Hayman and passed to authorize the drawing of a proper ordinance to change to a residential section that proportion of the By-Pass property located on the west side of the Street from William Street to the south side of Wilson St. and on the north side of Baltimore Avenue to Division Street likewise on the west side of the By-Pass. The motion was duly passed.

57. Vouchers number 16549 - 16574 were read and approved with the exception of 16552 - '53 - '71 which were cancelled and marked void and disapproved.

There being no further business, the meeting adjourned at 2:30, A.M.

APPROVED:

Oct 27, 1941
Date

Werner E. Gardner
Acting President of the Council

Walter H. Dwyer Jr.
City Clerk

29. Continued from page #6. Upon a motion duly offered, seconded, and passed, award was authorized to the lowest bidder.



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

MARYLAND

October 20, 1941

FINANCIAL REPORT ON OPERATIONS OF MUNICIPAL
WATER DEPARTMENT FOR THE MONTH OF SEPTEMBER, 1941

INCOME:

Cash on Hand September 1, 1941	\$12,653.95
Collections from Water Rents.	5,826.11
Miscellaneous Income, Including Plumbing Permits.	53.10
Vch. #6393 dated 9/25/36 void, per Mr. Briele	.35
Total Income	\$18,533.51

EXPENSES:

Purification & Gaging Station	\$ 900.33
Pumping Station Expenses.	1,586.65
Service Connections, Meters & Hydrants.	711.30
Maintenance of Supply & Distribution.	70.42
Superintendent, Clerks & Office Expenses.	742.56
Truck Expenses, Two Trucks.	74.78
Miscellaneous Expenses.	48.18
Plumbing Inspection Expenses.	179.74
Sewer Construction.	150.50
Interest on Bonded Indebtedness	200.00
Auditing.	400.00
Office Rent	1,200.00
Water Main Extensions & Improvements.	432.80
Total Expenses	\$ 6,697.26
Cash on Hand - September 30, 1941	\$11,836.25

Respectively submitted,

Clarke Gardner

Superintendent, Water Department

City of Salisbury



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

MARYLAND

October 20, 1941

FINANCIAL REPORT ON OPERATIONS OF MUNICIPAL WATER DEPARTMENT FOR THE MONTH OF SEPTEMBER, 1941

INCOME:

Cash on Hand September 1, 1941.	\$12,653.95
Collections from Water Rents.	5,826.11
Miscellaneous Income, Including Plumbing Permits.	53.10
Vch. #6393 dated 9/25/36 void, per Mr. Briele	.35
Total Income	\$18,533.51

EXPENSES:

Purification & Gaging Station	\$ 900.33
Pumping Station Expenses.	1,588.65
Service Connections, Meters & Hydrants.	711.30
Maintenance of Supply & Distribution.	70.42
Superintendent, Clerks & Office Expenses.	742.56
Truck Expenses, Two Trucks.	74.78
Miscellaneous Expenses.	48.18
Plumbing Inspection Expenses.	179.74
Sewer Construction.	150.50
Interest on Bonded Indebtedness	200.00
Auditing.	400.00
Office Rent	1,200.00
Water Main Extensions & Improvements.	432.80
Total Expenses	\$ 6,697.26

Cash on Hand - September 30, 1941	\$11,836.25
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Respectively submitted,

Clarke Gardner

Superintendent, Water Department

for Minutes

City of Salisbury



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

MARYLAND

October 20, 1941

re: E-2

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

On July 16, 1940 a letter was forwarded to Mr. George L. Hall, Chief Engineer of the State Department of Health, in which was enclosed copy of a resolution adopted by the Mayor and Council requesting the State Board of Health to serve an order on the City of Salisbury in an amount not exceeding \$35,000 for the purpose of constructing certain sanitary sewers and appurtenances under the provisions of Section 9, Chapter 810, Acts of 1914. The tentative cost estimates and location of proposed sanitary sewer extensions accompanied this communication.

Subsequently, the State Department of Health under orders dated July 25 and August 6, 1940 issued Sewerage Permit No. 2589 authorizing the Mayor and Council to issue the aforesaid bonds for the purpose of constructing sanitary sewers and appurtenances, with the understanding that plans and specifications were to be submitted to the State Bureau of Sanitary Engineering prior to construction.

Plans and specifications covering a large portion of the proposed work were submitted under date of October 23, 1940 and Sewerage Permit No. 2675, dated November 27, 1940, was issued covering the construction of sanitary sewers and appurtenances in the following streets:

<u>Drawing No.</u>	<u>Location</u>	<u>Sheet No.</u>
P-40-61	South Park Drive	1
P-40-62	South Park Drive	2
P-40-33	Booth Street	3
P-40-34	Forest Lane Drive	4
P-40-35	Forest Lane Drive	5
P-40-37	Somerset Avenue	6
P-40-36	Somerset Avenue	7
P-40-64	College Avenue	8
P-40-39	Delaware Avenue	9
P-40-40	Booth Street	10
P-40-41	Druid Hill Avenue	11
P-40-42	Monticello Avenue	12
P-40-43	Allyn Street	13
P-40-44	Mayfield Avenue	14

October 20, 1941

<u>Drawing No.</u>	<u>Location</u>	<u>Sheet No.</u>
P-40-45	Fitzwater Street	15
P-40-46	Third Street	16
P-40-60	E. William Street	17
P-40-49	Lake Street	18
P-40-50	Lake Street	19
P-40-51	Cypress Street	20
P-40-52	South Street	21
P-40-53	Blake Street	22
P-40-54	Blake Street	23
P-40-55	Wescot Street	24
P-40-56	Gordon Street	25
P-40-57	Ford Street	26
P-40-58	Center Street	27
P-40-59	Blake Street	28
P-40-66	Hammond Street	29

In the actual construction of sanitary sewers and appurtenances, the asphalt surface of certain streets was removed. The actual repairing of these streets was done by the City's Street Department and was charged against the budgetary allotment from the General Fund.

In accordance with the recent ruling by the City Solicitor, the Mayor and Council have the right to repair those streets excavated for the purpose of constructing sewers and charge the cost thereof to the bonds issued under the Health Order. The repairs, of course, would be limited to a reasonable trench width and would not include the entire street width unless streets were excavated for their entire width or as a result of settlement due to the sewer construction.

At the request of your Board, I am submitting herewith a list of streets covering approximate yardage involved and a fair cost of replacing street surfaces which were damaged or destroyed due to sewer construction. The specific locations are as follows:

SOUTH PARK DRIVE, Sheffield Avenue to South Park Avenue --

Due to the depth of sewer and method of construction, the entire roadbed surface was destroyed in this operation. This street was resurfaced with asphalt-slag aggregate for an approximate distance of 810-linear feet over an average width of 25-feet. Based on a contract price for grading and application of materials, a valuation of the street repairs would be approximately 2250 sq.yds. at the rate of 35¢ per sq.yd..... \$ 787.50

WEST COLLEGE AVENUE, Russell Avenue to Camden Avenue --

The trenches in this street were repaired for a total length of approximately 650-linear feet based on an average width of 4-feet, equalling approximately 290 sq.yds. of asphalt-slag aggregate. Based on a contract price including preparation of sub-base and application of bituminous materials, a valuation of

Mayor and Council of Salisbury

Page 3

October 20, 1941

the street repairs would be approximately 290 sq.yds.
at the rate of 50¢ per sq.yd..... \$ 145.00

THIRD STREET, First Street to Pearl Street --

The trenches in this street were repaired for a total length of approximately 900-linear feet based on an average width of 4-feet, equalling approximately 400 sq.yds. of asphalt-slag aggregate. Based on a contract price including preparation of sub-base and application of bituminous materials, a valuation of the street repairs would be approximately 400 sq.yds. at the rate of 50¢ per sq.yd..... 200.00

EAST WILLIAM STREET, Davis to Ward Streets --

The trenches in this street were repaired for a total length of approximately 810-linear feet based on an average width of 5-feet, equalling approximately 450 sq.yds. of asphalt-slag aggregate. Based on a contract price including preparation of sub-base and application of bituminous materials, a valuation of the street repairs would be approximately 450 sq.yds. at the rate of 50¢ per sq.yd..... 225.00

Approximate Total Value of Street Repairs \$1357.50

Other streets to be repaired under this sewer construction program will be submitted upon completion of sanitary sewers and appurtenances.

Under the circumstances, it is perfectly logical and reasonable to reimburse the Street Department Maintenance Fund for the cost of this work which was not included under the budgetary requirements for normal street maintenance.

Respectfully submitted,

Clark Gardner

City Engineer

CG vg

(Part of manholes)

October 13, 1941

TELEPHONE PERMIT

(Permit No. T-16)

This is to certify that the Chesapeake and Potomac Telephone Company of Baltimore City are permitted to construct underground conduits, manholes, and appurtenances, in the following streets -- subject to conditions enumerated herein:

A. LOCATION OF CONDUITS --

1. North side of E. Church Street in the sidewalk area from a point opposite the Chesapeake and Potomac Telephone Building to a point opposite Cathell Street.
2. From a point in the sidewalk area on the North side of E. Church Street opposite Cathell Street in a diagonal direction to a manhole located approximately 100-feet West from the center line of Commerce Street in the sidewalk area.
3. From manhole in sidewalk area on the South side of E. Church Street near Commerce Street, and continuing in the sidewalk area on the South side of E. Church Street to a point approximately 150-feet East from the center line of Wailes Street.
4. From a point connecting the conduit in the South side of E. Church Street, and continuing in Wailes Street for an approximate distance of 133-feet, to be laid 8-feet Northeast of and parallel with the Southwest side of Wailes Street.
5. From a point connecting the conduit in the South side of E. Church Street, and continuing in a Southeast direction along the extension of E. Railroad Avenue approximately 2-feet Northwest of and parallel with the Southeast curb line for an approximate total distance of 285-feet.
6. From a point connecting the conduit in the South side of E. Church Street, and continuing in a Southeast direction in Commerce Street, for an approximate distance of 276-feet; 7-feet Northeast from and parallel with the Southwest side of Commerce Street.

B. LOCATION OF APPURTENANCES --

1. Manholes and appurtenances to be located near the Northwest corner of Poplar Hill Avenue and E. Church Street; E. Church

October 13, 1941

Street near Commerce Street; E. Church Street near William Street; E. Church Street and Railroad Avenue.

This permit is granted in accordance with your application by letter dated August 18, 1941, supplemented by letter dated August 30, 1941, together with revised plans, entitled "Plan No. 5, Estimate 1254" and "Plan No. 6, Estimate 1254", and is subject to the following conditions:

1. All conduit specified under these plans will be placed at a minimum depth of 2-feet.
2. Removal and replacement of alternate concrete sidewalk squares, at the applicant's expense.
3. Removal and replacement of all brick, bitulithic, concrete and asphalt street pavement, to be done at the applicant's expense and in accordance with the specifications as prepared by the Engineering Department of the City of Salisbury.
4. The cost of inspection, furnished by the Mayor and Council of Salisbury, to be borne by the applicant.
5. The Chesapeake & Potomac Telephone Company shall indemnify and save harmless the Mayor and Council from all suits, claims, demands, et cetera, that may arise due to the construction of the afore-said conduit and appurtenance thereto.
6. The Chesapeake & Potomac Telephone Company to furnish lights, barricades and bear any police expense attributed to the obstruction of traffic.
7. The Chesapeake & Potomac Telephone Company agrees to furnish egress and ingress to all driveways that may be affected.
8. The Chesapeake & Potomac Telephone Company agrees not to open trench in excess of 500 linear feet at any one time.
9. The Chesapeake & Potomac Telephone Company agrees to furnish within 30 days after the completion of all work, corrected plans, in duplicate, showing location, depth, size, et cetera, of all structures constructed in the public sidewalk or street area and shall file same with the office of the City Engineer.
10. The Chesapeake & Potomac Telephone Company agrees to replace any and all sections of sidewalk, curbing, or street pavement that settles as a result of the construction work within one year after date of repairs.
11. The Chesapeake & Potomac Telephone Company agrees to relocate conduits and appurtenances at their cost and expense if the area

(Permit No. T-16)

Page 3

October 13, 1941

is needed by the City for the city's utilities. It is understood and agreed that any relocation work will proceed within thirty (30) days after written notice is given by the City.

By Order of

The Mayor & Council of Salisbury,

COPY

(Paul of Minutes)

October 16, 1941

re: S-2

Mr. J. H. Savage, Manager
Standard Oil Company of N. J.
Salisbury, Maryland

Dear Sir:

In connection with the relocation of barge lines owned by the Standard Oil Company and located in Cathell Street, I wish to advise that a location in the East sidewalk area of the proposed By-Pass between Main Street and Old Water Street has been reserved for the Standard Oil Company.

Inasmuch as the City is constructing a 12-inch cast iron water main in this same area, it is possible to share the cost of excavation and backfill of trenches which, undoubtedly, would prove cheaper to the Standard Oil Company and the Mayor and Council of Salisbury.

At a regular meeting of the Mayor and Council held on October 13, the writer was instructed to notify you that the City would be willing to excavate and backfill the trench for the barge lines in the East sidewalk area of the proposed By-Pass between E. Main Street and Old Water Street at the rate of \$1.25 per linear foot, or the Standard Oil Company may contribute 50 per cent of the actual expense incurred for the joint excavation and backfill required for the water main and barge lines.

For your information the above price is based on a minimum width of trench 4-feet in width at a point 4-feet below the finished grade of the By-Pass. The actual excavation, based on the existing grade, will vary from 4-feet to 13-feet in depth.

The prices herein quoted are contingent upon the Standard Oil Company doing their part of the work at the same time the Mayor and Council constructs the water main. We expect to begin this operation on or about October 22, 1941.

In accordance with the rules and regulations of the Mayor and Council, it will be necessary to submit a plan showing the proposed location and obtain a permit before actual construction is undertaken.

Mr. J. H. Savage

Page 2

October 14, 1941

If I can be of further service in connection with this matter, please advise.

Sincerely yours,

CG vg

City Engineer

(submitted in duplicate)

✓ copy for Mayor & Council Meeting

October 20, 1941

re: E-2

The Mayor and Council of Salisbury
Salisbury, Maryland

Gentlemen:

On January 27, 1941 detailed estimates together with exhibits pertaining to the construction of sanitary sewers, water mains and storm water drains on the proposed Salisbury By-Pass Extension were incorporated in a written report. At this meeting, Engineer's Estimate No. 1, amounting to \$83,597.00, was approved. It was also noted that to this figure a sum approximating 6 per cent must be added in order to cover Overhead Expenses, such as, Legal, Auditing, Engineering Plans and Specifications, and Inspection Costs. This estimate was based on current quotations and, more particularly, conditioned upon the fact that the proposed right-of-way would be reasonably free from obstructions.

In attempting to construct the various utilities we find that several residences and sheds are delaying the progress of the work and, in some cases, materially increasing the cost thereof due to the necessity of having to tunnel under existing structures.

I wish to call your attention again to the fact that the following structures have not been removed from the proposed right-of-way:

- (1) 2-story frame dwelling, designated as 100 Cathell Street; formerly owned by Lloyd Chandler.
- (2) 2-story brick dwelling, designated as 101 Cathell Street and owned by Taylor and Lloyd.
- (3) Concrete block garage, designated as 503 E. Church Street and owned by the E. S. B. Powell Estate.
- (4) Frame Church, designated as 505 E. Church Street and owned by the Trustees of the St. Paul A. M. E. Zion Church.
- (5) 2-story frame dwelling, designated as 318 William Street; formerly owned by Luther Hosier.
- (6) 2-1/2 story frame dwelling, designated as 317 William Street; formerly owned by Mrs. G. E. Mitchell.
- (7) 2-1/2 story frame dwelling, designated as 319 William Street; formerly owned by Harry Oliphant.

The Mayor and Council of Salisbury

Page 2

October 20, 1941

- (8) Frame shed, located in E&E right-of-way near Baltimore Avenue; supposedly owned by Elisha Johnson.
- (9) Section of frame warehouse, together with frame barn, located in right-of-way between Baltimore Avenue and Philadelphia Avenue; owned by E. S. Adkins & Company.
- (10) 2-story frame dwelling, designated as 125 E. Philadelphia Avenue; formerly owned by Mrs. J. M. Elderdice.
- (11) 2-story frame dwelling, designated as 120 Olive Street; owned by Carrie Billings.
- (12) 2-story frame dwelling, designated as 115 Marion Street; formerly owned by Irene Shores.
- (13) 1-1/2 story brick dwelling, designated as 612 Naylor Street; formerly owned by Richard Penrose.
- (14) 2-1/2 story frame dwelling, designated as 614 Naylor Street; formerly owned by Frank Baysinger.
- (15) 2-1/2 story frame dwelling, designated as 611 Naylor Street; owned by R. H. Keeson.
- (16) Frame shed, located at the rear of the Feldman property facing on North Division Street, and owned by Feldman Brothers.
- (17) Frame shed, located on the E. F. Parker property, and situated at the rear of property designated as 1905 North Division Street.
- (18) 2-1/2 story frame dwelling, designated as 1913 North Division Street; owned by Maggie Brown.
- (19) 1-1/2 story brick dwelling, designated as 2001 North Division Street; formerly owned by Mrs. Marion Cimonson.
- (20) 2-1/2 story frame dwelling, designated as 2003 North Division Street and owned by Estate of Boyd Nibolett.

If it is possible for you to take immediate action in having the structures either partially or wholly removed from the alignment of the utilities, the cost data shown in the Engineer's Estimate will not be exceeded. In order to provide economical and sound engineering construction you have approved the use of heavy equipment which is costing \$11.00 per hour, or approximately \$550.00 per work week based on an average of 50-hours. Labor costs for the same period of time per week amounts to approximately \$800.00. In other words, the construction costs of the utilities are running approximately \$1,350.00 per week, which, of course, does not include material costs.

The Mayor and Council of Salisbury

Page 3

October 20, 1941

This means that the cost of excavating and backfilling the trenches on a linear foot basis is very economical provided that tunnelling under existing structures can be avoided. The Engineer's Estimate was based upon contract prices and will not overrun if you will immediately take the necessary steps in removing buildings from the right-of-way.

I also wish to call your attention to the fact that bond issues for the installation of utilities legally permit the purchase of the rights-of-way from the utility funds. I understand that approximately \$7,500 of the utility funds have been used to date for the purchase of rights-of-way. If it is necessary to expend additional sums of this fund for rights-of-way, an alarming situation will develop insofar as being able to complete the necessary utilities.

For your information we have constructed fire hydrants, water mains and even storm water drains underneath the present structures in order to expedite the construction of utilities. This method of construction cannot continue indefinitely and may I therefore urge that full authority be given to the proper official to see that the right-of-way is cleared at the earliest possible date.

Respectfully submitted,

Charles Gardner

City Engineer

CG:VB

(attach to minutes)



JAMES A. WHITE
PLUMBING INSPECTOR
PHONE 430

MARYLAND

October 20, 1941

The Mayor & Council
Salisbury, Maryland

Gentlemen:

Upon request of the City Engineer I contacted the following property owner's on West Church Street, to find out where they wanted the new sewer opening left and the depth.

- 1 E. Homer White Shoe Co. (Informed Mr. George Spence, Manager.)
- 2 I. L. Benjamins Store (Informed Mr. Homer Disharoon, Manager)
- 3 J. G. McCrory's 5 & 10¢ Store (Informed Mr. Tilly, Manager.)
- 4 R. E. Powell & Co. (Informed Mr. Bayard Cooper, Manager.)
- 5 Schleisner Co. (Informed Mr. Marion McBriety, owner.)

Respectfully submitted,

James A. White
Plumbing Inspector

October 15, 1941

re: W-3,4

Warren Steam Pump Company
Warren
Massachusetts

Gentlemen:

Kindly enter our order for the following repair parts:

Item 1: 1 set of rings for Warren Pump No. 173,
6" W. 14; capacity 1500 g.p.m., 120-feet
T.D.H.; speed 1750 r.p.m.

Item 2: 1 set of rings for Warren Pump No. 170,
8" W. 11; capacity 1500 g.p.m., 40-feet
T.D.H.; speed 1150 r.p.m.

We will appreciate shipment at the earliest possible date.

Sincerely yours,

CG vg

City Engineer

PURCHASE ORDER FOR UTILITIES OPERATION, MAINTENANCE AND REPAIR
PREFERENCE RATING AND PRIORITY TO PREFERENCE RATING ORDER 1-16
THIS MAYOR AND COUNCIL OF SALISBURY

John E. M...
DATE 10/20/41 PRESIDENT OF COUNCIL

October 9, 1941

re: F-2

Darling Valve & Manufacturing Company
Williamsport
Pennsylvania

Gentlemen:

Kindly enter our order for the following repair
part:

Lower Section of Packing Box around Operating Shaft
of Darling Hydrant.

We will appreciate shipment at the earliest possible
date.

Sincerely yours,

CC VS

City Engineer

PURCHASE ORDER FOR UTILITIES OPERATION, MAINTENANCE AND REPAIR
PREFERENCE RATING 2-10, PURSUANT TO PREFERENCE RATING ORDER P-16
THE MAYOR AND COUNCIL OF SALISBURY

DATE

John E. Morris
PRESIDENT OF COUNCIL

CITY HALL - SALISBURY, MARYLAND - OCTOBER 27, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall, Monday, October 27th, 1941 at 7:30 P. M. with the following present: Mayor I. Virgil Hitchens, Councilmen John G. Howie, Werner T. Gardner, Claude Russell, Albin A. Hayman. President of Council, John E. Morris, was absent due to illness.

1. Upon a motion offered by Councilman Hayman and seconded by Councilman Russell and duly passed, Councilman Gardner was designated President pro-tem.
2. Mr. Streeter came before the Mayor and Council to complain about the treatment he received Saturday evening by the City Police, particularly Officer Murray. It was the same case recently tried before Judge Jones. The Council agreed to look into the matter.
3. Building Inspector, Harry Hastings, reported on the cost of one additional street light for South Pinehurst Avenue at the River Road.

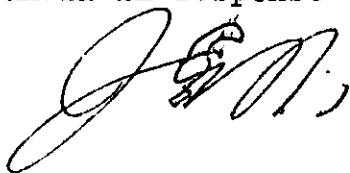
Upon a motion offered by Councilman Russell and seconded by Councilman Howie, it was duly moved and passed that action on lights be withheld until next regular meeting.

4. Councilman Gardner offered a complaint received from Mr. Ernest Laws, 109 Union Avenue, in which he requested compensation for damage done to his property while Route 13 was closed and traffic was forced to detour about his property.

The Building Inspector was instructed to charge the cost of this damage to the Bond furnished by Mr. Elisha P. Parker in conjunction with his permit to move a house from the By-Pass.

5. Harbor Master Insley reported satisfactory work on the River Dredging Operations.
6. The Police Department's weekly Daily Report was submitted and ordered accepted and filed.
7. Mr. Robert T. Green came before the Mayor and Council and requested work of some nature with the City.
He was referred to the State Employment Service.
8. Mr. Furman Richardson came before the Mayor and Council to request sewer connections for five (5) new houses now under construction on the Snow Hill Road, the extension to be about three hundred feet (300).

9. Mr. S. Norman Holland and Mr. Paul Downing came before the Mayor and Council in response to a request, and agreed between themselves



and the Council to accept a settlement of twenty-one cents (\$.21) per lineal ft. (S. Norman Holland), and fourteen cents (\$.14) per lineal ft. (Paul Downing) for their share of the work in placing curb and gutter on Forest Lane. The Number of feet laid, for which payment is due, is to be determined by the Engineer's estimate.

Upon a motion offered by Councilman Russell, seconded by Councilman Howie, the Treasurer was authorized to draw a voucher in accordance with the above mentioned agreement.

10. Mr. S. Norman Holland presented a bill in favor of the Pocohontas Coal Company for the amount of three hundred and two dollars (\$302.00) to the Council, and stated he had just received a bill from the City in the amount of one hundred seventy-nine dollars (\$179) covering the cost of labor and equipment in connection with the erection of curb and gutter on Forest Lane Drive. (\$302.00 for use of Road Roller).

Since Mr. Holland said informally he might cancel his bill if the City cancelled theirs, the Clerk was authorized to see what could be done with his proposal, and report back to the Council.

11. A request came to the attention of the Mayor and Council from Mrs. Evans of 800 East Church Street, who complained of a broken place in her sidewalk caused by sewer construction work.

The City Engineer was authorized to investigate the matter and to remedy the situation.

12. The City Engineer presented a request from Mr. Shaeffer for payment of his property covered by an option for the Airport.

The Council found that they were unable to make any payments for land on the Airport account at this time.

13. The City Engineer advised the Council he had done some work in Federalsburg at the request of Mr. E. A. Vaughn of the State Game and Fish Commission, which would amount to about twenty-five dollars (\$25.00).

The Clerk was instructed to bill the Commission in the amount of twenty-five dollars (\$25.00), by a motion duly offered, seconded and passed.

14. The City Engineer presented bids on six (6) tires and tubes for the use of the garbage truck as follows:

R. D. Grier & Sons Co.	----	\$ 178.52
Less tire allowance		15.00
Less 2% cash discount		

Goodrich Silvertown Stores ---\$ 165.00 Net



Minutes of the Mayor and Council
Page #3
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Wicomico - Central Garage --- \$ 222.90 Net

Firestone Auto Supply & Service Stores --- \$ 179.44 Net.

All in accordance with letters directed to the City Engineer.

Upon a motion duly offered, seconded and passed, award was made to the lowest bidder.

15. Upon a motion offered by Councilman Howie, seconded by Councilman Russell, and duly passed, the Council approved the purchase from the Salisbury By-Pass Utilities Account, of an order given to Joseph G. Pollard Company.

1 - Emergency carbide light - Figure W-90	\$ 38.00
4 25 lbs. cans carbide	 2.25
Total	\$ 40.25

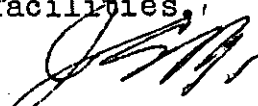
16. The City Engineer presented a letter and permit to the Western Union Telegraph Company dated October 27th for approval by the Council.

Upon a motion offered by Councilman Russell, seconded by Councilman Hayman and duly passed, it was approved subject to an amendment relative to the removal of all poles should the City ever decide to have all poles and lights removed from this City.

17. The City Engineer presented an order in favor of R. D. Wood & Co. for, 800 lineal ft. of 8" BS CI pipe\$1016.00
200 lineal ft. of 10" " " " 511.50
A group of fittings 132.05\$
Total\$1659.55

Upon a motion duly offered and passed, the City Engineer was authorized to make the purchase.

Later in the evening, upon a vote of the Council due to an opinion of the City Solicitor, this approval was changed to disapproval of the above mentioned order.

18. The City Solicitor presented, in response to a request from the Mayor and Council, an opinion dated October 27th, 1941 pertaining to
- the authority of the Mayor and Council to use Water Department funds for the construction of water and sewer facilities on the proposed Salisbury By-Pass, if the present By-Pass funds were not sufficient.
 - the right to use Water Department funds for the repair of street surface distributed by the installation of water and sewer facilities.
- 

- c. the right of your body to borrow for use of the General Fund from the Water Department reserve.

Upon a motion offered by Councilman Howie, seconded by Councilman Hayman and duly passed, the City Solicitor's opinion was ordered accepted and filed. (Copy of this opinion appears as part of the Minutes.

19. A delegation composed of Rev. Fox, Rev. Frazier, Rev. Stewart, Rev. Holland, Rev. Williams, and Rev. Ross came before the Mayor and Council and asked that the Council grant a thirty-day stay in the granting of a permit to Mr. Jones for the building of a store South of the Wicomico River on Snow Hill Road, in order that they might have sufficient time to look into the matter and make a definite proposal to the Council. At the present time, it appears that they and the community are firmly opposed to the granting of this permit.
20. As a result of the discussion contained in the paragraph above relative to the zoning of the Snow Hill Road, a motion was offered by Councilman Russell, seconded by Councilman Howie and duly passed authorizing the drawing of an Ordinance to change the zoning of Snow Hill Road from commercial to residential, Class R 4 b, on the West side from the River to the central line of Race Street, and on the East from Buena Vista Avenue to the center line of Vine Street for the same depth as now designated commercial.
21. The Mayor and Council authorized the Mayor and any member of the Council who could do so, together with the City Solicitor and the City Engineer, to arrange a trip to Baltimore for a conference with the State Department of Health to look into the matter of financing the Water Department construction and sewer work.

Expenses of the trip to be charged to the Water Department.

22. Upon a motion offered by Councilman Russell, seconded by Councilman Hayman, and duly passed, all applications for new water and sewer connections now on file, were ordered put in at the expense of the General Fund.
23. The President of the Council read a letter from the Salisbury Times asking permission to print in their paper a list of the names and amounts of all vouchers issued in the City Treasurer's office.

Upon a motion offered by Councilman Hayman, seconded by Councilman Russell, and duly passed, approval for the publishing of these vouchers in the local papers was given.

24. Upon recommendations of the Mayor, a meeting was called for Friday night at 8:00 P. M. for the purpose of reviewing the old Ordinance pertaining to a Merit System.
- 

25. A letter was received from the local Red Cross asking for a contribution to their Fund.

The Council found they were unable to assist them, since there was no appropriation for this purpose in their current budget.

Russell

26. Councilman ~~Hayman~~ reported on the condition of the lawn and shrubbery at Fire House #2 and requested the City Engineer to look into the matter and make recommendations or an estimate on fixing the lawn in accordance with the Department's request.
27. Upon a motion offered by Councilman Hayman, seconded by Councilman Russell and duly passed, it was ordered that the Mayor's proclamation on Navy Day become a part of these Minutes:

WHEREAS, it has been the custom for many years for this nation to honor the American Navy by observance of the date upon which it was founded; and

WHEREAS, the Navy has been a vital factor in the history of this country and is our first line of defense when this continent is threatened; and

WHEREAS, the United States Navy is now in process of expansion to meet any threat that might develop from overseas and many from our community are now serving in its ranks; and

WHEREAS, Monday, October 27th, 1941, has been designated this year as Navy Day.

NOW, THEREFORE, I, I. VIRGIL HITCHENS, MAYOR OF THE CITY OF SALISBURY, MARYLAND, do hereby designate Monday, October 27th, 1941, as Navy Day in Salisbury, and do urge that, through appropriate exercises by civic bodies and other organizations, the attention of the people of this city be called to the imperishable services which have been rendered by the American Navy.



I. VIRGIL HITCHENS,
Mayor of Salisbury

28. The City Clerk read a series of letters from Raigart H. Rider, The State Tax Commission, and the State of Maryland Department of Employment.

The letter from the Department of Employment was ordered referred to the City Solicitor and the letter from Raigart H. Rider was ordered referred to the Traffic Commission.

29. The Council heard a report on the condition of the interior of the Fire House #2, and directed Mr. Hastings to look into the matter and report at the next meeting with the necessary estimates to correct the trouble.
30. The City Solicitor presented Ordinance #459, providing for the curbing and guttering of East Main Street on the North side thereof between Salisbury Boulevard and Ward Street, and on the South side thereof between Salisbury Boulevard and the Snow Hill Road, etc. and providing for the method of payment, etc.

Upon a motion offered by Councilman Howie, seconded by Councilman Hayman and duly passed, Ordinance #459 finally was read and ordered approved.

31. The City Solicitor presented Ordinance #460, providing for the curbing and guttering of both sides of North Pinehurst Avenue between Russell Avenue and the River Road, etc., and providing for the method of paying the cost thereof, etc.

Upon a motion offered by Councilman Howie, seconded by Councilman Hayman and duly passed, the Ordinance was read for a final reading and ordered approved.

32. The City Solicitor presented Ordinance #461, repealing Ordinance #148 and regulating and licensing Cafes, Restaurants, Public Dining Rooms, Lunch Counters, and all other public places where food is sold, etc.

Upon a motion offered by Councilman Hayman, seconded by Councilman Russell, it was read for it's first reading, approved and ordered posted.

33. The City Solicitor informed the Council that the Elmer C. Parkers had definitely refused to sign a deed for their By-Pass property covered by an option to the City, whereupon Councilman Hayman introduced and offered the following preamble and resolutions which were duly seconded by Councilman Howie and unanimously passed by the Council of Salisbury.



WHEREAS, it is necessary to acquire all that tract or parcel of land designated "PARCEL NO. 1 TO BE ACQUIRED BY MAYOR & COUNCIL FROM ELMER C. PARKER" and the easement area shown on a plat entitled "INTERCHANGE OF PROPERTIES BETWEEN THE MAYOR & COUNCIL AND ELMER C. PARKER", approved October 18th, 1941, by Clarke Gardner, City Engineer, attached hereto and made a part of this resolution, in order to continue the presently proposed route of the Salisbury By-Pass road Northerly from East Main Street, in the City of Salisbury; and,

WHEREAS, Charles Elmer Parker and Sallie L. Parker, his wife, the owners, agreed to convey said parcel of land and easement area to The Mayor and Council of Salisbury in consideration of the sum of Three Hundred Fifty Dollars (\$350.00), and the conveyance by The Mayor and Council of Salisbury unto the said Parker and wife of the tract or parcel of land designated "PARCEL NO. 2 TO BE ACQUIRED BY ELMER C. PARKER FROM MAYOR & COUNCIL", on the aforesaid plat; and,

WHEREAS, the said Charles Elmer Parker and Sallie L. Parker, his wife, have refused to convey their tract or parcel of land and easement area unto The Mayor and Council of Salisbury, although The Mayor and Council of Salisbury has offered them the sum of Three Hundred Fifty Dollars (\$350.00) and a deed for the tract of land owned by The Mayor and Council of Salisbury.

NOW, THEREFORE, BE IT RESOLVED, that The Mayor and Council of Salisbury institute the necessary suit or suits in the Circuit Court for Wicomico County, Maryland, against the owners of said tract or parcel of land and easement area, to acquire the necessary titles to same in order that said Salisbury By-Pass may be continued Northerly over said presently planned course,

AND BE IT FURTHER RESOLVED, that the City Solicitor be and he is hereby authorized and directed to institute said suits at his earliest convenience.

34. A request was received from James Weatherly for permission to relocate a public phone from the corner of Second Street to the corner of Third Street and West Main Street.

The Council found they had no objections at the present time to the placing of the phone at the requested location.

35. At the request of the City Engineer, he was granted authority to employ Miss Amy Jester in the Water Department for the time being at her old salary, due to the illness of Mrs. Wootten.
36. The Dog Catcher's weekly report was read and ordered filed.

JEM

Minutes of the Mayor and Council
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37. The Minutes of the October 20th meeting were read and approved, with the exception of Resolution #5, which was ordered disapproved and so marked.
38. Vouchers #16575 - 16651 inclusive, were read and ordered approved with the exception of #16601, which was marked void and disapproved, due to an error.
39. The City Treasurer explained that under the present conditions, he felt it advisable for the City to request their Auditors to close the books for the fiscal year.

At the same time, he recommended that they look into the fund known as Capital Account, and set it up for the new year under their proper names, and also have them bring forward any balance due from transfers or loans.

He also pointed out that any recommendations they cared to offer after their audit, would be very acceptable.

There being no further business, the meeting adjourned at 1:00 P.M.

APPROVED:

Nov 3rd 1941
Date

John E. Morris
President of the Council

T. W. H. D. D. D.
Clerk of the City

8. Continued. At a later time during the meeting, authority was granted the City Engineer to extend the sewer mentioned in Resolution 8 at the expense of the General Fund.

Salisbury, Maryland.

October 27th, 1941.

The Mayor and Council of Salisbury,

Salisbury,

Maryland.

Gentlemen:

At your regular meeting on October 13th, 1941, you requested my opinion upon (1) the authority of your Body to use Water Department Funds for the construction of water and sewer facilities on the proposed Salisbury By-Pass if the funds received from the Salisbury, Maryland, By-Pass Highway Utilities Bonds of 1941 were not sufficient; (2) the right to use Water Department Funds for the repair of street surfaces disturbed by the installation of water and sewer facilities and (3) the right of your body to borrow for use of the General Fund from the Water Department Reserve.

In answer to the first of these requests, the Acts of the General Assembly of Maryland extending from the year 1924 down through the present time provide one method of obtaining funds for the construction and establishment of a water, sewerage and drainage system for the City of Salisbury. Chapter 494 of the Acts of 1924, authorizing the creation of the Salisbury Water and Sewer Commission, provided for the issuance of bonds in an amount not exceeding \$550,000.00. The principal and interest of these bonds were to be paid by a tax sufficient to meet the purposes, levied against all the assessable property within the City of Salisbury. By Chapter 255 of the Acts of 1927 of General Assembly of Maryland, The Mayor and Council of Salisbury was authorized to charge and collect for water supplied

to the residents of the City of Salisbury each year a sum sufficient to pay the expenses necessary for the maintenance, repairing and operating of the water supply, sewerage and drainage systems of Salisbury, and pay the interest on the first \$100,000.00 of the bonds issued in pursuance of the Act creating The Salisbury Water and Sewer Commission and to pay the principal amount of said bonds maturing in each year and to pay for the redemption of and interest requirements on all or such portion of the second \$100,000.00 of said bonds as the Mayor and Council of Salisbury might by resolution from time to time determine. The provisions of this Act are now embodied in the Charter in Section 340 of Article 23, having been repealed and re-enacted by Chapter 428 of the Acts of 1937 of the General Assembly of Maryland.

Another method of procuring funds is the issuance of bonds under order of the State Board of Health, as authorized by Section 380 of Article 43 of The Annotated Code of the Public General Laws of Maryland, Edition of 1939.

In Chapter 428 of the Acts of 1937 of the General Assembly of Maryland, the Mayor and Council of Salisbury are authorized to establish rates for the services rendered by the Water Department. This statute, codified in Section 335 of Article 23, reads as follows:

"For the purpose of providing funds for maintaining, repairing and operating its water supply, sewerage and drainage systems, including overhead expense and proper depreciation allowance, and for the purpose of providing funds for the payment of the principal and interest on any bonds heretofore or hereafter issued by the Mayor and Council of Salisbury pursuant to proper authority, other than the authority conferred by Section 321 of this sub-title, to provide funds for the construction, alteration, extension or purchase of the water, sewerage and drainage system contemplated by this sub-title, the Mayor and Council of Salisbury be and it hereby is empowered and directed to make such service rates, water rents or charges as it may deem necessary, chargeable against all properties having

a connection with any water pipe under its ownership. Said rates shall be uniform throughout the City of Salisbury, but subject to change from time to time as necessary."

You will notice that your body is authorized to make such service rates, water rents or charges, chargeable against all properties having a connection with any water pipe as you may deem necessary for maintaining, repairing and operating the water supply, sewerage and drainage system, including overhead expense and proper depreciation allowance and for the retirement and interest on bonds issued pursuant to Chapter 494 of the Acts of 1924, and authorized to be paid out of Water Department Funds by Chapter 255 of the Acts of 1927. Nowhere in the Charter have I been able to find any authority for the payment of the costs of construction, establishment, purchase or condemnation of water supply, drainage or sewerage systems out of the charges collected by the Water Department for connection with any water pipe. In my opinion, under the existing statutes, you have no authority to use the funds of the Water Department for purposes other than those provided for in Section 335, hereinbefore quoted.

In answer to the second of these requests, Section 329 of Article 23 of the Code of Public Local Laws of Maryland (Flack's Edition of 1930), provides as follows:

"The Commission may enter upon any county street, road or alley, or any public highway other than State highway, for the purpose of installing, maintaining and operating the water supply, sewerage and drainage systems provided for under this Act, and it may construct in any street, road or alley or public highway a water main, sewer or drain, or any appurtenance thereof, without the receipt of a permit or the payment of a charge; provided, that whenever any county or municipal highway is to be disturbed

the public authority having control thereof shall be duly notified, and provided further that said highway shall be repaired and left by the Commission in the same, or a not inferior, condition to that existing before being torn up, and that all costs incident thereto shall be borne by the Commission. When said Commission desires to enter upon any State highway for the purposes aforesaid, it must first comply with the provisions of Section 32 of Article 91 of the Code of Public General Laws of Maryland (1924 Ed.)."

This provision has been repealed and re-enacted by Chapter 428 of the Acts of the General Assembly of Maryland of 1937, which reads as follows:

"The Mayor and Council of Salisbury or any agent or agents thereof may enter upon any county street, road or alley, or any public highway other than State highway, for the purpose of installing, maintaining and operating the water supply sewerage and drainage systems provided for under this Act, and it may construct in any street, road or alley or public highway a water main, sewer or drain, or any appurtenance thereof, without the receipt of a permit or the payment of a charge; provided, that whenever any county or municipal highway is to be disturbed the public authority having control thereof shall be duly notified, and provided further that said highway shall be repaired and left by the Mayor and Council of Salisbury in the same, or a not inferior condition, to that existing before being torn up, and that all costs incident thereto shall be charged as a part of the cost of construction of such water supply, sewerage and drainage system. When the Mayor and Council of Salisbury desires to enter upon any state highway for the purposes aforesaid it must first comply with the provisions of Section 8 of Article 89B of the Code of Public General Laws of Maryland (1935 Supplement)."

You will notice that this Section specifically provides that whenever any county or municipal highway is disturbed, that the costs incident thereto shall be charged as a part of construction of such water supply, sewerage or drainage system. Thus, when funds are properly raised for the extension of the City's water, sewerage and drainage system, a part of such funds may be used to restore the street

surfaces damaged in the expansion of such facilities as a part of the cost of construction, but the revenues of the Water Department cannot be used for such purposes under our present statutes.

Finally, from a study of all of the laws enacted since the creation of the Salisbury Water and Sewer Commission, one is forced to the conclusion that the purpose of these laws was to provide for the separation of the funds received by the Water Department from the General Funds of The Mayor and Council of Salisbury. The rates authorized by statute are to provide for the operation and maintenance of the Water Department and not to provide funds which might be used for other purposes.

The funds of all municipalities are either general or special. Certain claims are payable out of the general fund, and ordinarily general funds may be appropriated by the Mayor and Council to any municipal purpose. Special Funds are created for the payment of a particular class of claims and in such case the general rule is that they can not be used for any other purpose unless special provision is made therefor. Section 2179 of McQuillin, Municipal Corporations, Vol. 5. In Section 2184, entitled "Transfer of Monies from One Fund to Another", the same authority has this to say:

"The charter, in some cities, expressly forbids the transfer of money from one fund to another, or to use the same in payment of demands upon another fund, except, in some cities, certain reserve funds provided for in some charters. Even without such a provision, the well settled rule is that special funds cannot be used for another and different purpose. Unless authorized so to do by statute, or charter, a municipality has no power to borrow from one city fund and use the money for other purposes, and replace the amount borrowed out of the next tax levy."

The Charter of the City of Salisbury does not authorize the transfer of monies from one fund to another, nor does it authorize the borrowing of such funds. In my opinion, the

hereinbefore quoted Acts of the General Assembly of Maryland contain all of the purposes for which Water Department Funds may be expended and any expansion of these purposes with the resulting financing of such expanded purposes by Water Department Funds is without authorization under the laws comprising the Charter of The Mayor and Council of Salisbury.

Respectfully Submitted,

Charles D. Potts
City Solicitor

City of Salisbury



DEPARTMENT OF PUBLIC WORKS
CLARKE GARDNER
CITY ENGINEER

W. Parks Young
Vic Keen
Brook Troy
Richard Cooper
Charles J. Potts
Henry S. Todd
Brooks Bundick
Wendell Henry
Wallace Messick
Harry Hopkins

MARYLAND

October 24, 1941

Re: A-5,1

Dear Sir:

At a meeting of the Mayor and Council held on October 20, our Collector, Mr. James A. White, pointed out that a few property owners residing on North Pinehurst Avenue are making deposits on the proposed curb and gutter construction at the rate of 25-cents per linear foot.

This is contrary to the regulations adopted by the Mayor and Council and set forth in my form letter dated October 15th. Under these circumstances, the deposits so made will be accepted on the basis of "Partial Payments" and in the event collection on 75 per cent of the frontage involved, at the rate of 40-cents per linear foot, cannot be obtained, we must necessarily abandon the project and refund the money deposited.

The matter of Federal Aid is indefinite; however, if the work can be done through the Work Projects Administration any savings that can be realized will be returned to you.

The Mayor and Council are calling this to your attention in order to avoid any misunderstanding.

Sincerely yours,

THE MAYOR & COUNCIL OF SALISBURY,

CG vg

City Engineer

: Mayor & Council Meeting, Oct. 27

MAYOR
I. VIRGIL HITCHENS

CITY ENGINEER
CLARKE GARDNER

CITY SOLICITOR
CHARLES J. POTTS

CITY CLERK-TREASURER
WADE H. INSLEY, JR.



MARYLAND

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT

JOHN G. HOWIE

ALBIN A. HAYMAN

WERNER T. GARDNER

CLAUDE E. RUSSELL

WHEREAS, it has been the custom for many years for this nation to honor the American Navy by observance of the date upon which it was founded; and

WHEREAS, the Navy has been a vital factor in the history of this country and is our first line of defense when this continent is threatened, and;

WHEREAS, the United States Navy is now in process of expansion to meet any threat that might develop from overseas and many from our community are now serving in its ranks; and,

WHEREAS, Monday, October 27th, 1941, has been designated this year as Navy Day.

NOW, THEREFORE, I, I. VIRGIL HITCHENS, MAYOR OF THE CITY OF SALISBURY, MARYLAND, do hereby designate ^{Monday} ~~Thursday~~, October 27th, 1941, as Navy Day in Salisbury, and do urge that, through appropriate exercises by civic bodies and other organizations, the attention of the people of this city be called to the imperishable services which have been rendered by the American Navy.

I. Virgil Hitchens
I. VIRGIL HITCHENS,
Mayor of Salisbury

CITY HALL - SALISBURY, MARYLAND - OCTOBER 31, 1941

The Mayor and Council of Salisbury met in special session at the City Hall, Friday, October 31st, at 8:00 with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Werner T. Gardner, Claude Russell, Albin A. Hayman.

1. This meeting was called for the purpose of discussing a proposed new Ordinance on a Merit System for the City of Salisbury.

After reading and discussing this proposed Ordinance, further action was proposed withheld until the next meeting.

2. The Mayor and Council received from Miles, Bailey, and Clark, Stanley G. Robins, and Arthur Everett Williams, opinions on the authority of the Mayor and Council to use Water Department funds for the construction of water and sewer facilities, which were read and very thoroughly discussed.

Each of the above mentioned opinions was to the effect that the Mayor and Council lacked the authority to use Water Department funds for the construction of new water and sewer facilities.

3. Councilman Howie offered a motion, which was seconded by Councilman Hayman and duly passed, instructing the City Engineer to make up an estimate for the installation and completion of the By-Pass Public Utilities for presentation to the Council.
4. The City Clerk was instructed to write the State Health Department to ascertain if water and sewer connections could be run under the present 2% law in some blanket order without the exact location, but with the street locations.

It was pointed out that the extension to the High School could be named definitely as an extension.

5. WHEREAS, the City Solicitor, Mr. Charles J. Potts, presented a written opinion under date of October 27th, regarding use of Water Department Funds.

WHEREAS, this opinion stated, among other things, that the Mayor and Council of Salisbury had no authority for the payment of the cost of construction, establishment, purchase or condemnation of water supply drainage or sewerage systems out of the charges collected by the Water Department for connection with any water pipe

WHEREAS, at a regular meeting of the Mayor and Council held in the City Hall, Salisbury, Maryland, on Monday, October 27th, this opinion was ordered accepted and filed.

WHEREAS, at a special meeting of the Mayor and Council held on Friday, October 31st, the Superintendent of the Water Department was instructed to determine cost of water and sewer con-

nections upon application from property owners, and require a deposit of aforesaid cost, prior to construction thereof.

THEREFORE, BE IT RESOLVED that effective immediately hereafter, the Superintendent of the Water Department be and is hereby authorized and directed to estimate cost of labor and materials, plus a 20% overhead (including Insurance, Supervision, Use of Tools and Equipment) for each and every water and sewer connection to be extended to any lot abutting any public street, accepted as such by the Mayor and Council of Salisbury, upon which a water and/or sewer main is available.

BE IT FURTHER RESOLVED, that the Superintendent of the Water Department be authorized and directed to use market prices in the computation of the estimated costs of the water and sewer connections and further that the property owners be required to deposit with the City Treasurer of Salisbury such costs prior to construction. This fund to be specifically designated as "Water Department - Deposits For Water and Sewer Connections", and maintained as a separate account in the Water Department.

BE IT FURTHER RESOLVED that the cost deposited by the property owners may be refunded, without interest charges, if and when the General Assembly of Maryland provides for such a refund.

6. Vouchers Number 16652 - 16658 were read and approved, and authorized signed and paid.
7. The City Clerk was authorized to call Mr. Alfred T. Truitt and authorize him to assist Mr. Potts in securing an option on three easements necessary for the By-Pass right of way.
8. Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed, the Mayor, I. Virgil Hitchens, the President of the Council, John E. Morris, and the City Clerk were authorized to sign an agreement between the Mayor and Council, and Mary Ennis Livingston and William Handy Livingston.

There being no further business, the meeting adjourned at 12:00.

APPROVED:

Date

Nov 3rd / 1941
John E. Morris
President of the Council

Wade H. Dole
City Clerk

CITY HALL - SALISBURY, MARYLAND - NOVEMBER 3, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall, Monday, November 3rd, at 8:00 with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Werner T. Gardner, Claude E. Russell, Albin A. Hayman.

1. Mr. Fred A. Grier came before the Mayor and Council, telling them that he had been requested to pay for a water service connection to a property of his on Delaware Street, and explained to the Council that he helped set up the Water Department and it was his and their opinion at the time that the Department was to run all water service connections to the property line.

The President of the Council explained that it was also their opinion, but a recent ruling on the matter was to the effect that they were unable to do so, and until other provisions were made, there was no alternative but to request the property owner to pay the cost, which might be refunded later if the General Assembly of Maryland so provided.

2. The Police Chief, Chatham, presented his weekly parking violations report, and his weekly daily-report on police activities, together with his weekly police car and motorcycle report, which were all accepted and ordered filed, upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, and duly passed.
3. The Police Chief sited need for four new tires on one police car and presented bids from Goodrich Silvertown for 4 - 600 x 16 Deluxe 4-ply Silvertown tires, and 4 - CD- 16 double duty tubes ---- for a total net amount of \$ 48.38.

Wicomico-Central Garages for 4 tires and tubes
600 x 16 -- Atlas for a total net amount of \$ 44.84.

Upon a motion made by Councilman Gardner, seconded by Councilman Russell, and duly passed, the bid was awarded to the lowest bidder, Wicomico-Central Garages.

4. The Harbor Master, Mr. Insley, reported the dredger was coming along fine, and that the Captain expected to be completely finished the work this month. He stated that the mud pots showed evidence of mud accumulation.
5. The City Engineer presented bids as follows for 550 bags of cement:

Pocohontas Coal Company	----	\$2.235 per barrell
Farmers & Planters	----	2.345 " "
Less 10¢ cash in ten days.		

6. The City Engineer presented the following bids on 360 tons of 3/4" gravel:



Paul Downing	---	\$2.30 per ton
Nock Coal Company	---	2.25 " " less 2%
Pocohontas Coal Co.	---	2.80 " "
Arundel Corp	---	3.00 " "

7. Bids were also presented for rental of forms, wheel barrows, Mixer, etc. from Paul V. Downing at the following rate:
- | | | |
|---------------------------|------|-----------------------|
| a. Plain curb and gutter, | ---- | \$.10 per lineal ft. |
| b. Plain gutter | ---- | .05 " " " |
| c. Plain V-shaped gutter | ---- | .08 " " " |
8. A bid was presented for 360 cu. yds. of ready-mixed cement at \$9.00 per yard from the Pocohontas Coal Company.
9. An award, in any of the above mentioned bids, was held for a later time during the evening.
10. A motion was duly offered, seconded and passed which requires that all incoming unpaid bills and invoices be referred first to the head of the Department, who in turn can refer it to their Foreman or Superintendent for acknowledgment of receipt of items thereon.
11. The City Engineer presented a sample book (Receipt of Materials and Equipment) to be used in the acknowledgment of order receipts.
- Upon a motion offered by Councilman Russell, seconded by Councilman Howie, and duly passed, the use of the above mentioned forms were approved and ordered paid, one-quarter from each of the following accounts:
- Water Department, General Fund, Parking Meter and Traffic, and By-Pass.
12. Mr. Jones came before the Mayor and Council relative to his request for a permit for the construction of a new building on the west side of the Snow Hill Road, near the River.
- In reply to a question, Mr. Jones stated that he would be agreeable if it were required to sign the necessary provisions in a deed binding himself, his Heirs or Assigns to the provision that his property could never be used for the sale of alcoholic beverages.
13. The Building Inspector, Mr. Hastings, presented an estimate for --
- 1 - 100 C P street light on Pole #503E Druid Hill Avenue for the amount of eighteen dollars and eighty cents (\$18.80);
 - placing 100 C P street light at the intersection of South

Pinehurst Avenue and the River Road for twenty-two dollars and sixty cents (\$22.60) per year;
c. placing 100 CP street light at the intersection of West College Avenue and the River Road for sixteen dollars and seventeen cents (\$16.17) per year. This placement, however, provides that a street light from Pole 507 on West College Avenue be removed, which will allow a credit of thirteen dollars (\$13.00) per year. It further provides for the re-location of another 100 CP street light from Pole 508C - 508D at no charge.

Upon a motion offered by Councilman Howie, seconded by Councilman Gardner and duly passed, the above installations and charges were approved and Mr. Hastings was authorized to have the lights installed.

14. Mr. Hastings presented parking ticket number 9875, which he received while engaged in public business for the City. Because of it's nature, it was ordered excused.
15. The Building Inspector presented his monthly report, which showed an estimated cost for construction during the month of October of forty-eight thousand, six hundred eighty-eight dollars (\$48,688.00) and one hundred fifty-two dollars and twenty-five cents (\$152.25) collected in fees.

His report was ordered accepted and filed.

16. Mr. Hastings reported on an investigation at Fire House #2 in connection with an apparent leak in the walls.

He explained the leak was probably rain water seeping through the brick walls, and that the coating of water proofing Mr. Ingersoll was to put on the outside of the building, would seal and stop this.

17. Mr. James A. White, the Plumbing Inspector, presented a monthly report on the activities of his office. He also presented his monthly report showing in detail the Plumbing Permits issued for the month of October, together with the fees in the amount of eighty-eight dollars and twenty-five cents (\$88.25) which were collected.

Upon a motion duly offered and passed, they were approved and ordered filed.

18. Mr. Hastings reported that the Atlantic Refining Company was very anxious to begin work on the retainer wall about their property on Mill Street.
19. Ordinance No. 461, which repeals Ordinance No. 148, and regulated the licensing of cafes, Restaurants, Public Dining Rooms, Lunch



Counters, and all other public places where food is sold for human consumption, etc.

Upon a motion offered by Councilman Hayman, seconded by Councilman Gardner and duly passed, this Ordinance was read for final passage and was approved.

20. Ordinance No. 462 was presented by the City Solicitor relative to the new zoning of the Snow Hill Road.

After very lengthy and thorough discussion, this Ordinance was ordered held in obedience and the City Clerk was authorized to notify the delegation lead by Rev. Fox, as mentioned in Resolution 19 of the Minutes of October 27th, and the delegation lead by Mr. Elton Brown as mentioned in Resolution 5 in the Minutes of October 6th, 1941, that the Council requested their presence at their next meeting, Monday, November 10th at 9 o'clock in order to discuss a proposed re-zoning of the Snow Hill Road.

21. The City Solicitor presented Ordinance No. 463 "authorizing and directing the Clerk of the City of Salisbury to issue a permit to the Atlantic Refining Company in accordance with it's application for a permit to construct and install a fuel oil storage tank of 57,000 gallon capacity," etc.

Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed, the proposed Ordinance was read for it's first reading and approved, and authorized advertised.

22. The City Solicitor presented Ordinance No. 464 entitled, "23rd Amendment to Zoning Ordinance No. 292, to supplement their amendment but in no manner otherwise to change said Ordinance No. 292, but providing a change in the use, height, and area district regulations of a certain area of land northerly of William Street, southerly of Wilson Street, westerly of the proposed Salisbury By-Pass, and easterly of North Division St.," etc.

Upon a motion offered by Councilman Gardner, seconded by Councilman Howie, it was ordered introduced, read for it's first reading and advertised.

23. The City Solicitor presented Ordinance No. 465 entitled, "24th Amendment to Zoning Ordinance No. 292", etc. "providing for a change in the use, height, district regulations of a certain area of land westerly of the Salisbury By-Pass, northerly of Baltimore Avenue and easterly of North Division Street", etc.

Upon a motion offered by Councilman Howie, seconded by Councilman Gardner and duly passed, this Ordinance was ordered introduced, read, passed for it's first reading and ordered advertised.



24. The City Solicitor reported he had been working on a new Ordinance providing for a building line on the By-Pass between the South Division and Main Sts. as authorized in Resolution 56 in the Minutes of October 20th. He further reported that he was unable to find any evidence of an established building line for this area, and that in the absence of such, it was not necessary to prepare such an Ordinance since the 7 ft. proposed building line touched the City property anyway, on which property they would not be able to build.

In view of this, the Council took no further action.

25. Upon a motion offered by Councilman Russell, seconded by Councilman Hayman and duly passed, the City Treasurer, together with the President of the Council, Mr. John E. Morris, was authorized to sign a check and voucher No. 16711 to the order of Maryland Radio Supply Company for the balance due that firm.
26. The City Engineer presented an order to the State Use Industries, Department of Correction, Maryland Penitentiary, for items in the total amount of twelve dollars (\$12.00), which were approved by the Mayor and Council for purchase.
27. He also presented a copy of an order to the Standard Oil Company of N. J. for six (6) drums of Maryland A Asphalt which the Mayor and Council approved and authorized.
28. The City Engineer presented bids on three tons of Puro-Seal delivered to Mill Street:

a. Atlas Mineral Products Company	----	\$ 38.00 per ton.
b. Puro-Seal Products Company	----	36.50 " "
c. Secor Company	----	38.00 " "

Upon a motion offered by Councilman Russell, duly seconded and passed, purchase was authorized from the lowest Bidder, Puro-Seal Products Company.

29. The City Engineer was authorized to secure prices for first grade and second grade tires for the motor grader, size 8.25 x 20, 10 ply.
30. The City Engineer read a letter from C. F. Bornefield in response to his request for a W.B.A. draftsman.
31. He also reported that the master Airport plans were now ready to forward to the CAA.
32. After examining the bids for curb and gutter, materials, and equipment presented earlier in the evening, the City Engineer made the following report based upon the bids received:



1. The approximate cost of curbing and guttering under the proposal submitted by Mr. Paul Downing, would be approximately as follows:

5200 lin. ft. concrete curb & gutter at 80¢	\$4160.00
1800 lin. ft. plain concrete gutter at 40¢	 720.00
100 lin. ft. of concrete V gutters at 75¢	 75.00
The total of these is	\$4955.00

2. By using the equipment of Mr. Paul Downing in conjunction with the W.P.A. curbing project, the City Engineer estimated the cost would be approximately \$4136.65 for the same number of feet as mentioned above.
3. By using ready-mixed concrete as bid on by the Pocohontas Coal Company, the total cost would be approximately \$3838.25, plus the additional cost of small tools and equipment.

After discussing the three proposals, the Mayor and Council advised the interested parties they would take it under consideration later during the evening.

Later during the evening, the Mayor and Council authorized the City Engineer to try to locate forms to be used in the construction of curb and gutters, should they adopt to build them under the latter mentioned plan.

33. The City Engineer presented a copy of an agreement between the Mayor and Council and the Standard Oil Company of N. J. dated the 25th day of February in the year 1929, which agreement witnesseth that "in consideration of a yearly rental of \$25.00 payable on or before the first of April of each and every year, the Mayor and Council grants unto the Standard Oil Company, the privilege of constructing and maintaining a pipe line for the transportation of petroleum products on Cathel Street and old Water Street, in the City of Salisbury."

The City Clerk was authorized and instructed to bill the Standard Oil Company of N. J. for this unpaid rental fee.

34. The City Engineer presented a letter from the C. & P. Telephone Company requesting permit to re-locate poles 8 and 9 on South Division Street just South of Lee Street from the road-bead area to the public sidewalk area, in view of an objection by Mr. J. L. Freeny. The matter was referred to the Building Inspector for investigation ^{an report} to the Mayor and Council before action was taken.
35. A quotation from Willing's was presented for 63 yards of Imperial 30 in. Tracing Cloth at the special price of eighty cents (\$.80) per yard.



Purchase by the City Engineer was authorized and approved, upon a motion offered by Councilman Gardner and seconded by Councilman Hayman and duly passed, to be charged one-half to Engineering and one-half to Water Department.

36. The City Engineer presented a plat of the re-sub-division of lots on Bell Avenue for Richard Phillips.

In order to give the Council time to study the proposal, action was withheld for a subsequent meeting.

37. The Dog Catcher's weekly report was presented and ordered filed.
38. The City Engineer was authorized to contact Phillips Bros., and Waller Paving Company, upon a motion offered by Councilman Hayman, seconded by Councilman Gardner and duly passed, to secure curb and gutter forms.
39. Upon a motion duly offered and passed, Councilman Russell was authorized to secure approximately twelve dollars (\$12.00) worth of shrubbery for the improvement of Fire House #2 yard to be charged to the Fire Department Supply Account.
40. Mr. Hastings was authorized to check up on the newly acquired By-Pass properties to see their condition, and to suggest a fair rental basis for one house, and to post signs on a vacant house, all of which are on North Division Street.
41. A letter from Mr. George L. Long of 205 William Street, was received in which he submitted a bid of three thousand dollars (\$3,000.00) for three houses and lots on the east side of North Division Street known as the Abergast and Adkins property, Stanley Hastings property and Harvey Parsons property.

Due to an earlier decision by the Mayor and Council that they would not sell any By-Pass property not in the road right of way until the road was completed, they found they would be unable at this time to accept any proposal.

42. The City Treasurer was authorized to instruct the City Solicitor to enforce collection of the Elmer C. Williams delinquent taxes.
43. Upon a motion offered by Councilman Hayman, seconded by Councilman Howie and duly passed, the City Engineer was authorized to purchase for maintenance work all that material shown in Resolution 17 of the Minutes of October 27th, except that an increase in the quantity of 10 in. cast iron pipe was authorized to 300 ft. instead of the 200ft.
44. Upon a motion offered by Councilman Hayman, seconded by Councilman

Gardner and duly passed, the City Engineer was ordered to proceed with the placing of water main toward the new High School property on the Ocean City Road. The charges for this work to be made against the General Fund to be repaid if and when authorized by the General Assembly of Maryland.

45. A Fire Insurance Policy was presented to the Council from Mr. Alfred T. Truitt, placing \$2,000.00 additional insurance on the Addressograph, Plates, Graphotype, Engineering instruments, etc. for their approval.

The City Clerk was instructed to check up on the amount of Insurance now being carried, and report back to the Council.

46. The change in Pay Day was discussed, and it was duly authorized that beginning the week ending Thursday, November 6th, vouchers should be approved at a special meeting to be called for Friday night, November 7th at 8 o'clock to provide for payment to employees sometime Saturday.

That beginning with the week ending November 13th, payroll vouchers will be approved at the next regular Monday night meeting, November 17th to provide for payment to employees Tuesday, Nov. 18th.

That the weeks thereafter shall likewise end on Thursday, and vouchers shall be prepared for approval at the next Monday night meeting to provide for payment of employees on Wednesdays and the weeks that follow thereafter.

47. Vouchers Number 16659 - 16710 were read and approved for payment, upon a motion offered by Councilman Gardner and seconded by Councilman Hayman and duly passed.
48. The City Treasurer was instructed to post notices relative to changes in payroll time and dates.
49. The Minutes of October 27th and October 31st were read and approved after amending Resolutions 10 and 26 in the Minutes of October 27th.

There being no further business, the Council adjourned at 2:10 A.M.

APPROVED:

11/10/41
Date

John E. Morris
President of the Council

Wade H. Insley
City Clerk

CITY HALL - SALISBURY, MARYLAND - NOVEMBER 7, 1941

The Mayor and Council of Salisbury met in special session at the City Hall, Friday, November 7th, at 8:00 with the following present: President of the Council, John E. Morris, Councilmen John G. Howie, Werner T. Gardner, Claude E. Russell and Albin A. Hayman. Mayor I. Virgil Hitchens was absent.

1. The Payroll for the week of October 31st to November 5th was read and approved in the amount of twenty-five hundred twenty-one dollars and thirteen cents (\$2521.13), together with Vouchers No. 16723 - 16728, inclusive, upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed.
2. A bid dated November 7th, 1941 was submitted from Paul V. Downing to furnish all equipment to construct curb and gutter, plain and V shaped, using the following equipment:

One Mixer; Four Rubber-tired Wheel Barrows; Two Measuring Wheel Barrows; The necessary Picks, Shovels and other necessary tools.

Plain Curb and Gutter @ .03	----	\$ 312.00
Plain Gutter @ .03	----	54.00
V Shaped Gutter @ .04	----	<u>4.00</u>

Total -- 5200 feet -- \$ 370.00

3. The Mayor and Council rejected all bids received on curb and gutter work.
4. Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, and duly passed, the City Engineer was authorized to purchase from Blau-Know sufficient curb and gutter forms for this contemplated job, together with the other essential small tools.
5. Upon a motion offered by Councilman Howie, seconded by Councilman Russell, and duly passed, the City Engineer was authorized to secure new bids for cement in place (poured in the forms) on approximately 5200 ft. of curb and gutter work, bids to be secured in two 2600 ft. jobs and to reserve the right to reject none, any or all.
6. Upon a motion duly offered and passed, the Treasurer was authorized to change the payroll week from Thursday to Saturday of each week, and to make the pay day Tuesday of each week, beginning November 18th.

The next pay week will be from Thursday, November 6th to Saturday, November 15th, which is to be paid at 5:00, Tuesday the 18th and at the same time thereafter each Tuesday.

Minutes of the Mayor and Council
Page #2
November 7th, 1941

There being no further business, the meeting adjourned at 8:40.

APPROVED:

11/10/41
Date

John E. Morris
President of the Council

Wade H. Inoley
City Clerk

CITY HALL - SALISBURY, MARYLAND - NOVEMBER 10, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall, Monday, November 10th, 1941, at 7:30 with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Werner T. Gardner, Claude E. Russell, Albin A. Hayman.

1. The Building Inspector, Mr. Hastings, presented a request for a permit in favor of the Salisbury Iron and Steel Scrap Company for an iron-clad building 40 x 100 on the East side of Lake Street on the Parks Young property.

Upon a motion offered by Councilman Howie, seconded by Councilman Russell, and duly passed, the City Solicitor was authorized to draw up an Ordinance to provide for the above mentioned building.

2. Mr. Hastings reported that he has investigated the request of the C. & P. Telephone Company, dated October 21st, for permission to relocate poles 8 and 9 on South Division Street from the road bed area to the public sidewalk, and that he found it would be satisfactory to Mrs. Irene Bounds and Mr. J. L. Freeny.

JEM A motion was duly offered and passed authorizing the permit as requested, except that the pole shown on the corner of Lee and South Division Sts. should be four ft. from the fire plug.

3. A motion was introduced by Councilman Howie, seconded by Councilman Russell and duly passed authorizing the Building Inspector to have relocated a pole belonging to the Eastern Shore Public Service Company on South Division Street, from the roadbed to the inside of the curb in a space provided in the Davis sidewalk.
4. Upon a motion offered by Councilman Russell, seconded by Councilman Howie, and duly passed, the City Engineer and Treasurer were authorized to charge the cost of catch basin maintenance and repairs to the Water Department, which was in accordance with the recent legal opinion, and to use the balance of that fund for the construction of water and sewer service connections insofar as funds are available, and further to rescind any previous motions contrary hereto.
5. Upon a motion offered by Councilman Howie, seconded by Councilman Russell, and duly passed, parking tickets No. 9274 and 10167 were authorized excused.
6. Upon a motion offered by Councilman Russell, seconded by Councilman Howie, and duly passed, the Building and Plumbing Inspectors were authorized to secure the proper identification signs for their automobiles in order that they may never be tagged while on duty in the public's interest.
7. Harbor Master Insley, reported that the dredging operations would likely be completed this week, and that investigation showed no

mud deposits of any quantity in the mud pots over the oyster beds.

8. Mr. and Mrs. Swartz of Monticello Avenue came before the Mayor and Council and requested a water and sewer connection for their new dwelling.

The President of the Council explained that they had provided a limited fund for this work, and that their application was one of those considered.

9. Dr. Brown came before the Mayor and Council in the interest of William H. James, colored, and requested a permit for a Funeral Home on the North side of West Isabella Street near Delaware Street.

Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, and duly passed, the City Solicitor was authorized to advertise for a hearing on the above permit.

10. In response to a request for cement delivered and poured into City's forms on job sites, the following bid was received:

Pocohontas Coal Company - Approximately 360 cu. yds. \$9.00 per yd.

Mr. Holland explained that he would buy 300 ft. of forms for the use of the City at no charge for pouring part of the 5200 ft. of curb and gutter under this program, and would sell them to the City next year at some agreed upon price.

Upon a motion made by Councilman Russell, seconded by Councilman Hayman, and duly passed, award for ready-mixed concrete was made to the Pocohontas Coal Company on the above mentioned bid for approximately 300 cu. yds.

A similar motion was offered, seconded and passed to provide for sufficient curb and gutter forms to lay approximately 300 lineal ft., in the total amount of eight hundred thirty-three dollars and twenty-five cents (\$833.25) less 8% cash discount for payment within 10 days, plus freight.

11. Police Chief Chatham's weekly report was received, accepted and ordered filed.
12. Mr. R. B. Sheridan appeared before the Council to request a permit for the erection of a sign on the East side of the By-Pass, between Vine and Main Sts.

The matter was referred to the Building Inspector for investigation and a later report to the Council.

13. Rev. John Trader appeared before the Mayor and Council representing the Ministerial Association in the matter of a building permit for Mr. Jones on the Snow Hill Road.

President of the Council had the Minutes of the previous action read, which related to a statement of Mr. Jones that he would not use the property for the sale of alcoholic beverages, whereupon Rev. Trader said that satisfied their main point of contention.

14. Mr. Charles E. Hearne, Jr., Attorney, representing the residents of South Park Drive and vicinity, together with Richard Calloway, William Johnson, Russell Wharton, and Lloyd Shockley appeared in the interest of the re-zoning of the Snow Hill Road from the River southward.

Mr. Hearn vigorously urged a change in the zoning of the Snow Hill Road, expressly the West side. The Council President pointed out the recent statement of Mr. Jones as mentioned above, and informed the delegation that they would give the matter consideration, and give them a reply later.

Later during the evening, upon a motion offered by Councilman Hayman seconded by Councilman Gardner, and duly passed, the City Clerk was instructed to notify Mr. Charles E. Hearn, Jr. that the Council had agreed to advertise for a public hearing on the re-zoning of some part of the Snow Hill Road in accordance with their request, providing they would pay the cost thereof.

The group was to be asked their preference of the area to be re-zoned.

15. Mr. Raynor came before the Mayor and Council and requested a written statement from the Mayor and Council that they would take up the existing option for the proposed airport. He explained that the absence of such an agreement prevented him from doing his usual work, and might result in a loss to him, since he was tied up with other options on the basis of selling his property. He stated that this agreement would protect him against any transaction he was not engaged in.

The President of the Council explained that they were not in a position to do anything more than had been done, and they hoped the option could be taken up at an early date.

16. The City Solicitor, Mr. Potts, presented an agreement for the City's signature between the City of Salisbury and F. L. Insley, Lucy W. Insley, his Wife, and Herman L. Purnell, Dollie F. Purnell, his Wife.

Upon a motion offered by Councilman Gardner, seconded by Councilman Russell and duly passed, the Mayor, the President of the Council and the City Clerk were authorized to sign the agreement.

17. The City Solicitor reported he had received a call from School Superin-

tendent, Mr. Bennett, on the licensing of the High School Cafeteria. Mr. Bennett informed Mr. Potts that the licensing was satisfactory to his office.

Mr. C. H. Cordrey, however, expressed dislike for the measure which Mr. Potts reported to the Council.

18. The City Solicitor presented options for By-Pass property signed by John Garfield and others for the amount of ten dollars (\$10.00); Robert F. Quillen and Wife for ten dollars (\$10.00); Nicia H. Campbell and others for twenty-five dollars (\$25.00). These options were accepted and signed by the President of the Council.

The above is also full purchase price. wtdg. see min of Nov 17, #1.

19. A bill in favor of Alfred T. Truitt was presented in the amount of sixty-nine dollars and fifty cents (\$69.50) for services rendered in connection with these above mentioned By-Pass options.

It was authorized to be paid.

20. The City Engineer presented a letter from the Traffic Commission which recommended a change on the North side of West Main Street from Mill Street to the River, the change to provide removal of the meters and painting the curb red for "No Parking, Load and Unload Only." The matter was ordered held for the next regular meeting.

21. The City Engineer presented a letter from the Traffic Commission to Mr. R. H. Rider, 609 Salisbury Boulevard, in which they informed Mr. Rider that they had erected a series of reflector signs on both sides of the Boulevard, and hoped this would help remedy the situation.

22. The City Engineer reported on the proposed project on Dover St.

The matter was referred again to the Committee.

23. A motion was introduced by Councilman Gardner, seconded by Councilman Howie and duly passed authorizing the cancellation of the following water accounts since the property is now a part of the By-Pass area in the name of the Mayor and Council on which exists no buildings.

Richard Penrose, 612 Naylor St., \$10.00 July & Oct. quarters
William D. Winston, 500 E. Church St., \$2.50 July quarter - off
Charles E. Johnson, 218 E. Isabella St., \$5.25 July quarter - off
Mrs. May V. Pusey, 1915 N. Div. St., \$6.00 July quarter - off
Mrs. Irene E. Shores, 152 Elm & Ash Sts., \$6.00 July & Oct. quar
John H. Tomlinson Est., 216 E. Eliz. St., \$5.00 July & Oct. "
John H. Tomlinson Est., 218 E. Eliz. St., \$5.00 July & Oct. "
Mrs. Marian Adams Simpson, 2001 N. Div. St., \$5.00 Oct. quarter

Elisha P. & Margie Parker, 1907 N. Div. St., \$5.25 Oct. quarter
Elisha P. & Margie Parker, Clover St., \$2.50 Oct. quarter
Frank W. & Alice Baysinger, 614 Naylor St., \$5.00 Oct. quarter
Mrs. Emma Lohner Hosier, 318 E. Wm. St., \$5.00 Oct. quarter

24. A bid was received from R. E. Powell & Co. for raincoats and hats for the Garbage Department in the amount of forty-two dollars (\$42.00), which was accepted upon a motion offered by Councilman Hayman, seconded by Councilman Howie and duly passed, and purchase authorized.
25. Upon a motion offered by Councilman Russell, seconded by Councilman Gardner and duly passed the City Solicitor was authorized and directed to notify Mr. Herman Hodgson that his property on Cather Street must be connected with the City's sanitary facilities within ten days and if such connections were not made, the City Solicitor should promptly proceed for enforcement. *Cather St. see min of Nov 17 Resolution #1*
26. Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, and duly passed, the City Engineer was authorized to paint the curb on the South side of Fitzwater Street from the Conoco Station to Main Street red, to provide for No Parking.
27. A plat of the Richard Phillips property on East Main and Bell Ave. was presented, showing a re-subdivision for which they requested the City's approval. *AM*
Upon a motion duly offered and passed, the re-subdivision was approved as shown on the plat with the provisions that any buildings must comply with all zoning ordinances or as later amended.
A Copy of this plat to be attached to the Minutes.
28. The City Engineer was authorized by a motion introduced by Councilman Russell, seconded by Councilman Gardner and duly passed to surface approximately 100 ft. of roadway between the present road bed and curb and gutter adjacent to the Whisle Bottling Company on the Snow Hill Road.
29. A motion was duly offered and passed authorizing the City Treasurer to rent the Stanley Hastings property, Abergast and Adkins property and the Harvey Parsons property at the monthly rental of twenty-eight dollars (\$28.00). These properties are some recently acquire by the City.
30. Upon a motion introduced by Councilman Russell, seconded by Councilman Hayman and duly passed, the Building Inspector was instructed to inform all applicants for building permits the classification of the zone in which he was applying for a permit, and to note the zone on his building permit.

Minutes of the Mayor and Council

Page #6

November 10th, 1941

31. The City Treasurer was authorized to secure bids on the printing and supplying of a years supply of payroll checks, and to purchase them from the lowest bidder.
32. The Minutes of the meeting of November 3rd and November 7th were read and approved with the exception of Resolution 4 in the Minutes of November 3rd, which was to be amended to the effect that the mud shown in the mud pots was not sufficient to do damage to the Oyster Beds.
33. Vouchers No. 16712 - 16773 inclusive were read and, upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, were approved for payment, with the exception of Voucher No. 16756 which was temporarily withheld.

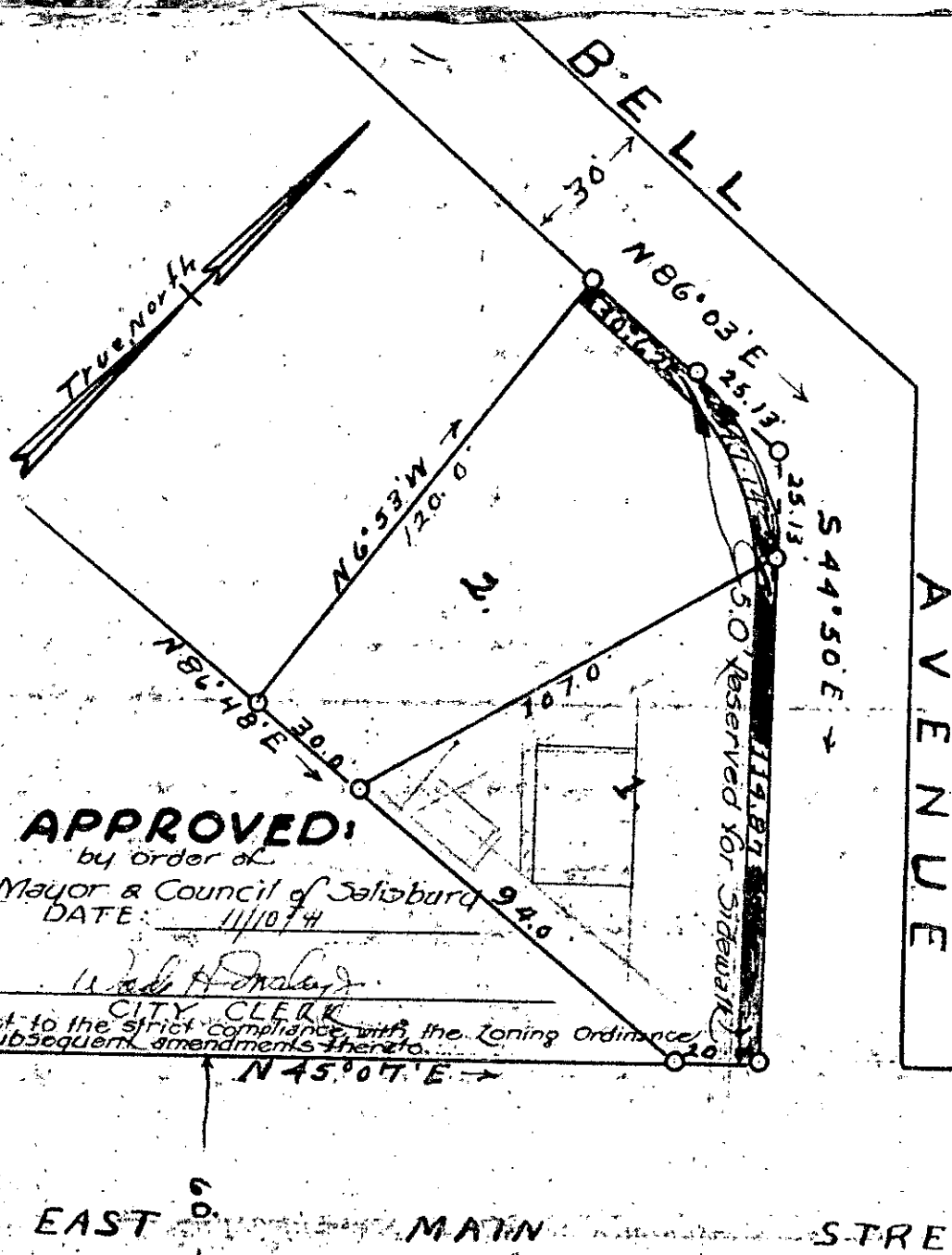
Upon a motion offered by Councilman Howie, seconded by Councilman Hayman, the meeting adjourned at 1:00.A.M.

APPROVED

Nov 17th 1941
Date

John E. Morris
President of the Council

Walter H. Tuley
City Clerk



APPROVED:

by order of

The Mayor & Council of Salisbury

DATE: 11/10/14

W. H. Donahue
CITY CLERK

Subject to the strict compliance with the zoning Ordinance and subsequent amendments thereto.

RICHARD PHILLIPS.

Scale 1" = 40 Feet.

Roy E. Moore, SWC

LOCATION:
City of Salisbury
Persons Dist #5.
Wicomico Co. md.

November 10, 1941

re: C-1

R. E. Powell & Company
Attn: Mr. Branch
Salisbury, Maryland

Gentlemen:

Confirming our recent conversation, kindly enter our order for the following supplies for use in the Garbage Collection Division of the City of Salisbury:

Item 1:	3 Royal Raincoats @ \$7.00 each	21.00
Item 2:	2 Wilbur Raincoats @ \$6.75 each	13.50
Item 3:	5 Southard Hats @ \$1.50 each	7.50
Total Items 1 through 3		42.00

Sincerely yours,

CC VG

City Engineer

cc: Mayor & Council
Treasurer's Office

November 10, 1941

re: B-2

Wicomico-Central Garages
Attn: Mr. Gorman McNamara
Salisbury, Maryland

Gentlemen:

In accordance with your quotation of November 7,
kindly enter our order for the following material
delivered to our Mill Street Storage Yard:

12 gallons, in 1-gallon containers, of Prestone,
One-Fill, or Zerex; @ \$1.77 per gallon.

We will appreciate delivery of the anti-freeze at
the earliest possible date.

Sincerely yours,

City Engineer

CG vg

cc: Mayor and Council Meeting

November 10, 1941

re: B-2

Taylor Oil Company
Attn: Mr. James Taylor
Salisbury, Maryland

Gentlemen:

This will confirm my order, recently given you over the telephone, for the following material delivered to our Mill Street Storage Yard:

Item 1: 6 gallons of anti-freeze, in 1-gallon containers; Prestone, One-Fill, or Zerex; at the rate of \$1.77 per gallon.

Item 2: 6 gallons of anti-freeze, in 1/2-gallon containers; Prestone, One-Fill, or Zerex; at the rate of \$1.80 per gallon.

Sincerely yours,

CG:vg

City Engineer

cc: Mayor & Council

Paul V. Downing
Pocahontas Coal Co.
Nock Coal Co.

(Copy for Mayor and Council Meeting)

November 8, 1941

re: Contract 1-41-S1

Gentlemen:

At a special meeting held by the Mayor and Council on Friday, November 7, 1941, all bids submitted in response to Engineer's letter dated October 30 covering cement, gravel, rental of forms, and ready-mix concrete, were rejected and the writer was instructed to request bids as follows.

Item 1: Furnishing approximately 350 cubic yards of mixed concrete, complying with specifications noted below, delivered and POURED INTO CURE'S FORMS at job sites, within the corporate limits of Salisbury.

Specifications -- All concrete to be furnished under this contract to have a 28-day compressive strength of 2500 pounds per square inch with water-cement ratio of 6.75 gallons per bag of cement.

Samples will be taken from each batch of cement furnished by the contractor and slump tests, together with tests on compressive strength, will be made. All material furnished having a deficiency of more than 10 per cent in compressive strength will be rejected and payment will not be made therefor.

The Mayor and Council further reserve the right to reduce the total number of cubic yards of concrete to be furnished under this contract by not more than 25 per cent.

Bids will be received in sealed envelope by the Mayor and Council at the City Hall, Salisbury, Maryland, until 8:00 P.M. Monday, November 10, 1941.

Sincerely yours,

By Order of --

THE MAYOR & COUNCIL OF SALISBURY

November 10, 1941

Re: C-9

The Henry H. Meyer Company, Incorporated
110 South Howard Street
Baltimore, Maryland

Gentlemen:

In accordance with your quotation of November 4, and pursuant to an authorization of the Mayor and Council of Salisbury at a special meeting held on November 7, kindly enter our order for the following equipment, f.o.b. Bladensburg, Pennsylvania:

Item 1:	600 ft. - 12" Universal Forms @ \$1.05 per ft.,	\$ 630.00
" 2:	600 ft. - 7" Universal Face Forms @ \$0.71 ft.,	426.00
" 3:	600 ft. - 6" Universal Front Gutter Forms @ \$0.64 per ft.,	384.00
" 4:	62 - Dividing Plates @ \$2.25 each	139.50
" 5:	60 - False Dividing Plates @ \$1.45 each	87.00
Total Cost		\$1666.50

This order is conditioned upon shipment in approximately one week from date of receipt of order and is subject to a discount of eight per cent (8%) for payment within 10 days after delivery.

Sincerely yours,

CG VG

City Engineer

PURCHASE ORDER FOR REPAIR OR EMERGENCY INVENTORY PREFERENCE

RATING A TO UNDER PREFERENCE RATING 99.9 TO 220

THE MAYOR AND COUNCIL OF SALISBURY

PRESIDENT OF COUNCIL

DATE

/

CITY HALL - SALISBURY, MARYLAND * NOVEMBER 17, 1941.

The Mayor and Council of Salisbury met in regular session at the City Hall, Monday, November 17th, 1941, with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Albin A. Hayman, Warner T. Gardner, and Claude E. Russell.

1. The minutes of November 10th were read and approved, with the following amendments:
#18 -- The above mentioned option is also full purchase price.
#25 -- Change Cathell Street to read Catherine Street.

Upon a motion made by Councilman Hayman, seconded by Councilman Howie, and duly passed, they were approved.
2. Vouchers #16756 and Vouchers 16774 - 16814 inclusive, were read and upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, were approved and passed for payment.
3. Mr. Samuel Smilk and Mr. Joseph G. Margulias of Norristown, Pa. together with Mr. Denmead Kolb and Mr. A. M. Walls appeared before the Mayor and Council in behalf of the two first named men, who requested a building permit for a shed on Lake Street under the name of Salisbury Iron and Steel Scrap Company.

The President of the Council explained the legal procedure involved and expressed his opinion that he foresaw no objections to it's issuance, but that it would have to wait the usual and normal procedure.

4. Police Chief Chatham presented his weekly daily-report and his consolidated monthly report which was ordered accepted and filed, upon a motion offered by Councilman Hayman, seconded by Councilman Howie and passed.
5. The President of the Council reported on some complaints he had received relative to the speed of the Dixon and Cook Cabs. The Police Chief explained he had recently picked up three Cook Cab drivers and that they had paid a fine for same.
6. The matter of outside telephones used by local cab companies was again brought to the attention of the Council, because of numerous complaints.

Upon a motion offered by Councilman Hayman, seconded by Councilman Howie and passed, the whole matter was authorized referred to the Traffic Commission for their review and report.

7. Police Chief reported that the new police car had been received, and everything was in satisfactory order, except the generator which he expected to be placed on the car shortly.

The Chief reported that White and Leonard were unable to furnish the cabinets on which they bidding, in the amount of (\$79.90)



seventy-nine dollars and ninety cents, as described in the Minutes of October 6th, 1941, Resolution 2. White and Leonard explained that they had been informed that Willing's were now the Agents for these items and that the Company would not furnish them to anyone else.

Upon a motion offered by Councilman Hayman, seconded by Councilman Russell and duly passed, the Clerk was authorized to notify Willing's that the order had been awarded to him at the same price quoted by White and Leonard. The Police Chief had been previously informed by Mr. Willing that he would accept this order.

8. Councilman Hayman brought up the matter of selling badges, novelties, etc. on the public streets. After considerable discussion, the Clerk was authorized to look up the Ordinance on this matter and report later to the Council.
9. The Building Inspector, Mr. Hastings, reported he had investigated the request of Mr. R. B. Sheridan for a permit to place a sign about 18 x 18 ft. opposite the Richardson Building, and to move the English Grill sign up the street opposite Messick Ice Plant on the east side between Locust and Vine Streets.

Upon a motion duly offered and passed, the matter was ordered held for future consideration.

10. The Building Inspector, Mr. Hastings, reported he has investigated the leaks in the walls at the Fire House #2 and that Mr. Ingersoll could water-proof the outside walls for approximately twenty-five dollars (\$25.00), which would seal the leaks.

He also reported that the Fire Company had requested that the window frames and sashes be repainted.

Upon a motion offered by Councilman Gardner, seconded by Councilman Russell and passed, the Building Inspector was authorized to have Mr. Ingersoll paint the exterior of the North-east corner of the Fire House #2 for the price of twenty-five dollars (\$25.00).

11. In response to an invitation issued by Mr. James A. White for bids on the following items:
 1. Approximately 435 lbs. of scrap brass \$_____.
 2. Approximately 300 lbs. of lead in 3 lb. cakes \$_____.
 3. Approximately 300 lbs. of scrap lead \$_____.All on the Mill Street Storage Yard.

The following bids were received:



Name	Item #1	Item #2	Item #3
W. B. Elliott	6 $\frac{3}{4}$ ¢ per lb.	4¢ per lbs.	
Herman Stein	\$8.25 per C	\$5.50 per C	\$5.00 per C
George Vickers	\$8.26 per C	\$5.55 per C	\$5.25 per C
Carl S. Goslee	6 $\frac{1}{2}$ ¢ per lb.	6 $\frac{1}{2}$ ¢ per lb.	

Upon a motion offered by Councilman Gardner, seconded by Councilman Howie and duly passed, award was made to the highest bidder Carl S. Goslee on Item #2, and George H. Vickers on Items #1 and #3.

12. The City Solicitor, Mr. Potts, presented Ordinance #463, "an Ordinance authorizing and directing the Clerk of the City of Salisbury to issue a permit to the Atlantic Refining Company in accordance with it's application for a permit," etc.

At this point, a letter from Mr. John W. Downing and Miss Nellie Sheppard was read, which stated that they were definitely opposed to the granting of this permit.

The above mentioned Ordinance was read and after considerable discussion, a motion was introduced by Councilman Russell and seconded by Councilman Howie, and passed that the Ordinance #463 be approved after it's final reading and passed.

13. The City Solicitor presented the Council with Ordinance #466, " an Ordinance authorizing and directing the Clerk of Salisbury to issue a permit to Samuel Smilk, T/A Salisbury Iron and Steel Scrap Company in accordance with his application for permit," etc.

Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, the Ordinance was read for it's first reading and approved and a copy ordered posted.

14. The City Engineer presented a request from the C. & P. Telephone Company to locate approximately 327 lineal ft. of conduit on the West side of Truitt Street in the sidewalk area beginning at Benny Street and running Northward to a point 23 ft. North of the B. & E. right of way.

Upon a motion duly offered, seconded and passed, a request was granted said request to be Permit # T-18, copy of which is in the Minutes.

15. The City Engineer presented a request of the Traffic Commission's that the Meters on West Main Street between Mill Street and the River North on the ~~East~~ side be removed and that the curb be painted red and marked "Load and Unload Only".

Upon a motion offered by Councilman Gardner, seconded by Councilman Russell, the recommendations were accepted approved and ordered complied with.



16. The City Engineer informed the Council that Mr. Morison of the State Roads Commission had talked to him in connection with the request of W. W. Gavin for a certain parcel of land between the sidewalk and his building at Camden Bridge. It was Mr. Morison's opinion that the City and the County should discuss the matter jointly and that it might be better to settle with Mr. Gavin.

Upon a motion offered by Councilman Hayman, duly seconded and passed, the Council agreed to meet with the Commissioners Tuesday, November 18th at 3:45 to discuss the matter.

17. The City Engineer presented the completed plan for the Airport Project and discussed it with the Council. He explained the three types of runways which might be used, and gave them an informal, preliminary estimate on the cost of the project as follows:

1.	a. Purchase of land.		
	b. Clearing and Grubbing.		
	c. Rough and finished grading, - two runways.		
	d. Seeding and finishing.		
	Lump Sum	-----	\$325,000.00
2.	Drainage -- two runways	-----	115,000.00
3.	2 Sand-Asphalt runways	-----	210,000.00
4.	Lighting	-----	40,000.00*
5.	Contingencies	-----	<u>60,000.00</u>
	Total	-----	\$750,000.00

* Includes boundary lights.

In connection with Airport, Mr. Gardner pointed out that it might be advisable to purchase the Shelthorn Dam site in order that they might use it to pump sand to the Airport location for use in the construction of the runways.

18. Due to the illness of the Harbor Master, the Clerk presented his report, which was to the effect that the dredging operations had been temporarily suspended due to the break-down of the dredge machinery, but that it was expected that they would resume work shortly and possibly be completed within a week. There was no report on mud deposits.
19. The City Engineer presented a recommendation from the Traffic Commission that both stop lights at the intersection of Main, Mill and Market Streets be temporarily cut off to await the receipt and installation of two new 3-cycle lights.
20. The Mayor and Council discussed the need for stop lights and

JEM

signs on the new part of the By Pass and recommended that the matter be referred to the Traffic Commission for their further study and suggestions.

21. Colonel William B. Tilghman presented a request through the City Engineer for the opening and widening of the remainder of Oak Hill Avenue to 40 ft., from it's present end to Winder Street. He advised the Council that Mr. Hearn, Mr. Sexton and Mr. Dashiell had agreed to give the necessary land.

Upon a motion offered by Councilman Russell, seconded by Councilman Howie, and duly passed, the City Solicitor was authorized to prepare the necessary legal material to provide for the opening.

22. The City Engineer presented two requests from the C. & P. Telephone Company to re-locate pole #21 on East Church Street between Wailes Street and Isabella Street, and to re-locate pole #41 on East Church Street between Clay and Truitt Sts., all in accordance with the sketch attached. The matter was ordered referred to the Building Inspector for investigation and report.
23. The Dog Catcher's weekly report, showing fifteen (15) dogs picked up, was read and ordered accepted and filed.
24. The City Engineer presented a request from Lloyd A. Richardson for a refund of sixty-nine dollars (\$69.00) on money he had posted for water main extension in front of his properties.

Since the new house, the basis of his claim for refund, had not yet been built, the Council withheld action until after it's erection.

25. The City Engineer presented a request from Allen Auto Body Works for a refund of their fifty dollar (\$50.00) deposit for water main extension, and fifty dollar (\$50.00) deposit for sewer extension on Wine Street. The refund would provide for a total refund on the water deposit when any other customer was attached to the line, and a twenty-five dollar (\$25.00) refund for each tap on the sewer line.

No action was taken.

26. A letter was received from Mr. Clarence R. Hare, 109 Broad Street, requesting the excuse of parking violation #9858, which he felt was given unjustly.

The matter was ordered referred to the Police Chief for investigation.

27. A letter was received from Mr. Charles E. Hearne, Attorney for a group on the West side of the Snow Hill Road about South Park Drive
- 

with reference to re-zoning.

The City Clerk was instructed to advise Mr. Hearne to post the advertising cost before they could proceed.

28. The City Treasurer was authorized to refund any any balance due Mr. S. Franklin Woodcock on a recently posted check for use of the Street Grader.
29. A letter was received from the Chamber of Commerce requesting two hundred dollars (\$200.00) or more as a contribution to the Christmas Street Lighting Program.

Since the City's budget had no provisions for this contribution, the Council instructed the Clerk to advise the Chamber that they were unable at this time to assist in the matter.

30. A letter from Mr. Alfred T. Truitt on the two thousand dollars (\$2,000.00) additional insurance for the Addressograph machine was discussed agin, and the Clerk was instructed to report on all insurance carried on this line, to the Mayor and Council.

31. A motion was offered by Councilman Howie, seconded by Councilman Hayman and duly passed to make effective at once the following rules for sick leave:

1 - 5 years Employment	--	15 days Sick Leave with Pay.
5 - 10 "	--	30 " " "
10-15 "	--	45 " " "
15- 20 "	--	60 " " "

and to rescind any other rulings other than these.

32. The Mayor moved that Ordinance #467 adopting a Merit System for City Employees be introduced for it's first reading, after amending a section which shall require all employees to be permanent citizens of Salisbury as long as they are City Employees. After being seconded by Councilman Howie and Councilman Gardner, it was passed for it's first reading.
33. A motion was offered by Councilman Gardner, seconded by Councilman Russell authorizing and approving acceptance of an option for the purchase of Shelthorn Dam for one hundred dollars (\$100.00) by the Water Department, and was approved and passed authorizing the City Solicitor to prepare the necessary papers.
34. The City Treasurer presented a statement of Income and Disbursements for the month of October, together with a statement of the balances of all funds on hand as of November 13th.



Minutes of the Mayor and Council
Page #7
November 17th, 1941

The meeting adjourned at 12:00 A.M.

APPROVED

11/24/41
Date

John E. Morris
President of the Council

Wade H. Tuley
City Clerk

November 14, 1941

re: T-3

TELEPHONE PERMIT

(Permit No. T-18)

This is to certify that the Chesapeake and Potomac Telephone Company of Baltimore City are permitted to construct underground conduits, manholes, and appurtenances, in the following streets -- subject to conditions enumerated herein:

A. LOCATION OF CONDUITS --

1. West side of Truitt Street in the sidewalk area, approximately 1-foot West from West curb line beginning at Benny Street, continuing for an approximate distance of 327 linear feet, terminating at a point 23 feet North from the North right-of-way line of the B and E right-of-way at its intersection with Truitt Street.

This permit is granted in accordance with your application by letter dated October 23, 1941, together with plans, entitled "Plan No. 6-A, Estimate 1254", and is subject to the following conditions:

1. All conduit specified under these plans will be placed at a minimum depth of 2 feet below street grade.
2. Removal and replacement of all brick, bitulithic, concrete and asphalt street pavement, to be done at the applicant's expense and in accordance with the specifications as prepared by the Engineering Department of the City of Salisbury.
3. The cost of inspection, furnished by the Mayor and Council of Salisbury, to be borne by the applicant.
4. The Chesapeake & Potomac Telephone Company shall indemnify and save harmless the Mayor and Council from all suits, claims, demands, et cetera, that may arise due to the construction of the aforesaid conduit and appurtenance thereto.
5. The Chesapeake & Potomac Telephone Company to furnish lights, barricades and bear any police expense attributed to the obstruction of traffic.
6. The Chesapeake & Potomac Telephone Company agrees to furnish egress and ingress to all driveways that may be effected.

November 14, 1941

7. The Chesapeake & Potomac Telephone Company agrees to furnish within 30 days after the completion of all work, corrected plans, in duplicate, showing location, depth, size, et cetera, of all structures constructed in the public sidewalk or street area and shall file same with the office of the City Engineer.
8. The Chesapeake & Potomac Telephone Company agrees to replace any and all sections of sidewalk, curbing, or street pavement that settles as a result of the construction work within one year after date of repairs.
9. The Chesapeake & Potomac Telephone Company agrees to relocate conduits and appurtenances at their cost and expense if the area is needed by the City for the city's utilities. It is understood and agreed that any relocation work will proceed within thirty (30) days after written notice is given by the City.

By order of,

The Mayor and Council of Salisbury,

CG vg

City Engineer

CITY OF SALISBURY, MARYLAND
STATEMENT OF INCOME & DISBURSEMENTS
GENERAL FUND
OCTOBER 1 to 31, 1941

Y

INCOME

Tax Receipts	Total	Sinking Fund	General Fund
1941	\$19,638.78	\$6,873.57	\$12,765.21
1940	3,131.28	1,095.95	2,035.33
1939	1,357.10	474.98	882.12
1938	711.05	248.87	462.18
1937	187.95	65.78	122.17
1936 & prior	128.39	44.94	83.45
Interest	<u>614.18</u>	<u>214.62</u>	<u>\$399.56</u>
	\$25,768.73	\$9,018.71	\$ <u>16,750.02</u>

Other Income

Street repairs and assessments	\$ 51.29	
Liscenses	28.36	
Building permits	175.50	
Over & Short	-1.00	
Board of Education	111.15	
Bank stock tax	2,553.58	
Water Department - rent	1,200.00	
Franchise tax	308.50	
Misc.	<u>172.75</u>	<u>4,600.13</u>

Recovered Expenditures

Parking Meter & Traffic	\$ 1,500.00	
By Pass Utilities of '41	103.40	
Special Street Fund	700.00	
Sanitary Sewers of 1940	1,357.50	
Water Department	<u>151.81</u>	<u>3,812.71</u>
Total Current Collections		25,162.86
1941 Tax receipts held in special account for Oct. 1st		<u>51,869.22</u>
Total Receipts		<u>77,032.08</u>
Balance on hand add in bank Oct. 1, 1941		<u>76,234.50</u>

\$153,266.58

DISBURSEMENTS

Budget Expenditures

General Government	\$ 855.54	
Department of Public safety	4,724.90	
Department of Public Health	25.00	
Department of Public Works	6,493.02	
Public Properties	739.20	
Public Improvements	2,590.59	
Misc.	<u>77.50</u>	<u>15,505.75</u>

Other Expenditures

Notes Payable	20,000.00	
Water Department, refund loan	4,624.11	
Misc. refunds & expenses	28.34	
1941 Tax Collection, special account to General	51,869.22	
1941 Tax Collection, special account to Sinking	<u>27,929.58</u>	<u>\$104,451.25</u>
Total Disbursements		<u>119,957.00</u>
Balance on hand and in bank Nov. 1, 1941		<u>33,309.58</u>
		<u>\$153,266.58</u>

Respectfully submitted

Wade H. Insley, Jr.
Treasurer

CITY HALL - SALISBURY, MARYLAND - NOVEMBER 24, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall Monday, November 24th, 1941 at 7:30 with the following present: Mayor I Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Albin A. Hayman, Werner T. Gardner, and Claude E. Russell.

1. Mr. Reynolds White and Mr. Steve Olson, a Committee representing the Fire Department Trustees, appeared before the Mayor and Council to request that the Custodians of their Department be included in the provisions of the new proposed Merit System.

The President of the Council advised the Committee the recommendation would be considered when working on the new Ordinance.

2. The Minutes of the meeting of November 17th were read and approved with the exception of Resolution #15 which was to be amended to read the North side of West Main Street instead of the East side.
3. Chief Chatham presented his weekly report, which was ordered received and filed.

He also presented a letter in connection with Parking Ticket #9858 issued to Clarence R. Hare.

Because of the especial nature of this violation, it was ordered excused.

4. The Harbor Master reported the dredging operations on the River were now complete, and that the dredge had departed. He further reported that the mud pots were taken up last week and there was no evidence of any amount of mud.
5. The Building Inspector, Mr. Hastings, presented a plan for an addition to the property of Dr. Howard on North Division Street at Bell Street, together with a request for a building permit.

Since the addition would be within 3 ft. of the property lines and inside of a 5 ft. building line established by Ordinance, it was found that a permit could not be issued.

6. Mr. Carroll Long, representing Turner Brothers, Co., came before the Mayor and Council and requested that the Council find some method to allow his firm room to gain entrance to the driveway about their property. He stated that the stop lights caused traffic to drive up past their entrance and prevent them usually from making turns to and from their property.

The matter was ordered to the Traffic Commission for study and recommendations.

7. Vouchers #16815 - 16849 inclusive and Vouchers #16900 - 16931 inclusive, were read and approved for payment.

Minutes of the Mayor and Council

Page #2

November 24th, 1941

The

A motion was offered by Councilman Gardner, seconded by Councilman Hayman and duly passed.

8. Dr. William Murphey presented the Council with a bill of one hundred fifty-three dollars and sixty cents (\$153.60) for services in connection with the Dog Fund on which he requested early payment if possible.

Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed, Voucher #16932 was ordered prepared, signed and forwarded to Dr. Murphey.

9. President of the Council called the Dog situation to Dr. Murphey's attention, and asked that he take it up with Mr. John Turner and ask that he make more strenuous campaign to clean up the strays.

The Clerk was also instructed to take the matter up with Mr. Turner.

10. The Dog Catcher's report showed sixteen (16) dogs picked up during the week ending November 22nd, 1941. This report was accepted and ordered filed.

11. Ordinance #464 changing the zoning of the West side of the By-Pass from William Street to Wilson Street, etc. was read for it's final reading, together with Ordinance #465 changing the zoning of the West side of the By Pass North of Baltimore Avenue to North Division Street.

A delegation including Judge Duer -- Charles E. Hearne, Jr. -- Herman Hodgson -- C. D. Krause -- Samuel Adkins -- Alton Hughes -- Blanche Tomlinson -- Mabel Tomlinson -- William Bull -- Elton Brown -- James Brown -- Wallace Spring -- Elisha Parker -- Carey Williams -- Horace Clark and C. H. Cordrey appeared to be heard in connection with the Ordinance.

Judge Duer, who spoke for the Tomlinson heirs, presented a letter written by Mr. Alfred T. Truitt of the Traffic Commission. This letter recited that he had told quite a few people when he was securing options for the By Pass, that their land would have considerable more value as Commercial property after the By Pass was completed, and that this had been one of the reasons why the majority of the people had signed their options for what they thought was a low price.

A Copy of this letter is attached to the Minutes.

Mr. Ralph H. Grier, Chairman of the By Pass Committee, appeared and informed the Council that he was strongly opposed to changing the area from anything other than Commercial. A copy of this letter is also attached to the Minutes.

Minutes of the Mayor and Council

Page #3

November 24th, 1941

Mr. Krause spoke for himself, and Mr. Downs, and Mr. Elton Brown and Mr. James Brown all spoke against the proposed change in zoning.

Mr. Cordrey and Mr. William Bull spoke in behalf of the present re-zoning.

After considerable discussion, it was agreed by all those present that the most suitable solution would be to re-zone this proposed area for a depth of 160 ft. from the center line of the proposed By Pass to Commercial, except a small area off the By Pass down Wilson Street for approximately 90 additional ft. to take care of the parcel of land of the Tomlinson heirs adjoining the By Pass and the property of Mr. John A. Price, and in all other respects except depth to be similar to the other two proposed Ordinances.

The two Ordinances #464 and 465 were dropped.

12. Upon a motion offered by Councilman Gardner, seconded by Councilman Howie, and duly passed, the City Solicitor was ordered to draw two new Ordinances to re-zone the area North of the center of William Street on the West side of the By Pass to Wilson Street for a depth of 160 ft. from the center line of the By Pass, with the exception of a parcel of land owned by the Tomlinson heirs along Wilson Street which was to be provided for by extending the area approximately 90 additional ft. down the Street to the lands of Mr. John A. Price, and to draw an Ordinance to provide for a change in zoning of the area North of Baltimore Avenue to North Division Street, for the uniform depth of 160 ft. West of the center line of the By Pass, both areas to be now designated as Commercial and to draw an additional Ordinance changing the remainder back of the proposed Commercial to Residential.
13. In response to a notice of public hearing on application for a permit providing for the establishment of a Funeral Home by William James and Son, at 525 West Isabella Street, a delegation appeared in his behalf.

Since there was no evident opposition, a motion was introduced by Councilman Gardner, seconded by Councilman Hayman, and duly passed that the permit be granted.

14. Mr. John L. Morris came before the Mayor and Council in the interest of the County Air Raid Service and requested financial aid in the defraying of their expenses. He informed the Council that the County Commissioners had agreed to assist them to the extent of fifty dollars (\$50.00). It was their proposal that all bills be presented to the Council or Commissioners for payment, which they would accept up to that limit.

Upon a motion introduced by Councilman Hayman, seconded by Councilman Howie, and duly passed, the Mayor and Council agreed to assist them similarly to the extent of fifty dollars (\$50.00).

15. The City Engineer brought to the attention of the Mayor and Council the need for additional help. He pointed out that the volume of work which was now required due to priorities, the maintenance of the Water Department inventory, purchase orders, etc., together with the normal work of the Building Inspector and the Plumbing Inspector, was too much for one person. Mr. White and Mr. Nastings, the Plumbing and the Building Inspectors concurred.

The Mayor and Council, upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, and duly passed, authorized the assigning of Mrs. Brittingham to the duties as outlined by Mr. Gardner, to take care of the Water Department inventory, purchase orders, etc. to be paid $\frac{2}{3}$ from the Water Department and $\frac{1}{3}$ from the By Pass Utility Fund, since quite a bit of her work is small purchase orders for the By Pass.

A similar motion introduced by the same Councilmen and passed provided for the employment of a new girl at fifteen dollars (\$15.00) per week to assist the Building Inspector and the Plumbing Inspector in their regular duties to be paid $\frac{1}{3}$ from the Water Department and $\frac{1}{3}$ from the budget of the Building Inspector and $\frac{1}{3}$ from the account provided for assessments.

16. The City Engineer presented two bills presented by Mr. A. P. Isakson dated September 24, 1941 in the amounts of seventy-four dollars and eighty cents (\$74.80) and eighty-nine dollars and thirty cents (\$89.30) which were obligations of the old Capital Fund.

The two bills were ordered paid from the Capital Fund, and any other outstanding bills against this account would be provided for as they came in.

17. The City Engineer read a letter from the Civil Aeronautics Authority at 43 North Cameron Street, Harrisburg, Pa. in which they requested a re-zoning of the area between the Airport and the Mt. Herman Road in order to prevent the construction of anything high enough to create a hazard to incoming and departing planes.
18. The City Solicitor, upon a motion offered by Councilman Russell, seconded by Councilman Howie and duly passed, was ordered to prepare an Ordinance to provide for the purchase of the real estate for the Salisbury Airport in an amount just under ten thousand dollars (\$10,000.00). It was also provided that the possibility of securing the said sum of money from the local banks at $4\frac{1}{2}\%$ on a term of one year, be ascertained.

The Clerk was instructed to contact the Clerk to the County

Commissioners and to secure a copy of their Resolution relative to the Airport work.

19. The City Engineer presented a letter from L. W. Gunby & Co. relative to the installation of a Siamese connection and an alarm gong coupled with the existing Sprinkler System. They stated that they could place everything at the present time except the gong.

The Council advised Mr. Gardner it would be satisfactory to have them install the connection at this time.

20. The City Engineer reported that the County Commissioners had approved an amount of eight hundred dollars (\$800.00) as their share in the construction of the new West Road.
21. The City Engineer further reported that the County Commissioners had agreed, providing the City would participate, to defray 1/3 of the cost of fixing up the water front property in front of Gavin's on Camden Avenue.
22. The Mayor and Council authorized and instructed the City Solicitor to write the Penn. Railroad about widening the crossing at College Avenue.
23. The City Engineer reported that the curb and gutter forms for the new curb and gutter work had arrived, and that Mr. Isakson had been placed by the W.P.A. on their account to take charge of the work to begin Monday.

The Council instructed the City Engineer to begin work first on Liberty Street.

24. The City Engineer presented a request for the purchase of two Slump Cones 12 in. high, 4 in at the top and 8 in from the bottom at six dollars (\$6.00) each.

Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, and duly passed, he was authorized to make the purchase.

25. The City Engineer presented bids for two tires and tubes for the Motor Grader, size 825 x 20, which were as follows:

Firestone Service Stores	---	\$124.86
Goodrich Silvertown	---	97.50
Wicomico-Central Garages	---	145.00
Cal's Place	---	127.10

Upon a motion duly offered and passed, purchase was authorized to the lowest bidder, Goodrich Silvertown.

Minutes of the Mayor and Council

Page #6

November 24th, 1941

26. The two requests for permit to re-locate poles #21 and #41 on East Church Street were returned marked satisfactory by the Building Inspector, and upon a motion offered by Councilman Gardner, seconded by Councilman Howie and passed, permit for the re-location as described in Resolution 22 in the Minutes of November 17th, was approved and ordered granted.
27. A request was received from the C. & P. Telephone Company for permits to place a pole and an anchor guy at the North-west corner of Truitt and Benny Sts., and an anchor guy on pole 34B of the Eastern Shore Public Service Company's in accordance with sketch attached.

The matter was referred to the Building Inspector for investigation and report.
28. A letter from the Legislative Council of the State of Maryland, dated November 22nd relative to a meeting with the Commissioners of Wicomico County at the Court House Wednesday, December 3rd at 1:30, to which the City was invited to present any problem they might have. (A copy of the letter is attached to the Minutes)
29. The City Solicitor presented Ordinance #466"authorizing and directing the Clerk of Salisbury to issue a permit to Samuel Smilk, T/A Salisbury Steel and Iron Scrap Company", etc. which was introduced, read and upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, was authorized posted and advertised.
30. A motion was offered by Councilman Gardner, duly seconded and passed authorizing the cancellation of four thousand dollar (\$4,000.00) policy covering engineering equipment and Addressograph supplies, and the re-issue of one in the amount of seventy-five hundred dollars (\$7500.00)
31. The Clerk was instructed to bring up to the Council, the Minutes relative to the widening of Washington Street.
32. A motion was offered, seconded and duly passed authorizing the renting of the Dale Adkins property for the monthly rental of forty dollars (\$40.00).

The meeting adjourned at 12:20.

APPROVED

Date

President of the Council

City Clerk

November 26, 1941

re: Contract 1-41-SI

Dixie Manufacturing Company, Incorporated
Russell Street and B. & O. Railroad
Baltimore, Maryland

Gentlemen:

In accordance with your quotation of November 19,
and pursuant to an authorization of the Mayor and
Council at their meeting held on November 24,
kindly enter our order for the following material:

Two (2) Slump Cones, 12" high, 4" at top and 8"
from bottom, made of 16 gauge metal;
\$6.00 each, f.o.b. Baltimore, Maryland.

Please submit invoice in duplicate to the Mayor
and Council of Salisbury, City Hall, Salisbury,
Maryland.

Sincerely yours,

CC vg

City Engineer

blind copy to City Treas.

November 26, 1941

re: S-11,7

Goodrich Silvertown Stores
Main & Baptist Streets
Salisbury, Maryland

Gentlemen:

In accordance with your quotation of November 19,
and pursuant to an authorization of the Mayor and
Council at their meeting held on November 24,
kindly enter our order for the following equipment
installed on the city's motor grader:

2 - 625 x 20, 10 ply Speedliners' Tires, #1 grade

2 - 625 x 20 Silvertown Tubes, #1 grade

.....for the net sum of \$97.50, including
trade-in of two existing tires now on motor grader.

Sincerely yours,

CC vs

City Engineer

cc: Treas.

The Mayor & Council of Salisbury

NOTICE OF PUBLIC HEARING

ON APPLICATION FOR A
PERMIT PROVIDING FOR THE
ESTABLISHMENT OF A
FUNERAL HOME BY
WILLIAM JAMES AND SON.

NOTICE is hereby given that William James and Son have made application to the Mayor and Council of Salisbury for a permit to establish a funeral home at 525 West Isabella Street, Salisbury, Maryland.

All persons interested in said application as directed by law will be given an opportunity to be heard with respect thereto before the issuance of said permit.

WHEREFORE, the said the Mayor and Council of Salisbury will hold a public meeting at the City Hall in the City of Salisbury, Maryland, on November 24th, 1941, at 9:00 o'clock P.M., at which time place and hour all persons interested in said application may appear and be heard with respect thereto.

DATED at Salisbury, Maryland, this 10th day of November, A.D. 1941.

By order of The Mayor and Council of Salisbury.

WADE H. INSLEY, JR.

46:2t

Clerk of Salisbury

CERTIFICATE OF PUBLICATION

Salisbury, Md., *November 19, 1941.*

WE HEREBY CERTIFY that the annexed

Notice of Public Hearing on Application for a Permit for establishment of a Funeral Home
has been published in The Salisbury Advertiser and Wicomico Countian, a weekly newspaper published in Wicomico County, Md., for *two* successive weeks ~~before~~ *on* the *13th and 17th* of *November* 1941.

THE SALISBURY ADVERTISER CO.

Publishers of the Salisbury Advertiser and Wicomico Countian.

By

Wallace H. White
Manager

all be given an opportunity to be heard

to before the issuance of said permit.

ORE, the said the Mayor and Council of

Salisbury will hold a public meeting at the City Hall in the City of Salisbury, Maryland, on November 24th, 1941, at 9:00 o'clock P. M., at which time, place and hour all persons interested in said application may appear and be heard with respect thereto.

DATED at Salisbury, Maryland, this 10th day of November, A. D. 1941.

By order of The Mayor and Council of Salisbury.

Wade H. Insley, Jr.
WADE H. INSLEY, JR.

Clerk of Salisbury

STATE OF MARYLAND

SENATE:
WILMER FELL DAVIS
PHILIP H. DORSEY, JR.
FRANK J. FLYNN
JOHN B. FUNK
EMANUEL GORFINE
ROBERT B. KIMBLE
DUDLEY G. ROE



HOUSE OF DELEGATES:
J. MILTON DICK
JOHN C. LUBER
JAMES B. MONROE
MILTON TOLLE
HARRY I. WARREN
JOHN S. WHITE

THE LEGISLATIVE COUNCIL

SPEAKER OF THE HOUSE, THOMAS E. CONLON, VICE CHAIRMAN
HORACE E. FLACK, SECRETARY & DIRECTOR OF RESEARCH
CITY HALL, BALTIMORE, MD.

November 22, 1941

Hon. I. Virgil Hitchens, Mayor,
Salisbury, Maryland.

My dear Mr. Mayor:

The Legislative Council has made arrangements for a meeting with the County Commissioners of Wicomico County and other officials at the Court House in Salisbury, on Wednesday, December 3rd, at 1:30 P. M. to discuss any suggestions or recommendations which the County Commissioners or other officials may have to present in connection with legislation which it may be desired to submit to the General Assembly of 1943.

The Council has instructed me to write and ask you to be present on this occasion and to submit to the Council any suggestions which you may have for legislation which might affect your city.

Trusting that you will find it possible to be present on this occasion, I am

Very sincerely yours,

Horace E. Flack
HORACE E. FLACK
Secretary

HEF:js

Wm. H. Hitchens



MAYOR
ARTHUR W. BOYCE
CITY ENGINEER
CLARKE GARDNER
CITY SOLICITOR
LEVIN C. BAILEY
CLERK - TREASURER
J. R. LAWS

MEMBERS OF COUNCIL
JOHN E. MORRIS, PRESIDENT
HILARY M. TAYLOR
WERNER T. GARDNER
I. V. HITCHENS
W. W. DIXON

MARYLAND

November 24, 1941

Honorable Mayor and Council
Salisbury, Maryland

Gentlemen:

It has just come to my attention that there is an ordinance being considered, making the property on the Salisbury By-pass extension from Main Street to North Division Street residential.

This is entirely contradictory to the discussion the By-pass Committee had with the Mayor and Council at the time these options were being secured, for it was thought advisable from the standpoint of future commercial development, as well as increase in property values, that this section of the By-pass be commercial, and your By-pass Committee in discussing values of properties at the present valuation as compared with the value after the By-pass was completed and the opportunity of selling such property for commercial purposes would tremendously increase its value.

I, therefore, hope that if there is such an ordinance being considered, that the By-pass Committee will have an opportunity of going into the matter with further detail with you before its final passage.

Very respectfully yours,

Salisbury By-pass Committee

By Ralph H. Grier
Ralph H. Grier, Chairman

~ RHG:d

CHAMBER OF COMMERCE

INCORPORATED

SALISBURY, MARYLAND

November 24, 1941

Judge Robert F. Duer
Salisbury, Maryland

Dear Judge Duer:

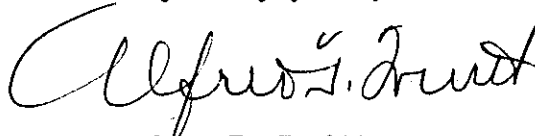
I have volunteered to write you this letter in case I may not be able to appear before the Mayor and Council tonight in connection with the proposed changing of the Zoning Ordinance which would change much of the property along the proposed new By-Pass from commercial or industrial zoning to residential.

It is a fact that as a member of the By-Pass Committee I negotiated most of the Right-of-Way options and it is true that in negotiating these options I put considerable stress upon the increased value of the land for commercial or industrial usage. I was not alone in using this argument as the Council itself has repeatedly referred to the increased assessable value of the land along the By-Pass by virtue of commercial development.

Aside from the fact that this increased value was consistently emphasized in the negotiations, I am of the opinion that a change to residential zoning is not at all advisable because of the very location of the new highway. Most of the new highway almost parallels the Pennsylvania Railroad tracks and much of it would only permit the laying off of lots facing on the highway and backing up to the railroad.

I am not a property owner along the new highway, but having participated in securing the Right-of-Way I do want to go on record so that those property owners with whom I dealt will not hold me responsible in case the zoning is changed.

Very truly yours,



Alfred T. Truitt.

ATT/c

CITY HALL - SALISBURY, MARYLAND - DECEMBER 1, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall, Monday, December 1st, 1941, at 7:30 with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Albin A. Hayman, Werner T. Gardner, and Claude E. Russell.

- 1.. Sara Holloway, Executive Secretary, came before the Mayor and Council in the interest of a contribution to the Red Cross Fund.

The Mayor and Council authorized a ten dollar (\$10.00) contribution chargeable to the Mayor and Council expense account.

2. Dr. Lawrence Howard came before the Mayor and Council and requested permission to add an addition to his property at 500 North Division Street, which addition would be within 3 ft. of the present property line, but would not extend beyond the present building.

The matter was discussed thoroughly and at a later time during the evening, a motion was introduced by Councilman Howie, seconded by Councilman Hayman and passed to grant a building permit, which was defeated and denied when the vote was taken.

3. Police Chief Chatham presented his weekly Daily Reports and his Monthly Report of police car and motorcycle expenses which were ordered accepted and filed.

The Chief discussed his work toward the elimination of speeding and reckless driving, and spoke of the possibilities of the installation of a trip-light South of Newton Street on the By Pass to reduce traffic to a thirty-mile speed.

The City Engineer was authorized and instructed to write Mr. Ezra Whitman to recommend that such a light be installed.

4. Ordinance No. 466, "providing for the establishment of a Junk Yard by Samuel Smilk, T/A Salisbury Iron and Steel Scrap Company," was read for it's second reading.

To oppose the granting of this permit, a delegation consisting of

Mr. David Wroten

S. J. Lewis

Ernest Hillman

James Weatherly

Dr. Brown

appeared. They all expressed their opinion that such a permit would further blight this area and asked that it be denied.

The matter was taken under consideration, to be acted upon later during the evening.

5. Mr. Pillsbury came before the Mayor and Council to explain the receipt of a parking ticket, which he received while parked in front



of the Wicomico Hotel property, because he was unable to park on his own property, due to the alley being blocked. He stated that he wished the Council to know that some people use the same space consistently day in and day out, and never receive parking tickets.

6. Harbor Master Insley reported the dredging operations on the River had been completed, that the mud pots had been removed, and that Mr. Weidner from the Conservation Commission had been down to look over the oyster beds. Mr. Hopkins' bed in particular was examined and they had found no evidence of a mud condition.

The buoy tender, it was reported, had been up the River working on the buoys.

7. Mr. James Stewart came before the Mayor and Council to find out the exact status of the Swimming Pool, Park and Recreation Center Project.

The President of the Council explained that the W.P.A. had suspended it as a project, and that because of this, the City was unable to go further with the project.

Individually, the Council expressed themselves in favor of completing the project whenever it was possible.

8. The Building Inspector presented his Monthly Report showing new construction permits in the amount of twenty thousand seven hundred fifty-five dollars (\$20,755.00) and ninety-three dollars and fifty cents (\$93.50) in fees paid to the Treasurer. The report was ordered accepted and filed.

The request of the C. & P. Telephone Company for the re-location of anchor guy at the North West corner of Truitt and Benny Streets and an anchor guy on pole 34B of the Eastern Shore Public Service Company, was returned after being investigated by the Building Inspector and marked O. K., whereupon a motion was introduced by Councilman Russell, seconded by Councilman Hayman and passed to grant a temporary permit as requested, with the provision that it be changed if and when a better arrangement of poles could be made.

9. The Plumbing Inspector presented his November monthly report showing 26 plumbing permits issued during the month, and seventy-two dollars (\$72.00) collected in fees. His report was ordered accepted and filed.
10. The President of the Council offered a letter from Donald Bowden, Business Manager of the Eastern Shore Basketball League, extending the Mayor and Council an invitation to the opening game Wednesday night, December 3rd, at 8 o'clock at the Armory.

The letter was ordered acknowledged with the advice that they would



be glad to attend if possible.

11. The City Solicitor presented Ordinance No. 469 entitled, "25th Amendment to Zoning Ordinance No. 292, to supplement and amend, but in no manner otherwise to change said Zoning Ordinance No. 292, by providing for a change in the use, height and area district regulations of a certain area of land North of William Street and South of Wilson Street, and West of the proposed Salisbury By Pass."

Upon a motion offered by Councilman Gardner, seconded by Councilman Russell and passed, the Ordinance was introduced for it's first reading and ordered posted and advertised.

12. The City Solicitor presented Ordinance No. 470, "an Ordinance entitled 26th Amendment to Zoning Ordinance No. 292, to supplement and amend but in no manner otherwise to change certain Zoning Ordinance No. 292, by providing for a change in the use and height, district regulations of a certain area of land North East of Baltimore Avenue and West of the proposed Salisbury By Pass".

Upon a motion introduced by Councilman Gardner, seconded by Councilman Russell and duly passed, the Ordinance was ordered posted and advertised.

13. The City Solicitor reported on his work with C. Elmer Parker. He stated that Mr. Parker had employed Woodcock & Webb to represent his interests in the matter of his By Pass property. A talk with that firm revealed that he would take seven hundred dollars (\$700.00) instead of the option's three hundred and fifty dollars (\$350.00) to sign the proper deed.

After considerable discussion, a motion was introduced by Councilman Russell, seconded by Councilman Howie, and duly passed, that the City Solicitor be authorized to take the matter to condemnation in the Circuit Court at the earliest possible time.

14. Mr. Denmead Kolb came before the Mayor and Council in the interest of the permit to Salisbury Iron and Steel Scrap Company, and explained that it was definitely not a Junk Yard and would be an asset to the Town. He explained that the area was already Industrial and that the City could find no justifiable reason for denying the use of this property for Commercial purposes.

A motion was introduced by Councilman Howie, seconded by Councilman Russell and duly passed, with Hayman voting in the negative, to authorize the approval of Ordinance No. 466, with the following conditions:

1. That no other automobile parts or small items shall be retailed from the premises.



2. That the property shall be kept in a neat and orderly condition, subject to the approval of the City's Building Inspector.
3. That the property be enclosed by a wire fence.
15. Ordinance No. 467, "an Ordinance adopting a Merit System for the City of Salisbury" was presented for final reading, and upon a motion offered by Councilman Hayman, seconded by Councilman Russell, was approved and posted.

The City Solicitor read a letter from Mr. Charles E. Hearne, Jr. in which he requested the re-zoning of an area of land on the Snow Hill Road to Residential, bounded on the South by Arch St.; on the East by the new Snow Hill Road, and on the North by the East prong of the Wicomico River, and to extend Westerly from the West side of the new Snow Hill Road to a point 150 ft. East of the right of way of the Penn. Railroad Company.

Upon a motion introduced by Councilman Howie, seconded by Councilman Russell and duly passed, the City Solicitor was authorized to draw an Ordinance to provide for the said changes.

16. Upon a motion introduced by Councilman Gardner, seconded by Councilman Hayman, and duly passed, the City Solicitor was authorized to draw an agreement to provide for three 6 in. pipe lines in the sidewalk area on the East side of the Salisbury Boulevard between East Main Street and Old Water Street in accordance with the plat dated November 23, 1941, in accordance with an oil permit 03, copy of which is attached to the Minutes.
17. A delegation consisting of the following members of the Street Department:

Laurence Littleton
Byrd Gordy
Charles Davis
Preston Wilkerson
Talbot Bounds
Edward Hearn

came before the Mayor and Council to ask who was to issue the orders. Mr. Talbot Bounds explained that he never received orders from Mr. Littleton, that he was his own boss, and that when he was not busy on the streets, he worked for the Water Department. Mr. Gardner pointed out that Mr. Bounds was under the Foreman, Mr. Laurence Littleton. All of the other members of the delegation spoke on the matter. Finally the President of the Council explained to them that they had better settle their differences among themselves, or the new Merit System just passed would operate against them.



Minutes of the Mayor and Council
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December 1st, 1941

18. The City Engineer was authorized to endeavor to secure a transfer in the assignment from Axel Isakson to Laurence Littleton on the W.P.A. curb and gutter project in order to make Axel Isakson Foreman of the Street Department.
19. The City Engineer reported that he had received advice from some members of the County Commissioners that it might be advisable to have the Council discuss in advance any legislation of mutual interest before giving it to Legislative Council, and that he had made an appointment for Tuesday, December 2nd, at 4 P.M. with the Commissioners.

The City Engineer also presented a request from Mrs. Mary Austin to grade and surface in some manner part of Granby Street.

The City Engineer was authorized to fix a one-lane road with clay and gravel in accordance with the above request.

20. In response to an invitation to bid on 10,000 gallons of R.C. 2 Asphalt delivered Mill Street Siding, Salisbury, Maryland, the following bids were received:

1. Mexican Petroleum Products Corp. - .0736 per gal.
less 2% 10 days.
2. John R. Hitchens, Inc. - .0825 per gal.
3. Texas Company - .077 per gal. less 2% 10 days.

Upon a motion offered by Councilman Hayman, seconded by Councilman Gardner and duly passed, award was authorized to the lowest bidder - Mexican Petroleum Products Corporation.

21. In response to an invitation to quote on two tons calcium chloride delivered to the City Barn in 100 lb. bags, the following quotations were received:

1. Paul V. Downing - \$1.95 per lb.
2. Farmers & Planters Company - \$30.00 per ton.

Upon a motion offered by Councilman Russell, seconded by Councilman Howie, and duly passed, award was made to the lowest bidder -- Farmers & Planters.

22. Upon a motion offered by Councilman Russell, seconded by Councilman Howie, and duly passed, the City Treasurer was authorized to prepare a voucher to Mrs. Mary Morris to cover the purchase of a parcel of land for use in the construction of West Road. Price, terms, etc. to be in accordance with previous minutes.

23. The City Engineer presented a letter from the American Bituminous Company inviting the Mayor and Council to go to Baltimore and Washington at their expense to examine new Airport work.



Minutes of the Mayor and Council

Page #6

December 1st, 1941

The Mayor and Council accepted the invitation, and agreed to go December 10th and to meet their Representative at Annapolis about 10 o'clock.

24. Mr. James A. White presented a parking ticket No. 10289 to the Mayor and Council, and asked that it be excused. No action was taken.
25. The City Engineer read a letter from the Sunshine Laundry in which they requested an extension to the storm water sewer in order to take care of a drain in the rear of their property, the extension to be approximately 50 ft.

Upon a motion duly made and passed, the City Engineer was authorized to write the firm a letter advising them that the work could be done provided they took care of the costs.

26. The City Engineer reported the receipt of two new 2-cycle lights which had been placed on Main Street at Mill.

By a motion duly made and passed, the City Engineer was authorized to purchase from the Automatic Signal Corporation of East Norwalk, Conn.:

1. Cut 1015, List 551Timer, Wiring Diagram
42354, 115-Volt, 60 Cycle, 5 Ampere ...\$85.00
f.o.b. East Norwalk, Conn. with full freight allowed
to Salisbury.

27. Superintendent of the Water Department presented his final report on operations of the Water Department for the month of October, showing a total income of \$31,306.66 which was ordered accepted and filed.

The Superintendent of the Water Department recommended that \$10,000. of their present cash on hand be transferred to a new account named Mayor and Council, Water Department Depreciation Reserve, for deposit in the Farmers & Merchants Bank.

The recommendation was accepted by a motion duly offered, seconded and passed.

28. The City Engineer presented two water bills forwarded by Mr. John A. Price, who wrote and asked that these bills be both sent to the Tenant.

The Mayor and Council found that this could not be done, since it was contrary to regulations.

29. The City Engineer presented a bill from Pocohontas Coal Company for



the new curb and gutter which was recently purchased jointly, and asked that the City Treasurer be asked to pay it immediately.

Upon a motion offered by Councilman Hayman, seconded by Councilman Gardner, and duly passed, the Treasurer was instructed to draw a voucher No. 16976 to provide for payment.

30. The City Engineer read a letter directed to Paul V. Downing dated August 20th, 1941 relative to placing curb and gutter on the streets from which they were torn up during the construction of the ByPass Utilities.

This contract and letter were formally approved and the City Engineer merely pointed out it's existence and the probable beginning of work in the near future.

31. The City Engineer reported the receipt of a request from William F. Toadvine for the extension of Sanitary Sewer facilities up Ellen St. approximately 50 ft. to take care of a new house.

Upon a motion offered by Councilman Russell, seconded by Councilman Hayman and duly passed, construction was authorized to be charged to the General Fund for such purposes.

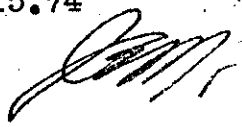
32. Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, and duly passed, the Superintendent of the Water Department was directed to bill the General Fund monthly for the total amount of labor and material only, used in the construction of new water or sewer extensions.

33. At the request of Mrs. Cauthorne and Mr. Curtis Long, the City Engineer presented their request for the replacement of some sidewalks in Glen Avenue which were disturbed when changes were made in the curbing and guttering.

A motion was duly offered and passed that it be taken into consideration for addition in the next fiscal year budget.

34. In response to a recent invitation, the following quotations were received on a tire and a tube:

1.	Firestone Auto Supply & Service Co.		
1.	Tire	\$19.33	Tube \$3.26
2.	"	15.74	" 2.53
2.	Goodrich Silvertown		
1.	Tire	\$18.16	Tube \$3.07
2.	"	14.78	" 2.37
3.	Goodyear		
1.	Tire	\$19.33	Tube \$3.23
2.	"	15.74	" 2.53



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December 1st, 1941

A motion was made that awards be made to the lowest bidder for the No. 2 grade -- Goodrich Silvertown.

35. In response to a request from the Superintendent of the Water Department, the following bids were received:

Willings:---	1 Walnut Desk #5760	\$91.50	
	1 Walnut Chair #8214	21.50	
		<u>\$113.00</u>	
	Less 40%	45.20	
		<u>\$ 67.80</u>	
	1 set ball-bearing casters	<u>3.00</u>	
			\$70.80

White & Leonard:---

1 Desk Wood size 60 x 32 flat top	
in light Oak with bronze pulls 1 1/4"	
quartered top	\$ 42.50
1 Desk Wood flat top 60 x 32 TURNED	
LEG DESIGN with railed top Walnut finish	
Solid wood	\$ 54.95

Immediate delivery may be had on these desks after Dec. 3rd.

Upon a motion duly offered and passed, the Superintendent of the Water Department was authorized to purchase a desk and chair from the lowest bidder -- Willings -- to be paid from the Water Department Funds.

The City Engineer presented a quotation from Underwood Elliott Fisher Company for one 14" S Master Pica Typewriter Machine --

List		\$126.00	
Less 10% discount		<u>23.94</u>	
			\$102.06

Upon a motion offered by Councilman Howie, seconded by Councilman Gardner, the purchase was authorized for the above mentioned typewriter.

36. The purchase of glass deflectors for the amount of eleven dollars and sixty cents (\$11.60) was authorized from the Water Department Funds.

37. Bids for Mimeograph Cabinets were received as follows:

Willings	---	\$ 22.50
H. B. Van Auken	---	22.50
White & Leonard	---	25.90



37. Purchase was authorized from H. B. Van Auken, to be charged to the Water Department Funds.
38. Vouchers No. 16933 - 16975, inclusive, were read and approved with the exception of No. 16943 which was spoiled and marked "Void", upon a motion offered by Councilman Gardner, seconded by Councilman Howie, and duly passed.
39. A letter was received from Mr. E. F. Fleming dated November 28th, in which he submitted an offer of \$6500.00 cash for the three properties on North Division Street, 1301 - 1303 - 1305.

The Mayor and Council decided that their price at this time would be \$50.00 per front ft. on the By Pass which is approximately 165 ft. and they would be unable to accept the proposition of Mr. Ellwood Fleming.

40. The Clerk presented a letter from the Fireman's Fund Indemnity Co. asking for a certified copy of the Resolution of the Mayor and Council designating the depositories for the use of the City's funds, and a copy of a Resolution of the Mayor and Council exonerating the bond of Richard C. Insley as of February 18, 1941 and the bond of Larry T. Parker, Jr. as of June 30, 1941.

Upon a motion offered by Councilman Howie, seconded by Councilman Gardner, the Clerk was authorized to have prepared the necessary Resolution on the depositories and to advise the Company that the Resolution on the two bonds would be forwarded after the annual audit was completed.

41. The Dog Catcher's weekly report was received showing twenty-three dogs picked up, eighteen dogs kept for three days then disposed of, and five dogs disposed of at once. The report was ordered accepted and filed.
42. The Minutes of the meeting of November 24th were read and approved with the exception of one change, upon a motion offered by Councilman Gardner, seconded by Councilman Russell and passed.

The exception referred to Resolution 12 of the Minutes of November 24th and the Clerk was authorized to change that part of that Resolution which referred to a parcel of land in front of Gavin's property to read, "along the side of the Gavin property".

43. A motion was introduced, seconded and duly passed authorizing the City to proceed with the replacement of the wharf front along the side of the Gavin property and the Camden Bridge, in cooperation with the County and the State, with the cost not to exceed 1/3 of the estimated sum of \$600.000 with the express agreement that the



Minutes of the Mayor and Council

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December 1st, 1941

City be relieved of any further or additional liability in the matter.

The meeting adjourned at 4 A.M.

APPROVED

8/12/41
Date

John E. Morris
President of the Council

Wade A. Dinsley
City Clerk

November 29, 1941

OIL PERMIT NO. 0-3 --

This is to certify that the Standard Oil Company of New Jersey are permitted to install three (3) 6-inch barge lines in the sidewalk area on the East side of the Salisbury Boulevard, between East Main Street and Old Water Street, in accordance with plan dated November 23, 1941 entitled --

STANDARD OIL COMPANY, SALISBURY, MARYLAND
Relocation of Gasoline Lines
On Salisbury Boulevard

Scale as Shown

This permit is granted subject to the execution of an agreement pertaining to the construction, maintenance, use, and alteration of aforesaid pipe lines, including protection to the Mayor and Council from all suits, claims and damages.

By Order of --

THE MAYOR AND COUNCIL OF SALISBURY,

attached to minutes

CITY HALL * SALISBURY, MARYLAND - DECEMBER 8, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall Monday, December 8th, 1941, at 7:30 with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Albin A. Hayman, Werner T. Gardner, and Claude E. Russell.

1. Prof. C. H. Cordrey and Sergeant C. E. Minnick came before the Council and asked that they designate a place in the vicinity of the Wicomico High School which could be set off for the use of driving instruction classes under the supervision of Maryland State Police.

Upon a motion offered by Councilman Russell, seconded by Councilman Hayman and duly passed, the Mayor and Council authorized the use of that section of the Municipal Park East of the bridge for this purpose.

2. Dr. Hurdle came before the Mayor and Council and explained the new State Milk Law which repealed all milk laws in Cities of less than 100,000 and substituted this new one.
3. John Bainbridge, representing the Evening Bulletin, came before the Mayor and Council with a request that he be allowed parking privileges the same as other Newspaper Companies on the public streets.

It was explained that he operated a private care and very frequently received parking tickets. At this time, he presented two to the Mayor and Council, one of which, No. 10479, the Mayor and Council authorized excused.

He was instructed to mark his car so that it could be identified and he would be granted the same privileges as other commercial vehicles.

4. Ordinance #688, "an Ordinance authorizing and directing the Clerk of Salisbury to issue a permit to Samuel Smilk", etc. "for a Junk Yard on the property of Upshur W. Morris", etc. was read for it's final reading, and upon a motion offered by Councilman Gardner, seconded by Councilman Howie, it was authorized approved and passed.
5. The Police Chief presented his weekly daily-report together with his weekly violation report, which were ordered accepted and filed.

He further presented a report showing fourteen (14) accidents on the By Pass resulting in personal injury and one resulting in a fatality.

Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, the Police Chief was authorized to purchase four photographs not to exceed six dollars (\$6.00) chargeable to the Police Budget.

6. The Harbor Master, Mr. Insley, reported that Mr. Weidner of the Conservation Commission had been down the River to consult with

John E. Morris

oyster bed owners on the dredging project, and that they would be formally notified by writing, that if any complaints were to be made, they should be received by the 15th of December.

7. The Building Inspector reported that a lot back of the Wicomico Theatre owned by the Farmers and Merchants Bank was caving into the River, because of the poor condition of the dyking.

The matter was referred to the Harbor Master.

8. Mr. Alfred T. Truitt came before the Mayor and Council to explain that in his negotiation with Dr. Sembly for part of his property needed for the By Pass, he pointed out that the right of way would come no closer than approximately six ft. from his house. When an actual survey was made, there were approximately 32 in. difference, which brought the right of way closer to the house. It was explained that the option price was intended to cover what they then thought was the parcel coming from Dr. Sembly, but it actually was larger.

Dr. Sembly told the Mayor and Council that he felt he was due further compensation for the additional property they had acquired.

The Mayor and Council agreed to take it under advisement, and at a later time instructed the City Engineer to look into the matter and to compute the number of additional ft. required in order that they might find some basis for a settlement.

9. The City Engineer presented a plat for opening and widening Hyland Avenue, which was turned over to the City Solicitor.
10. The City Engineer presented a request for the opening of East Pinehurst Avenue to the By Pass.

The matter was discussed at some length after which time a Committee, composed of Councilmen Russell and Hayman, was appointed to contact Messrs Shockley and Short on the matter.

11. The City Engineer recommended that a letter be written to the W.P.A. asking that they make some arrangements to begin work immediately on the local Airport in the interest of National Defense.

The Council instructed the City Engineer to write such a letter.

The City Engineer was also instructed to confer with the Attorney to the County Commissioners to ask that work be immediately initiated on the acquisition on the Airport property.

12. The City Engineer presented a letter from the Board of Public Works written by Mr. J. O. McCusker, Secretary, in which he recommended the widening of College Avenue and agreed as far as they were able.

John E. Morris

However, he sited the fact that they could not pass a deed for the property as it could only be done by the State Legislature. He did, however, say that he could see no reason why the work should not be done and cured if necessary at the next regular meeting of the State Legislature.

13. The City Engineer presented an order for two 3 in. Triadent Water Meters at one hundred thirty-two dollars (\$132.00) each, delivered to Salisbury, which was approved and authorized purchased.
14. The City Engineer presented a contract with The Mathieson Alkali Works covering the City's requirements for amonia at a fixed price for the year. The contract was accepted and ordered signed by the President of the Council.
15. The City Engineer presented an order to the Warren-Knight Company for repairs on a Transit in the amount of thirtyfour dollars (\$34.00) which was authorized and approved, and which required a priority signature which was signed by the President of the Council, after being duly authorized.
16. A letter from the American Bituminous Company of Baltimore was received which advised the Mayor and Council that there would two cars at Annapolis to meet them December 10th.
17. Mr. Messick, of the County Commissioners, presented a request through the City Engineer for three copies of the City's property maps.
He was advised that the cost would be about one hundred dollars (\$100.). The Mayor and Council agreed to furnish these maps for fifty dollars (\$50.00), upon a motion offered by Councilman Howie, seconded by Councilman Hayman and duly passed.
from the County Commissioners, the City to assume \$50.00, see minutes of 12/15/41 for approval Resolution #10.
18. A letter was received from the Penn. Railroad Company in which they advised the Mayor and Council that the wording of the agreement provided for the B. & E. crossing at the By Pass would be satisfactory.

The letter was turned over to the City Solicitor.

19. The City Engineer presented a statement for the material used in constructing water and sewer connections from 10/14 to 11/17/41, which was due the Water Department from the General Fund in the amount of three hundred forty-eight dollars and seventy-eight cents (\$348.78).

Councilman Howie made a motion, which was seconded by Councilman Hayman and duly passed instructing the City Treasurer to draw a voucher to the order of the Water Department for this amount.

20. The City Engineer was authorized to grant a temporary permit to the C. & P. Telephone Company to provide for re-location of certain poles as shown on attached drawings.

John E. Morris.

21. The Mayor and Council discussed the protection of the Municipal Water System and instructed the City Engineer to allow no one to enter any of the Water Department's buildings without a signed pass.
22. Because of the unforeseen dangers created by a state of war, the Mayor and Council felt it advisable to notify the Fire Department that they should instruct their Custodians to see that all outside entrances were kept locked except the one door which was used as an entrance, on which would be placed an electric bell to ring whenever anyone entered.

The Clerk was therewith instructed to notify the President of the Board of Trustees of the Fire Department of this action.

Likewise, the City Engineer was instructed to place lights about two pumping stations in the Park and to connect them with a bell remote control light, which would come on when the lights failed.

23. Mr. Curtis Long presented a request for the purchase of 2 ft. of the 7 ft. walk on the East side of the By Pass, South of Vine St. in order to get 2 additional ft. of building space.

The Mayor and Council found that they were not in a position to dispose of the property acquired jointly with the State of Maryland.

24. The City Engineer presented a form from the Works Progress Administration entitled, "Individual Project Prospectus", on which they asked the City to list any proposed projects which they might consider some time in the future as a back-log for Federal Works. The following list was ordered recommended:

1. Pedestrian under-paths - Main Street and Salisbury Boulevard.
2. Colored Recreational Center including swimming pool, bath-house and library.
3. City Garage -- for storage of equipment and materials.
4. Garbage incinerator plant.
5. Development of Municipal Park, including roadways to Shoemakers Dam and swimming pool.
6. Demolition of buildings on Broad and Church Sts. between North Division St. and the proposed Salisbury By Pass for street widening purposes.
7. Municipal Building (City Hall).
8. Sewerage treatment plant, outfall sewers, trunk sewers, force mains, interceptors, pumping stations, and submarine crossings.
9. City wide street improvements. Street supply improvements including wells, pumping station, treatment, and elevated storage.
10. River highways.

At a later time, the Council suggested that a Municipal Electric

John E. Morris

Plant might be considered.

25. The City Engineer informed the Council that the Cranes used on the By Pass were now ready to move forward to open up North Division Street and that he hesitated to do this because it would necessitate closing that street for several days without the advice and knowledge of the Council.

Because of the very high cost of these machine, the Council felt that work would have to continue and that traffic could be detoured during that time.

26. The City Engineer brought up the By Pass case of Mr. Elmar Parker and suggested that the Council might wish to re-consider their past action.

After discussing the matter, the President of the Council was authorized to contact certain people in connection with the case and after finding their views, authorize the City Solicitor on how he should proceed.

27. The City Solicitor gave the Council a resume of his work toward the acquisition of the C. D. Krause property in which he informed the Council that Mr. Krause felt he should receive at least one hundred and fifty dollars (\$150.00) for his parcel, which amount generally agrees with that given other people for similar parcels.

The City Solicitor recommended that this amount be given Mr. Krause whereupon the Mayor and Council agreed and authorized, upon a motion by Councilman Gardner and seconded and passed, the City Treasurer to draw three vouchers to provide for the purchase, in the amount of one hundred and fifty dollars (\$150.00). These vouchers are as follows:--

No. 17022	Annie M. Krause	\$124.18	
No. 17023	Treas. County Commissioners	17.13	
No. 17024	Treas. Mayor and Council	<u>8.69</u>	\$150.00

28. The City Solicitor presented a resolution naming the depositories for the City's funds which the Council recommended changed.
29. Ordinance #472, "repealing Ordinance #466 and authorizing and directing the Clerk of Salisbury to issue a permit to Samuel Smilk, T/A Salisbury Steel & Iron Scrap Company", etc. "for a Junk Yard on Lake Street," etc. was introduced and read for it's first reading and ordered posted and advertised by a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed.
30. The City Treasurer was authorized to pay the remainder of a bill to Dr. William Murphey from the General Fund account No. 835.1.

John E. Morris

Minutes of the Mayor and Council

Page #6

December 8th, 1941

31. The Minutes of the meeting of December 1st were read and upon a motion offered by Councilman Gardner, seconded by Councilman Hayman were passed, after being amended.
32. Vouchers No. 16,977 to 17,024 inclusive were read and approved, by a motion by Councilman Gardner, seconded by Councilman Hayman and passed.

There being no further business, the meeting adjourned at 1:20.

APPROVED:

12/22/41
Date

John E. Morris
President of the Council

W. J. H. Insley
City Clerk

The County Commissioners for Wicomico County
Salisbury, Maryland

CLERK
GARROLL E. BOUNDS
ATTORNEY

GEORGE B. WILSON, President

JAMES C. WILSON, Vice President

CHARLES C. WILSON, Secretary

CHARLES C. WILSON, Treasurer

CHARLES C. WILSON, Auditor

CHARLES C. WILSON, Assessor

CHARLES C. WILSON, Engineer

CHARLES C. WILSON, Surveyor

CHARLES C. WILSON, Constable

CHARLES C. WILSON, Sheriff

CHARLES C. WILSON, Jailor

CHARLES C. WILSON, Keeper

CHARLES C. WILSON, Watchman

CHARLES C. WILSON, Guard

CHARLES C. WILSON, Porter

CHARLES C. WILSON, Cook

CHARLES C. WILSON, Baker

CHARLES C. WILSON, Butcher

CHARLES C. WILSON, Grocer

CHARLES C. WILSON, Druggist

CHARLES C. WILSON, Apothecary

CHARLES C. WILSON, Pharmacist

CHARLES C. WILSON, Physician

CHARLES C. WILSON, Surgeon

CHARLES C. WILSON, Doctor

CHARLES C. WILSON, Healer

CHARLES C. WILSON, Midwife

CHARLES C. WILSON, Nurse

CHARLES C. WILSON, Attendant

CHARLES C. WILSON, Helper

CHARLES C. WILSON, Assistant

CHARLES C. WILSON, Aide

CHARLES C. WILSON, Companion

CHARLES C. WILSON, Associate

CHARLES C. WILSON, Collaborator

CHARLES C. WILSON, Associate

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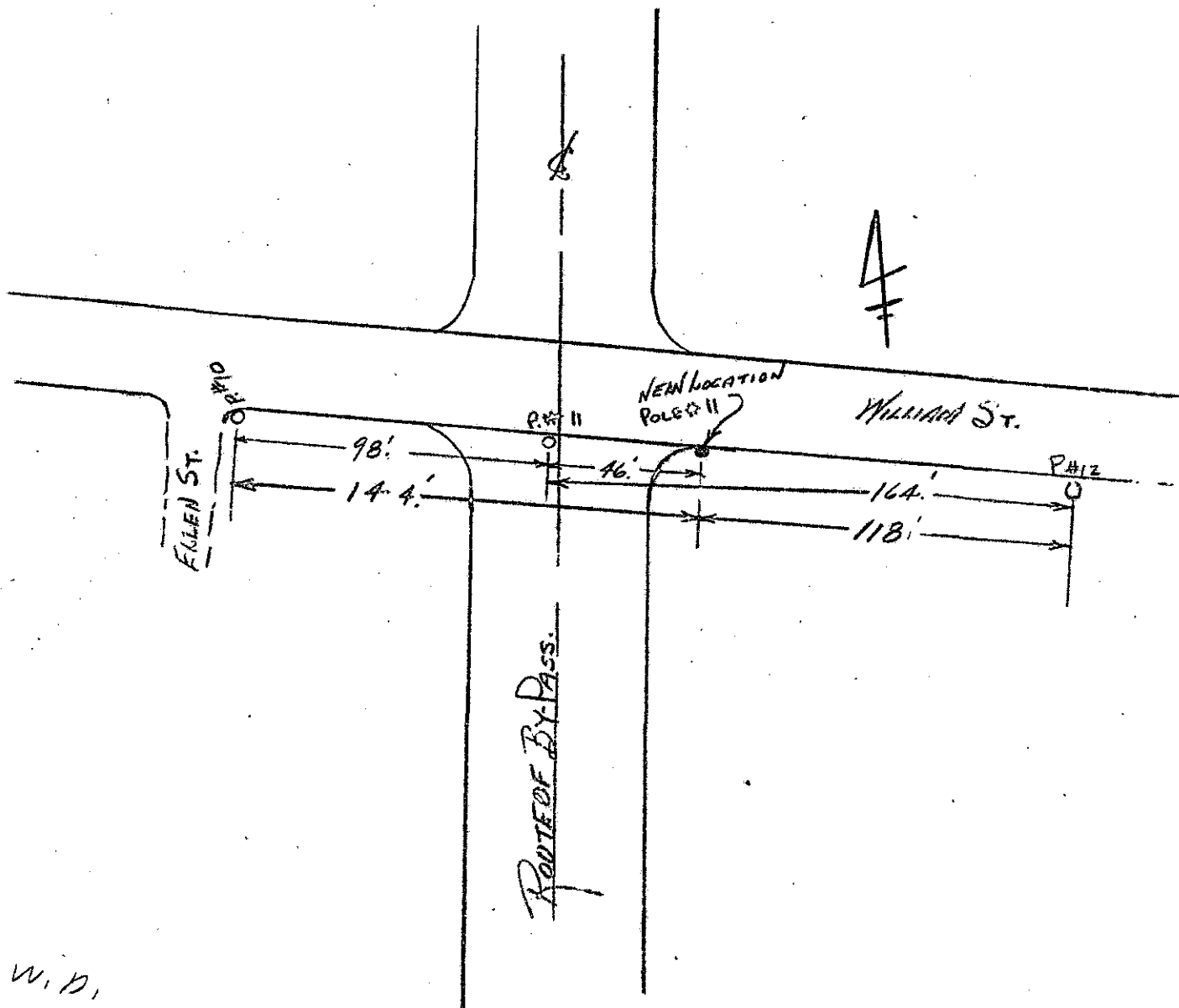
EXTRACTS OF MINUTES OF THE COUNTY COMMISSIONERS OF
WICOMICO COUNTY AS OF TUESDAY, NOVEMBER 18, 1941.

"Mr. Carroll E. Bounds, Attorney to the Board, was authorized to cooperate with the Mayor and Council of Salisbury, together with Mr. Clarke Gardner, City Engineer, in exercising and closing the options for the purchase of properties included in the site for the proposed Airport near the Mt. Hermon Road, located in Nutters Election District."

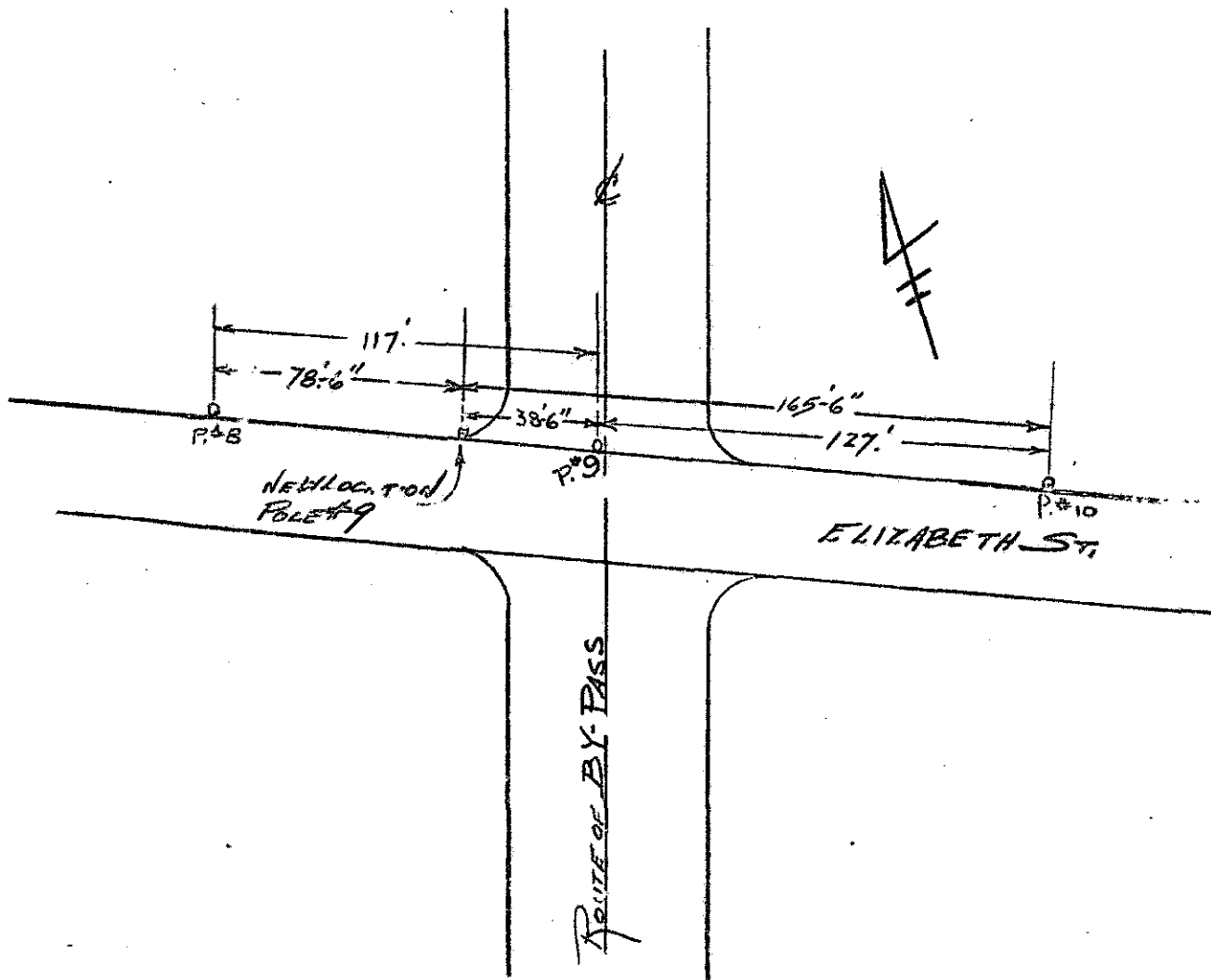
I HEREBY CERTIFY that the foregoing extract is a true copy of the minutes of the County Commissioners held on Tuesday, November 18, 1941.

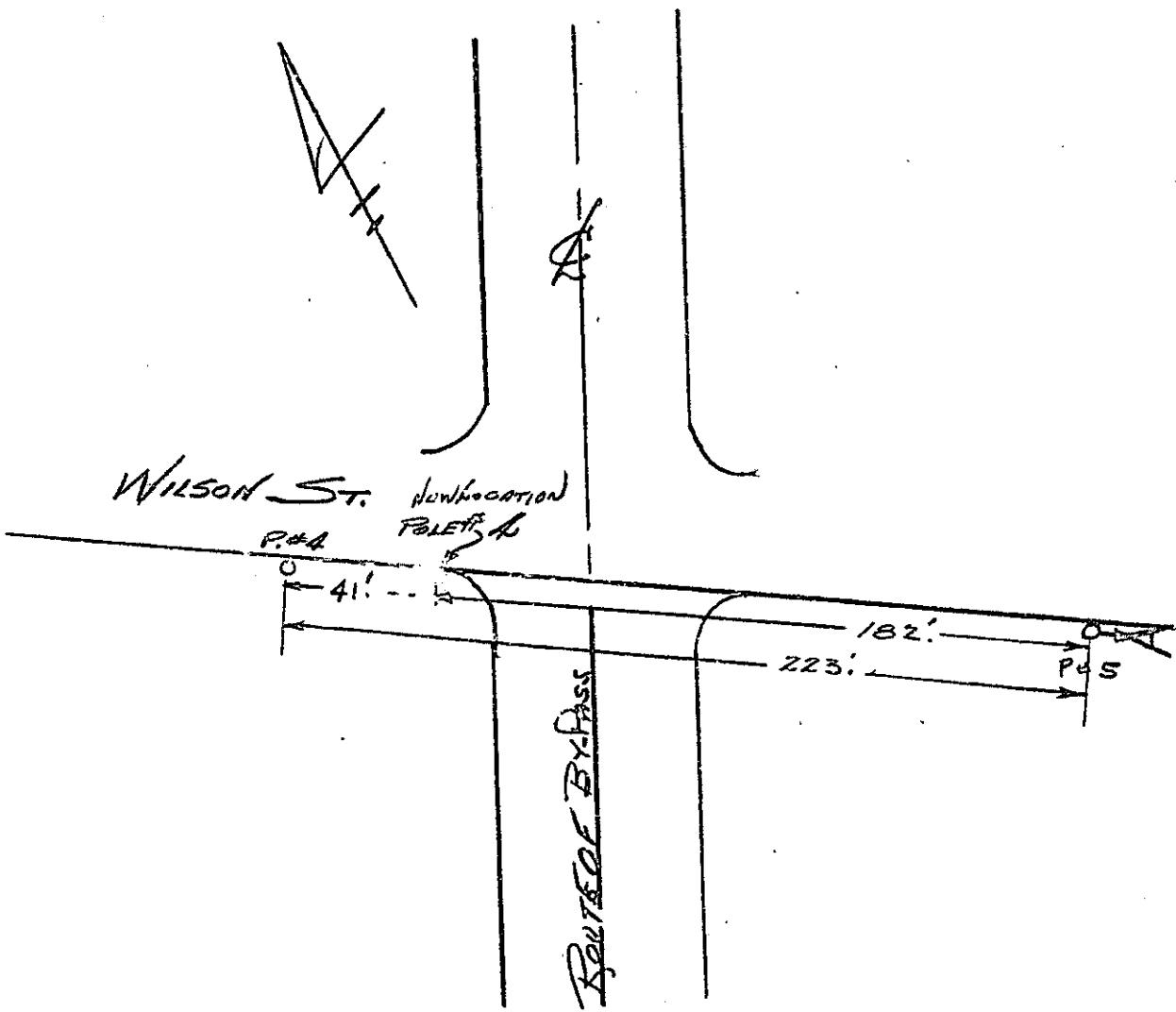
IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the County Commissioners of Wicomico County, Maryland, this 5th day of December, 1941.

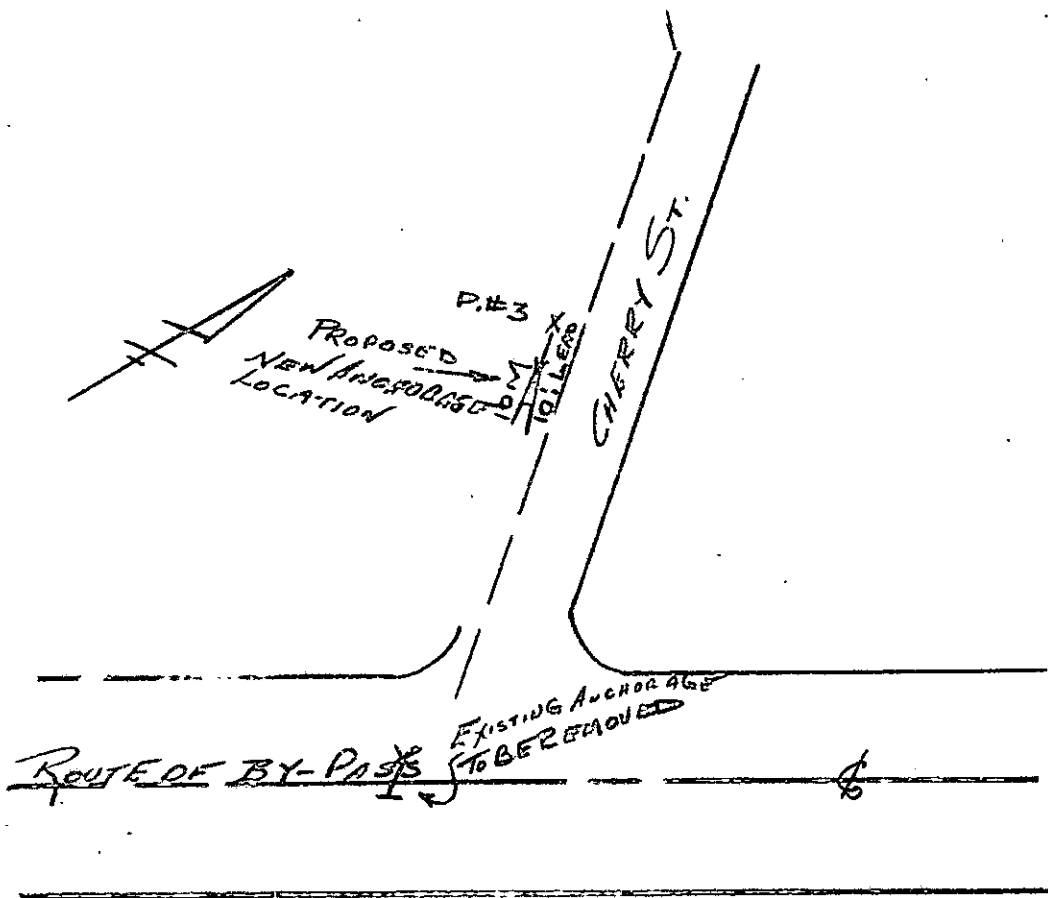
Elva M. Harrington
Acting Clerk to County Commissioners of
Wicomico County, Maryland.



G. W. D.







THE MAYOR AND COUNCIL OF SALISBURY
SALISBURY, MARYLAND

BUDGET FOR FISCAL YEAR
BEGINNING 10-1-41 - ENDING 9-30-41

I N D E X

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MUNICIPAL BUDGET:	
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(d) Schedule of Sinking Requirements from Water Department Account for Year Ending 9-30-42	9
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October 3, 1941

SCHEDULE OF ANTICIPATED
R E V E N U E
Oct. 1, 1941 - Sept. 30, 1942

GENERAL FUND

ASSESSABLE BASIS

Real Property	\$13,813,446.25
Personal Property	1,102,411.00
S. T. C. " (Est.)	4,242,476.00
Total	<u>\$19,158,333.25</u>

INCOME FOR GENERAL PURPOSES:

1941 Taxes on Real & Personal Property;	
\$19,158,333.25 @ 65¢ per C	\$124,252.91
Less 10% Reserve for loss	<u>12,425.29</u>
	\$ 111,827.62

Other Sources:

Bank Stock	\$ 2,500.00
State of Maryland (Income Tax)	3,000.00
Board of Education (Policing)	500.00
Licenses	1,200.00
Building Permits	2,000.00
Franchise Tax	1,300.00
Interest on Delinquent Taxes	4,500.00
Street Repairs and Assessments	250.00
Filing Fees & Elections	150.00
Water Department Office Rent	1,200.00
Miscellaneous Income	<u>5,400.00</u>
	\$ 22,000.00

Total Income for General Purposes	\$ 133,827.62
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INCOME FOR SINKING FUND

1941 Taxes on Real & Personal Property:	
\$19,158,333.25 @ 35¢ per C.	\$ 67,054.17
Less 10% Reserve for loss	<u>6,705.41</u>
Total Income for Sinking Fund Purposes	\$ 60,348.76

MUNICIPAL BUDGET FOR THE FISCAL YEAR ENDING 9-30-42
(Allocation for General Expenses)

ACCT. NO. 1 - GENERAL GOVERNMENT:

Acct. No. 10 - Legislative Branch:

110.1	Salaries - Mayor and Council	\$	2,100.00	
110.2	Expenses - Mayor and Council		300.00	
110.3	Elections & Registrations		800.00	\$ 3,200.00

Acct. No. 11 - Department of Finance:

111.1	Salary - Clerk-Treasurer	\$	2,400.00	
111.2	Salaries - Clerks		2,300.00	
111.3	Stationery & Printing		600.00	
111.4	Advertising & Printing		500.00	
111.5	Bond-City Treas. Office		812.50	
111.6	Telephone Clerk's Office		75.00	
111.7	Auditing		1,500.00	
111.8	Assessments		200.00	
111.9	Compensation Insurance		100.00	\$ 8,487.50

Acct. No. 12 - Legal Department:

112.1	Salary - City Solicitor	\$	400.00	
112.2	Legal Expenses		1,000.00	\$ 1,400.00

Acct. No. 13 - Miscellaneous Expenses

113.1	Interest on Temporary Loans	\$	1,000.00	
113.2	Membership - Chamber of Commerce		25.00	
113.3	Donation - Public Library		160.00	
113.4	Donation - Salvation Army		150.00	
113.5	Donation - Boy's Band		200.00	
113.6	Civil Service Commission		300.00	\$ 1,835.00

ACCT. NO. 2 DEPARTMENT OF PUBLIC SAFETY

Acct. No. 14 - Fire Department:

214.1	Custodians	\$	6,370.00	
214.2	Convention Fund		3,000.00	
214.3	Accident Insurance		685.00	
214.4	Fire Insurance on Bldg.		51.25	
214.5	Fuel & Coal		700.00	
214.6	Cleaning Bedrooms		100.00	
214.8	Laundry		250.00	
214.9	Gas-Hot Water Heater		75.00	
214.10	Oil & Gasoline Fire Trucks		500.00	
214.11	Repairs to Building		200.00	
214.12	Repairs to Equipment		746.00	
214.13	Supplies		400.00	
214.14	Telephone		175.00	
214.15	Fire Prevention & School		125.00	
214.16	Salary - Chief		200.00	
				\$13,577.63

Carried Forward

\$28,500.13

Brought Forward

\$ 28,500.13

Acct. No. 15 - Police Department:

215.1	Salary - Chief of Police	\$ 2,080.00	
215.2	Salaries - Regular Police	8,970.00	
215.3	Salaries - Extra Police	6,838.00	
215.4	Uniforms & Equipment	730.00	
215.5	Auto. & Motorcycle Exp.	1,181.00	
215.6	PD & PL Ins. on Police Cars	105.50	
215.7	Telephone & Telegraph Exp.	75.00	
215.8	Stationery & Printing Etc.	<u>350.00</u>	20,329.50

Acct. No. 16 - Street Lighting:

216.1	Street Lighting	<u>\$15,000.00</u>	15,000.00
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Acct. No. 17 - Dept. of Bldg. Insp.

217.1	Salary - Building Inspector	\$ 2,080.00	
217.2	Office Expense	75.00	
217.3	Automobile Expenses	90.00	
217.4	Clerical Help	<u>429.00</u>	2,674.00

ACCT. NO. 3 - DEPARTMENT OF HEALTH

Acct. No. 18 - Health Department:

318.1	Salary - Health Officer	\$ 300.00	
318.1	Removal of Weeds	200.00	
318.3	Oiling Lakes & Ponds	<u>100.00</u>	600.00

ACCT. NO. 4 - DEPARTMENT OF PUBLIC WORKS

Acct. No. 19 - Engineering Department:

419.1	Salary - City Engineer	\$ 2,100.00	
419.2	Salaries - Engineering Pers.	3,345.16	
419.3	Salary - Stenographer	650.00	
419.4	Office Expenses	325.00	
419.5	Automobile Expenses	225.00	
419.6	Telephone & Telegraph Exp.	125.00	
419.7	Compensation Insurance	<u>75.00</u>	6,845.16

Acct. No. 21 - Rivers & Harbors:

421.1	Salary - Harbor Master	\$ 300.00	
421.2	Miscellaneous Expenses	<u>75.00</u>	<u>375.00</u>

Carried Forward

\$ 74,323.79

Carried Forward \$ 74,323.79

Acct. No. 22-Street Cleaning & Catch Basin Maintenance:

422.1	Labor - Street Cleaning	\$ 2,496.00	
422.2	Labor - Catch Basin Maint.	3,198.00	
422.3	Small Tools & Supplies	150.00	
422.4	Repairs to St. Clean. Equip.	675.00	
422.5	Gasoline & Oil	275.00	
422.6	Liability Insurance	112.85	
422.7	Compensation Insurance	160.00	7,066.85

Acct. No. 23 - Street Maintenance:

423.1	Labor	\$12,194.00	
423.2	Asphalt for Maintenance	3,000.00	
423.3	Stone for Maintenance	3,000.00	
423.4	Gasoline, Oil & Kerosene	1,800.00	
423.5	Repairs to Trucks	1,000.00	
423.6	Repairs to Other Equip.	1,500.00	
423.8	Small Tools & Supplies	250.00	
423.7	Brick & Conc. St. Repairs	200.00	
423.9	Compensation Insurance	275.00	
423.10	Liability Insurance	130.40	23,349.40

Acct. No. 24 - Garbage Department:

424.1	Labor	6,976.00	
424.2	Gasoline, Oil & Grease	600.00	
424.3	Repairs to Trucks	750.00	
424.4	Liability Insurance	118.50	
424.5	Compensation Insurance	377.10	
424.6	Telephone	45.00	8,866.50

Acct. No. 25 - Municipal Park:

425.1	Maintenance of Grounds	\$ 2,400.00	
425.2	Rental of Trucks	320.00	
425.3	Small Tools & Supplies	350.00	
425.4	Compensation Insurance	80.00	
425.5	Salary - Park Police	500.00	3,650.00

Acct. No. 26 - Emergency Flood & Storm Anticipation:

426.1	Labor & Materials	\$ 1,000.00	
426.2	Compensation Insurance	20.00	1,020.00

ACCT. NO. 5 - PUBLIC PROPERTIES

Acct. No. 27-City Hall Building:

527.1	Salary Custodians	\$ 468.00	
527.2	Fuel	300.00	
527.3	Supplies	200.00	
527.4	Repairs to Building	350.00	
527.5	Fire Insurance	13.13	
527.6	Compensation Insurance	10.00	1,346.13

Brought Forward

\$119,622.77

Carried Forward \$119,622.77

Acct. No. 28-City Yards - Mill & Willow Sts.

528.1	Salaries - Custodians	\$ 1,872.00	
528.2	Repairs to Building	500.00	
528.3	Printing Inventory Forms	25.00	
528.5	Compensation Insurance	<u>73.00</u>	2,470.00

ACCT. NO. 6 - PUBLIC IMPROVEMENTS:

Acct. No. 30 - General Public Improvement

630.1	Land for Colored Playground	1,430.00	
630.2	Curb & Gutter Construction	4,376.00	
630.3	City-County Airport	2,500.00	
630.4	Opening & Widening Streets	<u>700.00</u>	9,006.00

ACCT. NO. 31 - Participation in WPA sewing Project:

631.1	Rental of Building	<u>330.00</u>	330.00
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ACCT. NO. 7 CAPITAL EQUIPMENT:

Acct. No. 34 Purchase of Equipment:

734.1	Police Car	<u>600.00</u>	600.00
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ACCT. NO. 8 - MISCELLANEOUS

Acct. No. 35 Miscellaneous

835.1	Salary - Dog Catcher	<u>780.00</u>	<u>780.00</u>
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\$132,808.77

APPROVED:

MAYOR AND COUNCIL

October 3, 1941

PARKING METER AND TRAFFIC FUND
Budget for Fiscal Year 9-30-42

RECEIPTS

Parking Meter Collections	\$ 12,500.00
Parking Fines	2,700.00
Misc. Income	<u>10.00</u>

Total Receipts\$ 15,210.00

DISBURSEMENTS

Salaries	\$ 9,204.00
Meters - Repairs & Parts	203.00
Street Signs	610.00
Electric Traffic Lights & Current	1,575.00
Street Marking & Supplies	250.00
Truck Expense	225.00
Stationery & Printing, etc.	75.00
Refund on Fines	10.00
Dual Parking Meter Co.	400.00
Repay loan to General	1,500.00
Insurance - Trucks & Equip.	60.00
Compensation Insurance	270.00
Police Radio	750.00
Miscellaneous	<u>78.00</u>

Total Disbursements\$ 15,210.00

SCHEDULE OF SINKING FUND REQUIREMENTS FROM TAX LEVY
FOR YEAR ENDING 9/30/42

Oct. 1,41	Interest	\$1125.00	Street Improvement	Issue 4/1/37
Oct. 1,41	Interest	371.25	Salisbury By-Pass Road of '37	Issue 10/1/37
Oct. 1,41	Redemption	1000.00	Salisbury By-Pass Road of '37	Issue 10/1/37
Oct. 1,41	Interest	393.75	Salisbury Sanitary Sewer of '40	Issue 10/1/40
Oct. 1,41	Redemption	<u>1000.00</u>		
		\$5890.00		
Nov. 1,41	Interest	\$ 316.25	Salisbury Street and Drain of 1938	Issue 11/1/38
Nov. 1,41	Redemption	1000.00		Issue 11/1/38
Nov. 1,41	Interest	481.25	By-Pass Highway Utility Bond of 1941	Issue 5/1/41
		<u>\$1797.50</u>		
Dec. 1,41	Interest	\$ 270.00	Fire Dept. Bldg. & Equip.	Issue 6/1/28
Dec. 1,41	Interest	646.25	Salisbury Sewer & Drain of '37	Issue 12/1/37
Dec. 1,41	Redemption	<u>1000.00</u>		
		\$1916.25		
Jan. 1,42	Interest	\$ 877.50	Water and Sewer	Issue 1/1/2
Jan. 1,42	Redemption	<u>20000.00</u>		
		\$20877.50		
Feb. 1,42	Interest	\$ 480.00	Camden Sewer Acquisition	Issue 8/1/2
Feb. 1,42	Redemption	1000.00	" " "	Issue 3/1/2
Feb. 1,42	Interest	750.00	Water Supply Imp.	Issue 2/1/2
Feb. 1,42	Redemption	1000.00	Sewer and Drain of 1926	Issue 2/1/2
Feb. 1,42	Interest	550.00	By-Pass Road & Public Utilities " of 1941	2/1/4
Feb. 1,42	Redemption	<u>1000.00</u>		
		\$ 4780.00		
Mar. 1,42	Interest	\$ 6750.00	Water and Sewer	Issue 3/1/3
		<u>\$ 6750.00</u>		
Apr. 1,42	Interest	\$ 1125.00	Street Improvement	Issue 4/1/2
Apr. 1,42	Redemption	4000.00	" "	Issue 4/1/2
Apr. 1,42	Interest	357.50	Salisbury By-Pass Road of '37	Issue 10/1/37
Apr. 1,42	Interest	382.50	Salisbury Sanitary Sewer of '40	Issue 10/1/40
		<u>\$ 5865.00</u>		
May 1,42	Interest	\$ 302.50	Salisbury Street and Drain Bonds Series of 1938	Issue 11/1/38
May 1,42	Interest	481.25	By-Pass Highway Utilities Bonds of 1941	Issue 5/1/41
		<u>\$ 783.75</u>		
June 1,42	Interest	\$ 270.00	Fire Department Building and Equipment	Issue 6/1/2
June 1,42	Interest	5000.00		
June 1,42	Interest	632.50	Salisbury Sewer and Drain of '37	Issue 12/1/37
		<u>\$ 5902.50</u>		
July 1,42	Interest	\$ 427.50	Water and Sewer	Issue 1/1/2
		<u>\$ 427.50</u>		

SCHEDULE OF SINKING FUND REQUIREMENTS CONTINUED

Aug. 1,42	Interest	\$ 460.00	Camden Sewer Acquisition	Issue	8/1/35
Aug. 1,42	Interest	735.00	Water Supply Imp. S.&D. '36	Issue	8/1/35
Aug. 1,42	Interest	540.00	By-Pass Road and Public		
			Utilities Bond of '41	Issue	2/1/41
		<u>\$ 1735.00</u>			
Sept. 1,42		\$ 6750.00	Water and Sewer	Issue	3/1/26

SCHEDULE OF SINKING FUND REQUIREMENTS FROM
WATER DEPARTMENT ACCOUNT FOR YEAR ENDING 9/30/42

Nov.	1,41	Interest	\$ 1125.00	Water & Sewer	Issue	5/1/25
Nov.	1,41	Interest	1642.50	Water & Sewer	Issue	5/1/31
Nov.	1,41	Interest	660.00	Water & Sewer	Issue	11/1/38
Nov.	1,41	Redemption	1000.00	Water & Sewer	Issue	11/1/38
			<u>\$ 4427.50</u>			
Dec.	1,41	Interest	\$ 157.50	Water & Sewer	Issue	6/1/30
			<u>\$ 157.50</u>			
Jan.	1,42	Interest	\$ 562.50	Water & Sewer	Issue	1/1/29
Jan.	1,42	Interest	756.25	Water & Sewer	Issue	1/1/37
Jan.	1,42	Redemption	1000.00	Water & Sewer	Issue	1/1/37
Jan.	1,42	Interest	371.25	Water & Sewer	Issue	7/1/39
			<u>\$ 2690.00</u>			
Feb.	1,42	Interest	\$ 1597.50	Water & Sewer	Issue	8/1/27
Feb.	1,42	Interest	940.00	Water & Sewer	Issue	2/1/34
Feb.	1,42	Redemption	1000.00	Water & Sewer	Issue	2/1/34
			<u>\$ 3537.50</u>			
May	1,42	Interest	\$ 1125.00	Water & Sewer	Issue	5/1/28
May	1,42	Interest	1642.50	Water & Sewer	Issue	5/1/31
May	1,42	Redemption	2000.00	Water & Sewer	Issue	5/1/31
May	1,42	Interest	646.25	Water & Sewer	Issue	11/1/38
			<u>\$ 5413.75</u>			
June	1,42	Interest	\$ 157.50	Water & Sewer	Issue	6/1/30
June	1,42	Redemption	2000.00	Water & Sewer	Issue	6/1/30
			<u>\$ 2157.50</u>			
July	1,42	Interest	\$ 562.50	Water & Sewer	Issue	1/1/29
July	1,42	Interest	728.75	Water & Sewer	Issue	1/1/37
July	1,42	Interest	371.25	Water & Sewer	Issue	7/1/39
July	1,42	Redemption	1000.00	Water & Sewer	Issue	7/1/39
			<u>\$ 2662.50</u>			
Aug.	1,42	Interest	\$ 1597.50	Water & Sewer	Issue	8/1/27
Aug.	1,42	Redemption	3000.00	Water & Sewer	Issue	8/1/27
Aug.	1,42	Interest	920.00	Water & Sewer	Issue	2/1/34
			<u>\$ 5517.50</u>			

Total \$27,563.75

Interest	\$15,563.75	Water & Sewer
Redemption	<u>12,000.00</u>	" "
	<u>\$27,563.75</u>	

RECAPITULATION

Street Improvement	Interest	\$ 2250.00	
	Redemption	<u>4000.00</u>	\$ 6,250.00
Salisbury By-Pass of '37	Interest	\$ 728.75	
	Redemption	<u>1000.00</u>	1,728.75
Salisbury Sanitary Sewer of '40	Interest	\$ 776.25	
	Redemption	<u>1000.00</u>	1,776.25
Salisbury Street & Drain of '38	Interest	\$ 618.74	
	Redemption	<u>1000.00</u>	1,618.75
Fire Department Bldg. & Equip.	Interest	\$ 540.00	
	Redemption	<u>5000.00</u>	5,540.00
Salisbury Sewer & Drain of '37	Interest	\$ 1278.75	
	Redemption	<u>1000.00</u>	2,278.75
Water and Sewer	Interest	\$14805.00	
	Redemption	<u>20000.00</u>	34,805.00
Camden Sewer Acquisition	Interest	\$ 940.00	
	Redemption	<u>1000.00</u>	1,940.00
Water Supply Improvement Sewer and Drain of '36	Interest	\$ 1485.00	
	Redemption	<u>1000.00</u>	2,485.00
By-Pass Road and Public Utility of '41	Interest	\$ 1090.00	
	Redemption	<u>1000.00</u>	2,090.00
By-Pass Highway Utility Bonds of '41	Interest	\$ 962.50	
			<u>962.50</u>
			\$61,475.00

CITY HALL - SALISBURY, MARYLAND - DECEMBER 11th, 1941

The Mayor and Council of Salisbury met in special session at the City Hall, Thursday, December 11th, 1941 at 8:00 with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Albin A. Hayman and Claude E. Russell. Councilman Werner T. Gardner was absent.

The Council met with Mr. Brady J. Dayton, Chairman of the State Civilian Defense Council, and Mr. Avery Hall and Mr. R. R. Jefferson.

1. Chairman of the State Civilian Defense Council recommended that the Mayor and Council name a City Defense Council with ample authority delegated by the Mayor and Council in order to more effectively carry out the work of Civilian Defense.
2. Mr. Dayton presented a written plan for the use of the Defense Council, which was adopted and accepted by the Mayor and Council.
3. The Mayor and Council, by unanimous consent, named Mayor I. Virgil Hitchens, Executive Director; C. L. Dickinson, Director; and W. Clarke Gardner, Deputy Director of the Civilian Defense Council of Salisbury.

They also, by unanimous consent, named the following Chairmen and Officers to positions on the Defense Council, as shown by the attached flow chart.

4. This organization was authorized to have made and framed sufficient copies of the flow plat to post in important points in and about the City.
5. The Mayor and Council, upon a motion introduced by Councilman Russell, seconded by Councilman Hayman and duly passed, granted authority to the Eastern Shore Public Service Company to turn out any or all lights within the City, upon the request or direction of the Executive Director, the Mayor or the President of the Council, as delegated in the Charter, since it is impossible to delegate any of their authority otherwise than is described therein.
6. Upon a motion offered by Councilman Russell, seconded by Councilman Hayman and duly passed, the City Solicitor was directed to prepare an Ordinance to set up the Civilian Defense Council of Salisbury, and grant them the proper authority under which to operate efficiently in the manner herein above set forth.
7. The Police Chief, Upon a motion duly offered and passed, was authorized and directed to purchase six rifles and six revolvers together with the necessary amunition, holsters, etc. for the use in the protection of the vital parts of the Municipal Water System. The cost of the said items are to be charged to the proper account in the Water Department.

John E. Morris

Minutes of the Mayor and Council
Page #2
December 12th, 1941

There being no further business, the meeting adjourned at 11:20.

ACCEPTED:

Date

12/22/41

President of the Council

John E. Morris

Clerk

Wade H. Insley

December 12th, 1941

Mr. R. R. Jefferson, Dist. Manager
c/o Eastern Shore Public Service Company
Salisbury, Maryland

Dear Sir:

At a special meeting of the Mayor and Council, Thursday night, December 11th, they passed a Resolution authorizing and directing you to turn out any or all lights within or about the City, upon the request or direction of the City's Air Raid Warden, John L. Morris, or the Chief of the Police Department of Salisbury, for the period of time which they designate.

This authority is limited to black-outs for Civilian Defense purposes.

Yours very truly,
MAYOR AND COUNCIL

Wade H. Inaley, Jr.
Clerk

cc: Mr. C. L. Dickinson
Mr. John L. Morris
Chief of Police
Minute Book

John L. Morris

CITY HALL- SALISBURY, MARYLAND - DECEMBER 12, 1941

At a special meeting of the Mayor and Council, Friday, December 12th at 3:00, which Councilmen Russell, Hayman and Howie attended, a Resolution was presented by Councilman Russell, seconded and passed authorizing the Mayor and any other necessary City officials to sign any documents necessary for the W.P.A. to initiate immediately the work on the proposed Airport.

ACCEPTED:

Date

12/22/41

President of the Council

John E. Morris

Clerk of the City

Wade H. Dadey

CITY HALL - SALISBURY, MARYLAND - DECEMBER 15th, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall Monday, December 15th, 1941 at 8:00 with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Albin A. Hayman, Claude E. Russell, and Werner T. Gardner.

1. Mr. Milton Clark, Chief Walter Disharoon and Mr. Littleton Fields came before the Mayor and Council to ask that the Council grant the Fire Department a sufficient sum of money to provide them with means to hold an annual supper or crab feast for their Department. The estimated the cost would be approximately one hundred and fifty dollars (\$150.00).

The Council explained the City's funds were very limited, but they would take the matter into consideration and go as far with it as they could.

2. Mr. Nelson, of the Precision Development Company, came before the Mayor and Council to ask for police protection for their two plants in Salisbury. He stated he had previously talked the matter over with the Mayor, and that as a result of this talk he had found that his Company would be willing to pay the expense of policemen or watchmen duly sworn in to perform this work. He pointed out that they preferred to pay the City, not the policemen.

The President of the Council pointed out that the Governor's recent proclamation in the matter was to the effect that individual firms should provide their own protection, and the municipalities under which they served would be obligated to deputize them for the purpose. In accordance with this, the Mayor and Council would be glad to cooperate.

3. Mr. Lex Grier, Mr. John L. Morris, and Chief Walter Disharoon of the Fire Department came before the Mayor and Council to report on a meeting with the Governor and his Council on Civilian Defense.

Mr. Grier stated that they were instructed to inform their community that each town was obligated to prepare itself thoroughly for air-raid protection, which meant in one way the purchase of air-raid sirens for warning purposes. He stated the probable cost of a siren with a 10 mile range would be five hundred dollars (\$500.00) and asked that the City assume some part of this expense. He stated they were expecting to ask the County Commissioners to assume the balance at their next regular meeting.

Mr. Grier asked that the City provide some means to put out the fires at the City Dump during a black-out since it's glow might provide a beacon for airplanes.

Mr. Grier also asked that the City cooperate with them in finding some means to provide for hooding or covering the lights of the fires of the plant of the Salisbury Brick Company.

John E. Morris

At a later time during the evening, the Mayor and Council agreed to assume part of the cost of the siren providing that it should be installed completely and guaranteed, and be purchased after the O.K. of the City Engineer.

4. The Harbor Master, Mr. Insley, reported on his investigation of the water front property spoken of last week, which they assumed belonged to the Farmers & Merchants Bank, but it now belonged to John Testa.

He informed the Council that Mr. Testa was now working on a remedy of the situation.

5. Police Chief Chatham presented his weekly police report which was ordered accepted and filed.
6. Mr. Charles E. Hearne, Jr., Attorney, came before the Mayor and Council in the interest of a new Ordinance re-zoning a part of the Snow Hill Road.

Due to the illness and absence of the City Solicitor, Mr. Hearne stated he would appear next Monday evening to consider the re-zoning.

7. Mr. R. R. Jefferson came before the Mayor and Council to ask for a contribution for the Red Cross Drive.

The President of the Council explained that the City anticipated a deficit in the budget this year and would help them if they could, but they would have to go into the matter further before a definite contribution was made.

8. Vouchers No. 17025 - 17050 inclusive were read and upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and passed, they were approved and passed for payment.

Voucher No. 16821, payable to the Standard Oil Company, from the Dog Fund, was authorized cancelled because of insufficient funds and paid from the General Account 835.1.

9. The Mayor brought to the attention of the Council a complaint from Mrs. R. S. Smith on her tax account.

She stated she had been informed at one time that she lived outside of the City Limits and was therefore exempt from taxes. She now received a statement of delinquent taxes which surprised her very much, and on which she would like advice as to whether she owed them or not.

The Treasurer was instructed to bring the account before the next regular meeting of the Mayor and Council.

John E. Morris

10. The Minutes of the regular meeting of the 8th of December were read and after amending Article 17 to read "fifty dollars (\$50.00) by the County Commissioners and fifty dollars (\$50.00) to be assumed by the City", a motion was offered by Councilman Gardner, seconded by Councilman Hayman and duly passed.

The Minutes of the special meeting of December 11th were read and the Clerk was instructed to amend Article 1 to read, "Chairman of the State Civilian Defense Council", and to amend Article 3 to read, "Mayor I. Virgil Hitchens, Executive Director", together with a change in Article 6 to read, "that all authority to be with the Executive Director, the Mayor, or the President of the Council, as delegated in the Charter, since it is impossible to delegate any of their authority otherwise than is described therein. Upon a motion offered by Councilman Howie, seconded by Councilman Hayman, and duly passed, the Minutes were approved as amended.

The Clerk was instructed to inform Mr. R. R. Jefferson, Dist. Manager of the Eastern Shore Public Service Company, of these changes and to re-write a letter to the same people previously written to siting these changes.

11. Increases No. 376 to 446 were read and authorized signed and approved, upon a motion offered by Councilman Gardner, seconded by Councilman Howie, and duly passed.

Decreases No. 826 to 999 inclusive were read before the Council and approved for signature and decreases of all except No. 830-832 - 907 - and 933 which were marked "Void" and consequently not approved. The decreases were authorized, upon a motion by Councilman Howie, seconded by Councilman Gardner and passed.

Decreases in assessments No. 396 - 461 inclusive were read and, with the exception of No. 410, 411, 412, and 413, 435, and 458, together with No. 414, marked "Void", were approved, ordered signed and decreased.

Decreases No. 574 - 575, excluding 576, and then on to 599 inclusive, were approved with the exception of 591, marked "Void", 595, 596, and 597 also marked "Void", upon a motion offered by Councilman Howie, seconded by Councilman Gardner and duly passed.

12. Upon a motion offered by Councilman Hayman, seconded by Councilman Russell and duly passed, the Clerk was authorized to have prepared a Certificate of Commission for all of those persons appointed to Chairmanship's in the Civilian Defense Council of Salisbury.

He was instructed to have the form prepared by the City Solicitor.

John E. Morris

13. The Mayor and Council reviewed some of their appointments to the Civilian Defense Council of Salisbury and to it add the following appointments.

- A. Mr. John E. Morris, Chairman of Procurement of Equipment and Materials.
- B. Mr. John W. Downing, Chairman of the Finance Committee who was authorized to appoint the remainder of his Committee.
- C. Mr. George P. Chandler, Chairman of Public Relations with the following Committee members.
 - 1. Rev. J. N. Stewart, in charge of Information and Instruction.
 - 2. Mr. Howard Solomon, in charge of Distribution of Pamphlets and Information.
 - 3. Mr. S. King White, Mr. Richard L. Moore, with Mr. Charles J. Truitt, in charge of Press and News Reports.
 - 4. Rev. Thos. A. Williams, in charge of Morale.

All of the above appointments were unanimously confirmed.

14. Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, and duly passed, the Treasurer was authorized to pass a voucher in favor of Mrs. Mary Morris, for the payment of the land the City is to acquire from her property, in connection with the opening of West Road.

The Mayor brought to the attention of the Council the necessity for placing guards on and about the Water System property.

He recommended that six (6) people be employed by the Water Department for guards, two of which would be transferred from the Water Department, together with the erection of two elevated towers in the City Park for the use of the Guards.

The Council approved these recommendations by a motion offered by Councilman Russell, seconded by Councilman Howie, and duly passed, granting to the Mayor the authority to hire the additional number of people, plus the erection of the towers, plus wiring and sound equipment, the expense of which was to be borne by the Water Department as a defense measure.

16. The Mayor informed the Council that he would present his recommendations for the personnel of the Civil Service Commission at

John E. Morris

the next regular meeting next week.

17. Upon a motion duly offered and passed, the President of the Council was authorized to sign a contract with the Mathieson Alkali Works covering the Water Department requirements of Chloride for one year. The contract provided for a guaranteed price only.
18. Two requests were received from the Chesapeake & Potomac Telephone Company as follows:
 1. To place poles and guys on Paterson Avenue, an alley South of Buena Vista Avenue, as indicated by attached plat.
 2. To replace in their present location poles #5, 6 and 8 on William Street, since these poles have deteriorated and are unsafe.

These requests were authorized passed to the Building Inspector for investigation and report back to the Council.

19. In response to an invitation to quote on the following items
 1. 6 complete sets of tracings (173 drawings per set) to be re-produced on BW printing paper; size noted on attached sheet, designated EXHIBIT A.
 2. 6 complete sets of tracings (229 linen drawings per set) to be re-produced on BW printing paper; size 24" x 12".

these bids were received:

1. Charles Bruning Company, New York

Item 1.	4¢	or	\$41.52
Item 2.	8¢	or	109.92
2. Renninger & Graves, Philadelphia, Pa.

Item 1.	4¢	or	\$ 41.52
Item 2.	8¢	or	109.92

Upon a motion duly made and passed, contract was awarded to Charles Bruning Company, New York.

20. The City Engineer presented a letter from the Penn. Railroad Co. written by the Superintendent, H. G. Hostetter, in which he informed the Council that he felt that the Railroad crossing at East College Avenue should be widened. He estimated the cost would be six hundred ninety-six dollars (\$696.00) and stated that the Railroad Company had no funds authorized for that project. However, he did say that if the City would install the concrete foundation and do

John E. Monte

some digging for cable trenches as well as pay for the necessary cable in the estimated amount of three hundred dollars (\$300.00), they thought they could arrange for the work.

Ord. and City to be filed
21. The Mayor found that they were unable to accept such a proposition and authorized the City Engineer to take the matter up with the President of the Company.

21. The City Engineer reported on his work with the Airport.

He was instructed to attend the next meeting of the County Commissioners and endeavor to close up the matter as far as possible.

22. The City Engineer was authorized to purchase a quantity of electric bulbs needed to light City property in the amount of two hundred forty-nine dollars and thirty cents (\$249.30), less 30%, from the Water Department Funds.

23. The Dog Catcher's weekly report was received and ordered filed.

24. A bill from Dr. William Murphey, in the amount of eighty-four dollars and fifty-five cents (\$84.55) for services rendered in connection with picking up and feeding of dogs, was presented.

The bill was ordered held for future consideration.

25. The entire matter of dog catching and disposal was discussed and it was felt that the City could economically handle this work by the establishment of a dog pound at the City Dump, and upon a motion offered by Councilman Russell, seconded by Councilman Howie, and duly passed, the City Engineer was instructed to prepare such a pound at the City Dump. Its size would be approximately 50 x 50.

26. The Mayor advised the Council that he had talked with Mr. Isakson about the Street Formanship and he had informed the Mayor that he would accept the job if he were ordered to do so.

After a lengthy discussion, Mr. Isakson's change was authorized and his salary was established at forty dollars (\$40.00) per week with five dollars (\$5.00) extra for the use of his car, which was to be paid weekly by voucher.

Mr. Laurence Littleton's salary was authorized changed to twenty-eight dollars (\$28.00) weekly, and his work was to be assigned by the new Foreman.

The above changes were duly approved and passed, and were ordered to become effective Monday, 22nd of December.

John E. Morris

Minutes of the Mayor and Council
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December 15th, 1941

There being no further business, the meeting adjourned at 2:00 A. M.

ACCEPTED:

12/22/41
Date

John E. Morris
President of the Council

Wade H. Dwyer
City Clerk

December 16, 1941

Mr. R. D. Jefferson, Dist. Mgr.
Eastern Shore Public Service Co.
Salisbury, Md.

Dear Sir:

Under date of December 12th, 1941, I wrote you to advise you that upon the request or direction of the City's Air Warden, John L. Morris, or the Chief of Police of Salisbury, you were directed to turn out any or all of the lights in or about the City.

Last night, the Mayor and Council found that they did not have the authority to delegate any of their powers to other persons and therefore directed me to inform you that any such order would have to come from the Mayor, I. Virgil Hitchens, or in his absence, Mr. John L. Morris, the President of the Council, in accordance with the provisions of the Charter.

In accordance herewith, all other instructions other than those above, are cancelled.

Yours very truly,
MAYOR AND COUNCIL

Wade H. Insley, Jr.
Clerk

cc Mr. C. L. Dickinson
Chief of Police Chatham
Mr. John L. Morris
Minutes

John L. Morris

CITY HALL - SALISBURY, MARYLAND - DECEMBER 12, 1941

A joint meeting of officials representing County Commissioners and the Mayor and Council, was held in the City Hall at 8 P.M. Friday, December 12th. Those present were Mr. W. F. Messick, President of the County Commissioners; John E. Morris, President of the City Council; Clarke Gardner, City Engineer and Percy Sterling, Assistant City Engineer.

The purpose of this meeting was to execute W.P.A. project proposal forms in connection with the Salisbury Airport. After a brief discussion of the quantities and cost estimates on the proposed Airport, the documents were duly signed by Mr. W. F. Messick, President of the County Commissioners; and Mr. John E. Morris, President of the City Council.

Upon a motion duly passed, the City Engineer was authorized to submit the project proposal to the W.P.A. authorities.

There being no further business, the meeting adjourned at 9 P.M.

ACCEPTED:

Date

12/29/41

John E. Morris,
President of the Council

Clarke Gardner
Acting Clerk

CITY HALL- SALISBURY, MARYLAND - DECEMBER 12, 1941

At a special meeting of the Mayor and Council, Friday, December 12th at 3:00, which Councilmen Russell, Hayman and Howie attended, a Resolution was presented by Councilman Russell, seconded and passed authorizing the Mayor and any other necessary City officials to sign any documents necessary for the W.P.A. to initiate immediately the work on the proposed Airport.

ACCEPTED:

Date

12/22/41

President of the Council

John E. Morris

Clerk of the City

Wade H. Dadey

CITY HALL -- SALISBURY, MARYLAND - DECEMBER 18, 1941

The Mayor and Council of Salisbury met in special session at the City Hall, Thursday, December 18th, 1941, with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, Werner T. Gardner and Claude E. Russell, Councilman Albin Hayman was absent.

1. The Mayor and Council met in joint session with the County Commissioners who were represented by their President, Mr. William F. Messick, Mr. Henry S. Todd, Mr. Ralph Dulaney, Mr. Lee Allen and Mr. E. R. Ennis, with their Attorney, Mr. Carroll E. Bounds. The purpose of the meeting was to pass the necessary resolutions to clear the way for the beginning of the Airport work.
2. A resolution was presented, constituting agreement with the United States relative to operation and maintenance of Salisbury-Wicomico County Airport, which was read before the group by the County Commissioner's Attorney, Mr. Carroll E. Bounds.

After the reading of the Resolution, Councilman Gardner presented a motion which was seconded by Councilman Howie and duly passed, approving the agreement with the United States, and authorizing the Mayor and the President of the Council to sign the agreement in behalf of the Mayor and Council. (Copy attached to the Minutes.)

3. At the same meeting the County Commissioners passed a similar Resolution, authorizing the President of the Commissioners to sign in behalf of that body.

There being no further business, the meeting was adjourned at 10:00.

ACCEPTED:

Date

12/22/41

John E. Morris,
President of the Council

W. H. Dudley,
City Clerk

RESOLUTION CONSTITUTING AGREEMENT WITH THE UNITED
STATES RELATIVE TO OPERATION AND MAINTENANCE OF
THE SALISBURY-WICOMICO COUNTY AIRPORT.

WHEREAS, the Administrator of Civil Aeronautics of the United States Department of Commerce (hereinafter referred to as "Administrator"), acting pursuant to the terms of the Department of Commerce Appropriation Act, 1941 (Public Law 135, 77th Congress, Title II), has designated as necessary for national defense a project (herein called the "Project") for development of the Salisbury - Wicomico County Airport (herein called the "Airport"), which project is identified as S-_____; and

WHEREAS, as a condition precedent to release and operation of the Project, the Administrator requires that the County Commissioners of Wicomico County, State of Maryland, and The Mayor & Council of Salisbury (herein called the "Public Agencies") have title to the landing area of the Airport and the lands to be improved under the Project and enter into an agreement with the United States (herein called the "Government"), in the manner and form hereof; and

WHEREAS, the Public Agencies are legally, financially, and otherwise able to enter into such an agreement and desires to avail themselves of the benefits of prosecution of the Project;

NOW, THEREFORE, BE IT RESOLVED BY the County Commissioners of Wicomico County, State of Maryland, and The Mayor & Council of Salisbury, hereinafter Designated Public Agencies:

Section 1. That for and in consideration of development of the Airport by the Government as contemplated by the Project, the Public Agencies hereby covenant and agree with the Government as follows:

(a) The Government shall have the right to develop the Airport as it sees fit, including the right to determine the exact nature of the improvements to be made under the Project, the manner in which the Project is to be conducted, the amount of Federal funds to be expended, and all other matters relating to the Project. The Public Agencies will cooperate with the Government to ensure prosecution of the Project without inter-

ference or hindrance, and agrees to permit the agents and employees of the Government, and all persons authorized by the Administrator, to enter upon, use, and occupy the Airport as the Administrator may deem necessary or desirable in connection with the conduct of the Project.

(b) The Public Agencies agree to indemnify and save harmless the Government against and from any and all claims and damages which may arise from or in connection with the carrying out of the Project, excepting claims for materials furnished or work performed pursuant to authority given by officers, employees, or agents of the Government.

(c) It is understood and agreed that all improvements made under the Project shall be the sole and absolute property of the Public Agencies, except where specifically agreed otherwise, in writing, prior to the undertaking of the improvement or installation in question.

(d) The Public Agencies agree that, continuously during the term of this agreement, the Airport will be operated as such, and for no other purpose; and that unless utilized exclusively for military purposes, it will at all times be operated for the use and benefit of the public, on reasonable terms and without unjust discrimination, and without grant or exercise of any exclusive right for use of the Airport within the meaning of Section 303 of the Civil Aeronautics Act of 1938.

(e) The Public Agencies agree that they will at all times during the term of this agreement maintain in good and serviceable condition and repair the entire landing area of the Airport and all improvements, facilities, and equipment which have been or may be made, constructed, or installed with Federal aid, including all improvements made under the Project, other than facilities and equipment owned by the Government, provided, however, that in the event the Airport is utilized exclusively for military purposes, the obligations and duties of maintenance and operation herein assumed shall cease, and said Public Agencies shall not be responsible to again assume such duties and obligations until the entire landing area, improvements, facilities and equipment are restored to the same or as good condition as when taken over by the military authorities.

(f) Insofar as is within their powers and reasonably possible, the

Public Agencies will prevent any use of land either within or outside the boundaries of the Airport, including the construction, erection, alteration, or growth, of any structure or other object thereon, which would be a hazard to the landing, taking-off, or maneuvering of aircraft at the Airport, or otherwise limit its usefulness as an airport.

(g) In order to protect the rights and interests of the Government under this resolution, the Public Agencies agree that they will not enter into any transaction which would operate to deprive it of any of the rights and powers necessary to perform any or all of the covenants made herein, unless by such transaction the obligation to perform all such covenants is assumed by another public agency.

Section 2. That the Public Agencies do hereby warrant and represent to the Government as follows:

(a) That the Public Agencies have exercised options to purchase title in fee simple to all the lands comprising the landing area of the Airport and to all lands to be improved under the Project, which lands are shown on the sketch attached hereto as part of Exhibit A, and that said lands will be held free from any liens or encumbrances upon completion of title examination and preparation of deeds;

(b) That the Public Agencies have the power and authority to adopt this resolution and to perform all of the covenants contained therein;

(c) That the Public Agencies are financially and practically able to perform all of the covenants contained in this resolution;

(d) That there is no pending or threatened litigation or other legal proceeding, and no material and relevant fact, which might adversely affect the prosecution of the Project, the operation of the Airport, or the performance of any of the covenants contained in this resolution, which has not been brought to the attention of the Administrator;

(e) That the Public Agencies have complied with all requirements of law in adopting this resolution.

(f) That such of the above representations and warranties as involve questions of law are made upon the advice of the Attorney and the City Solicitor of the Public Agencies, whose certificate as to such matters

has been previously delivered to the Public Agencies and is annexed hereto and made a part hereof, as Exhibit A.

Section 3. That the Attorney and City Solicitor be and they are authorized to furnish the Administrator such legal and factual information relative to the Airport, the Project, and this resolution as he may reasonably request.

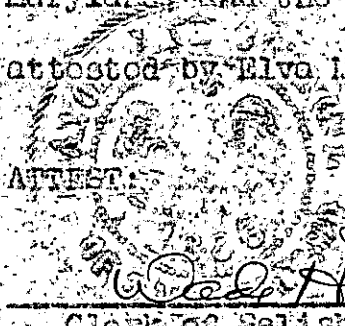
Section 4. That Sections 1 and 2 of this resolution shall become effective upon the award of any construction contract for any portion of the Project or the inauguration of any portion of the Project under force account, and shall continue in full force and effect for the term of ten (10) years from the date of this agreement.

Section 5. That two certified copies of this resolution be sent forthwith to the Administrator, through the Regional Manager of Civil Aeronautics.

Executed in quadruplicate this 18th day of December, A.D., 1941.

As witness the Corporate Seal of The Mayor & Council of Salisbury and the signatures of I. Virgil Kitchens, Mayor thereof, and John E. Morris, President thereof, attested by Wade H. Insley, Jr., Clerk of Salisbury, and the Corporate Seal of the County Commissioners of Wicomico County, State of Maryland, and the signature of William F. Messick, President thereof, attested by Elva M. Harrington, Acting Clerk.

ATTEST:


Clerk of Salisbury.

I. Virgil Kitchens
Mayor.

John E. Morris
President of Council.

ATTEST:

Elva M. Harrington
Acting Clerk of County Commissioners.

W. F. Messick
President of County Commissioners.

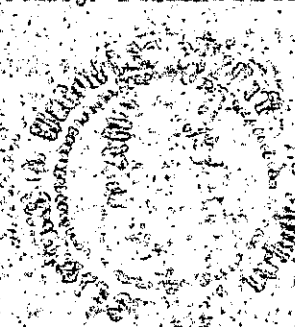


EXHIBIT A.

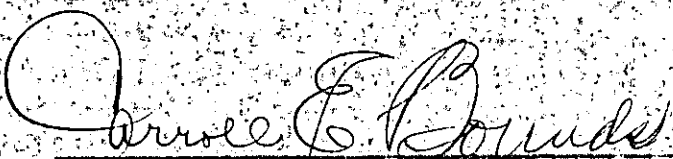
CERTIFICATE OF
ATTORNEY AND CITY SOLICITOR.

We, Carroll E. Bounds and Charles J. Potts, the duly appointed and qualified Attorney to the County Commissioners of Wicomico County, and City Solicitor of The May & Council of Salisbury, respectively, having read the proposed resolution heretofore submitted to the Public Agencies by the Administrator of Civil Aeronautics, the adoption of which is required as a condition precedent to the development of the Salisbury - Wicomico County Airport, do hereby certify:

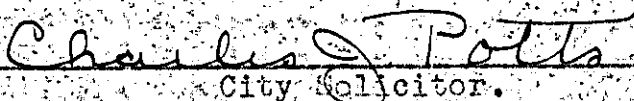
1. That the Public Agencies have exercised options for the purchase of title to all the lands comprising the landing area of said Airport, and to all the lands to be improved under the Project mentioned in said resolution, which lands are shown on the attached sketch, and that said lands will be held free from any lien or encumbrance upon the completion of title search and preparation of deeds.

2. That the Public Agencies have the power to adopt said resolution and to perform all of the covenants and conditions contained therein.

3. That there is no pending or threatened litigation or other legal proceeding which might adversely affect the prosecution of said Project, the operation of said Airport, or the performance of any of the covenants contained in said resolution.



Attorney to the Board of County
Commissioners.



City Solicitor.

CERTIFICATE
OF CLERK OF SALISBURY.

I, Wade H. Insley, Jr., the duly elected, qualified and acting Clerk of Salisbury, do hereby certify that the foregoing resolution was legally adopted at a special meeting of The Mayor & Council of Salisbury duly held on the 18th day of December, 1941, and that said resolution has been compared by me with the original thereof on file in my office and is a true copy of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of The Mayor & Council of Salisbury this 18th day of December, 1941.

Wade H. Insley Jr.
Clerk of Salisbury.



CERTIFICATE

OF CLERK TO COUNTY COMMISSIONERS.

I, Elva M. Harrington, duly appointed, qualified and Acting Clerk to the County Commissioners of Wicomico County, State of Maryland, do hereby certify that the foregoing resolution was legally adopted at a special meeting of the Board of County Commissioners duly held on the 18th day of December, 1941, and that said resolution has been compared by me with the original thereof on file in my office and is a true copy of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the County Commissioners of Wicomico County this 18th day of December, 1941.



Elva M. Harrington
Acting Clerk to County Commissioners
of Wicomico County.

Minutes of a joint meeting of the Council of Salisbury, the same being the fully authorized and official governing body of The Mayor and Council of Salisbury, a municipal corporation of the State of Maryland, and the County Commissioners of Wicomico County, the same being the fully authorized and official governing body of the County Commissioners of Wicomico County, State of Maryland, a body politic and corporate of the State of Maryland, held in the Commissioners Room of the Court House, at Salisbury, Maryland, Thursday, December 18th, 1941, at 10:00 o'clock A. M.

There were present Councilmen John E. Morris, Werner T. Gardner, John G. Howie, Claude E. Russell, being four members of the Council of Salisbury. There were present also Clarke Gardner and Charles J. Potts.

There were present County Commissioners William F. Messick, W. Lee Allen, Ralph O. Dulaney, Henry S. Todd, Jr., Elijah R. Ennis, being all the members of the County Commissioners of Wicomico County. There were present also Elva M. Harrington and Carroll E. Bounds.

(1) Charles J. Potts was directed by Council President John E. Morris to take the minutes of this joint meeting.

(2) A motion was made by Claude E. Russell, seconded by Werner T. Gardner, and passed by unanimous vote, authorizing President of the Council John E. Morris to sign on behalf of The Mayor and Council of Salisbury, letters of acceptance exercising options to purchase eight (8) parcels of land in Nutters Election District as a site for the Salisbury-Wicomico County Airport. Copies of the letters are attached hereto.

(3) Carroll E. Bounds, Esq., Attorney to the County Commissioners of Wicomico County, read a resolution constituting an agreement with the Administrator of Civil Aeronautics of the United States Department of Commerce relating to the operation and maintenance of the Salisbury-Wicomico County Airport.

Upon motion duly seconded and passed by both bodies, Carroll E. Bounds, Clarke Gardner and Charles J. Potts were authorized to draft an agreement embodying the terms of the resolution offered by the Administrator of Civil Aeronautics of the United States Department of Commerce, have it properly executed and

forward the same to the Administrator.

(4) A motion was offered by Werner T. Gardner, seconded by John G. Howie and unanimously passed, authorizing President of the Council, John E. Morris, to appoint a committee to meet with a similar committee appointed by the County Commissioners of Wicomico County for the purpose of co-ordinating all defense activities of the City of Salisbury and County of Wicomico.

(5) A committee for the purpose of co-ordinating the defense activities of the City and County, composed of Mayor I. Virgil Hitchens, Council President John E. Morris, City Engineer Clarke Gardner and C. L. Dickinson, was appointed by President of the Council John E. Morris. A committee for the purpose of co-ordinating the defense activities of the City and County, composed of William F. Messick, W. Lee Allen and Brady J. Dayton, was appointed by President of the County Commissioners of Wicomico County, William F. Messick. Clarke Gardner was requested to notify all the members of this Committee to meet and organize at the City Hall on Friday, December 19th, 1941, at 8:00 o'clock P. M.

(6) President of the County Commissioners of Wicomico County, William F. Messick, stated that he would refer the letter of Mr. Alexander T. Grier, offering his resignation as County Director of Civilian Defense, to the newly appointed Committee to Co-ordinate Defense Activities for any action it might deem appropriate.

The meeting was adjourned at 12:35 P. M.

Charles J. Potts

CITY HALL - SALISBURY, MARYLAND - DECEMBER 22, 1941

An executive session of the Council was called at the close of the regular Monday night meeting, Monday, December 22nd, 1941, at the City Hall, Salisbury, Maryland, at which time the following were present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen Claude E. Russell, Werner T. Gardner, John G. Howie, and Albin A. Hayman.

This meeting was called for the purpose of discussing the Merit System.

1. The Mayor submitted the following names to compose the membership of the Commission.

F. H. Grier, Jr.	-	6 Yr. Term
Wm. C. Grey	-	4 Yr. Term
Avery W. Hall	-	2 Yr. Term

A motion was offered and passed that they be unanimously accepted, and be appointed to serve six years, four years, and two years, in the order named.

2. A motion was similarly made and passed nominating Alton E. Hughes as Personal Officer.

There being no further business, the meeting adjourned.

ACCEPTED:

Date _____

President of the Council

City Clerk

CITY HALL - SALISBURY, MARYLAND - DECEMBER 22nd, 1941

The Mayor and Council of Salisbury met in regular session in the City Hall, Monday, December 22nd, 1941, with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen Albin A. Hayman, Claude E. Russell, Werner T. Gardner, John Howie.

1. Chief Walter Disharoon and Mr. Fred Grier, Jr. came before the Mayor and Council with their recommendations for their Fire Department's share in National Defense work.

It consisted primarily of zoning the City and grouping their Firemen and volunteers for assignment to each zone. The plan contemplated sending a fire truck to each of the stations designated in the zoning immediately on call, and have them stand at their station where they expected phones to be established on poles on private party line system to await instructions from Headquarters.

They pointed out the need for sufficient coats, boots, etc. for volunteer Firemen together with the need for guards to do twenty-four (24) hour duty in front of the Fire Department.

It was further pointed out that the American LeFrance Company had granted them the use of the ladder truck stored at the Fire House, if the City would assume the obligation for any damage done while in use. The Mayor and Council informed the Chief they would accept this responsibility.

2. Mr. Harry Cropper appeared in behalf of a delegation opposing the granting of Ordinance #472 which directed the Clerk of Salisbury to issue a permit to Samuel Smilk, T/A Salisbury Iron and Steel Scrap Company.

Together with Mr. Cropper, there was Mr. David Wroten, Dr. Brown, James Weatherly, Mr. Hillman and Mr. Flamer, who were very definitely against granting the permit, and who spoke against it, informing the Council that it would decrease the land value and that it would tend to blight the entire area.

Mr. Claude Bailey, Attorney, appeared in behalf of Salisbury Iron and Steel Scrap Company and spoke shortly. Mr. A. M. Walls informed the Council that he had held this property since 1915 and that it was definitely classed as Industrial and he could see no legal reason whereby he could be denied the use of his property for Industrial purposes, and that beyond that, no one had any legal right for objections.

Mr. Margulus informed the Mayor and Council that he expected to make Salisbury his home and that he did not come into a community with the desire to depress the community in which he operates, and that sooner than do so, if it were felt that he had, he would prefer going elsewhere.



Mr. Denmead Kolb spoke at some length and advised the Council that the largest property owners in the section had offered no objection and said that if this wharf-front property could not be used for Industrial purposes as so zoned, he could see no use whatsoever for the property, as the maintenance of the water front was too expensive for anyone to hold as Residential property.

The Mayor and Council informed those present that they would arrive at a decision later during the evening.

3. Dr. Lawrence Howard, with his Attorney, Mr. William Travers, came before the Mayor and Council to request a building permit for a building he proposed remodeling at North Division and Bell Sts.

His Attorney, Mr. Travers, pointed out that he had examined the Code and found that they were able to meet all of the building requirements, namely:

- 1- That the proposed building would not occupy more than 85% of the entire area of the lot.
- 2- That they would have property in excess of the 10' minimum on Bell St.
- 3- That the purchase of several ft. of land from Ben Quillen and Marie Quillen, his Wife, on the North side would increase their lot sufficiently to allow them to stay within the 5' building line restriction.

The Mayor and Council informed them that as soon as the deed was recorded and the City Solicitor informed the Building Inspector that it was within his power to issue a permit, it would be done.

4. The Police Chief presented his weekly reports, which were ordered accepted and filed.
5. The Harbor Master reported that no claims for damages have yet been filed with the Conservation Department for damage during the dredging operations.
6. Ordinance #471, which repeals a part of Ordinance #292, and provides " a change in the use, height, district, regulations of an area of land Westerly of Snow Hill Road, Southerly of the Wicomico River," was introduced for it's first reading, and upon a motion offered by Councilman Gardner, seconded by Councilman Hayman, it was ordered read, posted and advertised.

JSM

Minutes of the Mayor and Council

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December 22nd, 1941

7. Ordinance #470 relative to re-zoning of a section of the By Pass Northerly of Baltimore Avenue and Westerly of the By Pass, was read and after some discussion, was ordered held for further study.

Ordinance #469 relative to re-zoning a section of the By Pass area Northerly of William Street and Southerly of Wilson Street, was read and upon a motion offered by Councilman Gardner, seconded by Councilman Russell, and duly passed was finally approved and ordered signed.

8. Ordinance #473 authorizing and empowering the Mayor and Council of Salisbury to purchase in conjunction with the County Commissioners of Wicomico County all those tracts or parcels of land shown on the attached plat in eight parcels situate and lying in Nutters Election District of Wicomico County, Maryland, from

Murray C. Walston
Hedley Jack William Rayner
Stanley Hugh Rayner
George P. Heath
Arthur R. Twilley
Jerry P. Rohrbough
August Schaeffer
John W. Downing
John L. Godfrey

for the sum of \$10,741.18 for the purpose of constructing and maintaining thereon an Airport for the City of Salisbury and Wicomico County, Maryland.

Upon a motion offered by Councilman Gardner, seconded by Councilman Hayman and passed, it was authorized posted and advertised.

9. The Minutes of the special session of the City Council held on Thursday, December 18th jointly with the County Commissioners were read and approved after a resolution duly offered, seconded and approved.
10. The City Solicitor, Mr. Potts, presented a deed between the Mayor and Council of Salisbury and Charles Elmer Parker and Sallie L. Parker, his Wife, which was to transfer certain parcel of land on the By Pass to Mr. Parker, which was a consideration in the acquisition of his By Pass property.

Upon a motion offered by Councilman Gardner, seconded by Councilman Howie, and duly passed, the Mayor and President of the Council were authorized to sign the said deed in behalf of the City and the City Treasurer was authorized to draw the following vouchers:

JGM

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1- Charles Elmer Parker	\$ 675.88
2- Wade H. Insley, Jr. Treas. (City Taxes)	28.52
3- Wade H. Insley, Jr., Treas. (Water Acct.)	5.00
4- Charles W. Bennett, County Treas. (State & County Taxes)	<u>40.60</u>

Total Purchase Price \$ 750.00

11. Vouchers 17051 - 17119 were read and after a motion presented by Councilman Gardner, seconded by Councilman Howie and duly passed, were approved for payment.
12. A letter from Mr. John W. Downing, naming Mr. Paul E. Watson and Mr. Howard H. Ruark, as members of his Finance Committee, was received and approved.
13. A motion was introduced, after some discussion, by Councilman Russell, seconded by Councilman Gardner and duly passed, authorizing the drawing of a voucher in the amount of one hundred and seventy-five dollars (\$175.00) to Mary Morris for payment of a parcel of land for use in the opening of West Road. The City Solicitor, at this same time, was authorized to prepare the necessary legal papers for it's acquisition.
14. The Minutes of the regular meeting of the Mayor and Council, Monday, December 15th, were read and approved after amending Articles #14 and 15, by a motion offered by Councilman Gardner, seconded by Councilman Hayman and duly passed.
15. The Minutes of a special session of December 12th at three o'clock were read and approved, upon a motion offered by Councilman Hayman, seconded by Councilman Russell and passed.
16. The Clerk was instructed to prepare a list of the payments of Mrs. R. S. Smith on the tax account for presentation to the Council at their next regular meeting.
17. Ordinance #472, discussed earlier in the evening, was called up for a vote, and after a motion offered by Councilman Russell, seconded by Councilman Howie, it was passed with the condition that the same provisions recently attached to the previous permit also be attached to the new permit.
18. The Building Inspector informed the Mayor and Council that he had approved the request of the C. & P. Telephone Company for permission to place poles and guys on Patterson Avenue as indicated by sketch, and to replace poles 5 and 6 and 8 on William

JSM.

Street, whereupon the Mayor and Council authorized the granting of the necessary permit.

19. Councilman Howie brought to the attention of the Mayor and Council a request he had received on the street lights at Market Street near South Division Street.

The Council agreed that the light situation there was bad and should be remedied and instructed the Building Inspector to have the Eastern Shore Public Service Company move the light from Bell Street to the proper place on Market Street.

20. The City Engineer read a letter from Mr. C. F. Bornefeld to Mr. W. R. Hershey of the local W.P.A. asking for some additional papers in connection with the new Airport.

Upon a motion offered by Councilman Russell, seconded by Councilman Gardner and duly passed, the City Engineer was authorized, in conjunction with the County Attorney, to prepare the necessary papers for Mr. Bornefeld.

21. The City Engineer informed the Council that he had been requested by Mr. Ernest Clarke to prepare plans for bulk-heading the Camden Bridge property at Gavins.

A motion was introduced by Councilman Hayman, seconded by Councilman Russell and duly passed, authorizing the City Solicitor to prepare an agreement between the City, the County Commissioners, and W. W. Gavin to provide for the placing of the bulk-head.

The City, at the same time, agreed to pay 1/3 of the Contractor's bill which was not to exceed two hundred dollars (\$200.00) and that part which connects with the roadway at Camden Bridge was first to be approved by the City Engineer.

22. The City Engineer presented a water bill in the name of S. S. Feldman, which he had protested and which had been investigated.

The Mayor and Council authorized the Water Department to base their charge on the average of three quarterly bills, and to charge the excess gallonage at seven cents (\$.07) per M, and render them a new bill in accordance therewith.

23. The City Engineer discussed the needs for paint on the City's elevated water tanks. He presented a letter from George L. Elliott showing the results of an investigation he made.

24. The City Engineer was authorized to write a letter to some property owners siting the fact that bills must be mailed to the property owners not the lessee or tenant.

Jem.

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25. The Clerk was instructed to mail a copy of the letter of December 16th to R. R. Jefferson to Mr. Brady J. Dayton, Director of Civilian Defense Council.
26. The Mayor and Council declared that Wednesday, December 24th would be 1/2 day holiday, and that the City Hall would be closed after 12:00 noon.

The meeting adjourned at 1:06 A.M.

ACCEPTED:

12/29/41
Date

John E. Morris
President of the Council

Walter H. Dingle
City Clerk

CITY HALL - SALISBURY, MARYLAND - DECEMBER 22, 1941

The Mayor and Council of Salisbury met in special session Monday, December 22nd at 11:30 A.M. jointly with the Commissioners of Wicomico County at the Court House for the purpose of approving some Civilian Defense matters.

Those present were President of the Council, John E. Morris, Councilmen W. T. Gardner, Albin A. Hayman, John C. Howie, City Engineer Clarke Gardner, together with the Clerk, Wade H. Insley, Jr., and the members of the Board of County Commissioners, President William F. Messick, Commissioners Lee Allen, Ralph O. Dulaney, Henry S. Todd and E. R. Ennis.

1. Mr. Brady J. Dayton, together with Mr. Clarke Gardner, presented the Wicomico County Council of Civilian Defense flow chart plan for their examination, discussion and approval. Copy of which is attached.

After some suggestions on the change of form which the Director and his Assistant were authorized to make, a motion was presented by Councilman Gardner, seconded by Councilman Hayman and duly passed, authorizing the approval of the above mentioned flow chart and at the same time authorizing the Mayor and President of the Council to sign the chart for the City.

The County Commissioners also made a similar motion, which was approved and passed.

2. After some discussion on the matter of authorizing and controlling expenditures, Councilman Gardner introduced a motion, seconded by Councilman Hayman and duly passed granting authority to Director of the County Council of Civilian Defense, Mr. Brady J. Dayton or his Assistant to approve purchases and authorize expenditures.

A similar motion was likewise offered and passed by the County Commissioners.

3. A motion was offered by the same Councilmen and duly passed authorizing the Chairman of the Finance Committee, Mr. John W. Downing to pay all bills approved and authorized by the Director of the Council or his Assistant.

A similar motion was likewise offered and passed by the County Commissioners.

4. A motion was offered by Councilman Gardner, seconded by Councilman Howie, and duly passed authorizing the appropriation of seventy-five dollars (\$75.00) to the Wicomico County Council of Civilian Defense, John W. Downing, Chairman.

The Commissioners likewise introduced a similar motion and approved it.

There being no further business, the meeting adjourned at 12:45.



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ACCEPTED:

Date

12/29/41

John E. Morris.
President of the Council

City Clerk

Wade H. Dwyer
10

CITY HALL - SALISBURY, MARYLAND - DECEMBER 23, 1941

The Mayor and Council met in special session at the City Hall, Tuesday, December 23rd, 1941 at 7:15 with the representatives of the County Commissioners. Those present were the President of the Council, John E. Morris, Councilmen W. T. Gardner and Claude E. Russell. The Commissioners were represented by Mr. Henry S. Todd and Mr. Lee Allen.

The meeting was called to approve and discuss the authority granted to the Director of the Civilian Defense Council.

1. The Minutes as recorded for the meeting at the Court House Monday, December 22nd at 11:30, were read and accepted as read.
2. The joint body of the Council and Commissioners saw no need for a change in anything that had been done, and advised the Director to proceed with the authority that he had, and added further that they knew that the small sum already appropriated would not take care of the entire program, but upon request would add to it from time to time. They also felt that it was sufficient for any small or emergency expenditures he would be called on to use. Any large item, however, they felt he would bring to their attention before definite commitments.

There being no further business, the meeting adjourned at 8:00.

ACCEPTED:

Date

12/29/41

John E. Morris
President of the Council

W. T. Gardner
City Clerk

CITY HALL - SALISBURY, MARYLAND - DECEMBER 29, 1941

The Mayor and Council of Salisbury met in regular session at the City Hall, Monday, December 29th, at 7:30 with the following present: Mayor I. Virgil Hitchens, President of the Council, John E. Morris, Councilmen John G. Howie, (~~Werner T. Gardner~~), Albin Hayman and Claude E. Russell. Councilman Werner T. Gardner was absent.

1. Mr. Layton Moore came before the Mayor and Council and explained that he was unable to purchase the necessary steel for the required stairway at his new garage and requested permission to build a temporary wooden stairway.

The Council instructed the Building Inspector, after considering the case, to grant Mr. Moore a temporary permit until steel was again available.

2. Mr. Dewey Beauchamp requested a permit for a 12 x 12 structure back of his home on Franklin Street, in which to wash clothes.

Since this structure would not violate the building codes, a permit was ordered granted.

3. Mr. Harry Hastings, the Building Inspector, reported the receipt of a letter from the Eastern Shore Public Service Company, in which they showed a credit of seventeen dollars and thirty-nine cents (\$17.39) to the City for the removal of the Bell Street light, and a letter showing a charge of thirteen dollars (\$13.00) per year for the placing of a new light on pole A 228 D, Market Street.

The Building Inspector was authorized to have the Market Street light placed as early as possible.

4. Ordinance No. 473, "authorizing and empowering the Mayor and Council of Salisbury, in conjunction with the County Commissioners of Wicomico County, ^{to purchase} all those tracts or parcels of land shown on the attached plat", etc, "from

Murray C. Walston
Hedley Jack William Rayner
Stanley Hugh Rayner
George P. Heath
Arthur R. Twilley
Jerry P. Rohrbaugh
August Schafer
John W. Downing
John L. Godfrey

for the sum of ten thousand seven hundred forty-one dollars and eighteen cents (\$10,741.18)", etc. was introduced and read for it's final reading, and upon a motion offered by Councilman Howie, seconded by Councilman Russell and duly passed, was approved and authorized signed by the President of the Council and by the Mayor.

5. Vouchers No. 17120 - 17134, inclusive, were read and authorized approved for payment.

John E. Morris

Minutes of the Mayor and Council
Page #2
December 29th, 1941

6. The Minutes of the
Special Meeting of December 12, 1941
and the
Special Meeting of December 22, 1941
and the
Regular Meeting of December 22, 1941
and the
Executive Session of December 22, 1941
together with the
Special Session of December 23, 1941
were read, and upon a motion offered by Councilman Hayman, seconded by Councilman Howie, were all approved.
7. Police Chief Chatham presented his weekly report, which was ordered accepted and filed.
8. The City Clerk was instructed to investigate the work on the Civilian Defense Questionnaire and report to the Council.
9. The Dog Catcher's report was received, read and ordered filed.
10. The City Engineer informed the Council that Mr. Isakson preferred to have Mr. Laurence Littleton transferred to another crew before he took over the Street Department work.

The Council ordered Mr. Littleton transferred to the By Pass construction crew as Foreman at thirty-five dollars (\$35.00) per week, and Mr. Dalstrom transferred to the Water Department crew at thirty dollars (\$30.00) per week, upon a motion offered by Councilman Hayman, seconded by Councilman Howie, and duly passed.

11. A bid from George L. Elliott was received for the cleaning and painting of the College Avenue elevated water tank and it's supports inside and out, was received together with a bid for the same items at Ellen Street,
 - 1- Cleaning, painting, furnishing all materials for the total sum of five hundred seventy-five dollars (\$575.00) (College Avenue Tank)
 - 2- Cleaning, painting, furnishing all materials for the total sum of three hundred twenty-five dollars (\$325.00) (Ellen Street Tank)

with the agreement to save harmless the City of Salisbury for any accident that may occur during the process of this work.

Upon a motion offered by Councilman Russell, seconded by Councilman Hayman and duly passed, contract was authorized awarded to George L. Elliott for both items.



12. A letter from Mr. C. F. Bornefeld was read to the Council in which he requested additional plans for draining and paving at the Airport.
13. The City Engineer presented a plan for the use of air-raid sirens which contemplates dividing the City into four (4) zones and installing a siren in each zone to be controlled by a hook-up with the Telephone Company, with a control switch at the City Hall. It further contemplates the removal of the siren at the East Salisbury Fire Department and it's replacement by a bell, in order to prevent confusion.

The City Engineer was ordered to investigate the proposal, and to report later to the Council.

14. The City Engineer requested approval of an order for the following items from Joseph G. Pollard Company --

- 6 Yarning Irons - Figure W-36
- 6 Yarning Irons - Figure W 36A
- 1 set (2) Cutting out Chisels - Figure W-56
- 2 Pouring Pots - Figure W-55
- 24 Cutting wheels for ELLIS type pipe cutters.
- 6 Asbestos lead joint runners, size #3 - Figure W-52
- 6 Asbestos lead joint runners, size #4 - Figure W-52

Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, the purchase was approved.

15. The City Engineer presented an order to the Art Craft Fixture and Electric Supply Company for a quantity of bulbs in the total amount of one hundred dollars and four cents (\$100.04).

Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, and passed, the purchase was authorized.

16. The City Engineer explained the result of his survey on the Dr. Sembly property at East Church Street and the By Pass, and explained that the new line took approximately 136 additional sq. ft.

The Mayor and Council authorized the Building Inspector to contact Dr. Sembly and conclude an agreement with him for this parcel for the sum of fifty dollars (\$50.00).

17. The Harbor Master reported that Mr. Widener of the Conservation Commission had received thirteen letters from oyster bed owners in the Wicomico River who claim that they might have some damage to their property as a result of the dredging operations.

He further explained that all claims must be in by January 5th, which was the dead line.



18. A letter was received from Pocohontas Coal Company relative to the inconvenience caused by the light at Mill and Main Streets.

The letter was ordered referred to the Traffic Commission.

19. A Committee of the Civilian Defense Council composed of Mr. Fred A. Grier, Mr. John L. Morris, Mr. C. L. Dickinson and Mr. James Dryden, came before the Mayor and Council to talk on the matter of air-raid sirens.

Their present plan provided that the drivers of each fire engine would move their apparatus to the stations designated in each zone upon each alarm and that upon reaching the station, they would use the phone which was to be provided for a call to the Fire Department for further instructions. Their plan at the present time, was for each driver to turn on the siren manually at their station, upon instructions from Headquarters.

20. Upon a motion offered by Councilman Hayman, seconded by Councilman Howie, and duly passed, the Mayor and Council informed the delegation that they would assume one-half of the cost of the telephone bill for the contemplated zoning system.

The Committee agreed to look into the siren situation further before making a definite arrangement.

21. The City Clerk was instructed to write a letter to Mr. James Dryden advising him that the Police Department would be authorized to instruct the Eastern Shore Public Service Company to turn off their circuits within the City Limits whenever it was necessary. Copy attached.

The City Solicitor advised the Council that such a procedure would be within the authority of the Mayor and Council.

22. The Mayor and Council authorized the City Treasurer to borrow from the County Trust Company the sum of ten thousand dollars (\$10,000.00) for the use of the By Pass Highway Utility Bond Account of 1941, as part of the Bond Issue authority. The Mayor and Treasurer were at the same time authorized to sign and execute this note at the rate of 4% for a term of 60 days proceeds of which are to be deposited to the account of the same name above stated.

Upon a motion offered by Councilman Hayman, seconded by Councilman Howie and passed, they were authorized to borrow said amount.

23. The Mayor brought to the attention of the Council the request for the closing of that section of East London Avenue between the By Pass and the Pennsylvania Railroad.



Minutes of the Mayor and Council
Page #5
December 29th, 1941

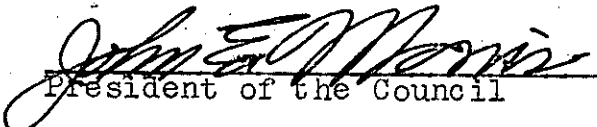
After some discussion, the Council agreed and upon a motion offered by Councilman Hayman, seconded by Councilman Russell and duly passed, authorized the Mayor to appoint such a Commission to provide for the closing of London Avenue at the expense of the E. S. Adkins Company, the property owner.

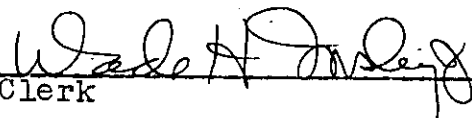
24. The Mayor and Council authorized the City Clerk to hire a new Stenographer at the rate of fifteen dollars (\$15.00).

There being no further business, the meeting adjourned at 10:30.

Date

1/5/42


President of the Council


City Clerk

December 30, 1941

Mr. James F. Bryden
Eastern Shore Public Service Company
Salisbury, Maryland

Dear Mr. Bryden:

Following up your request of Monday evening, December 20th, the Mayor and Council has instructed me to write you further in connection with the two previous letters addressed to Mr. N. H. Jefferson, under dates of December 16th and December 18th, and to amend these letters to the effect that the Chief of Police has been instructed by the Mayor and Council that he has the authority to order your Company to turn out the lights or pull the switch whenever he deems it advisable as an air-raid precaution.

Trusting that this amendment will better serve the community in air-raid defenses, we are

Yours very truly,
MAYOR AND COUNCIL

Wade H. Insley, Jr.
Clerk

cc: Mr. John L. Morris
Mr. C. L. Dickinson
Chief of Police
Mr. Brady F. Dayton
Minutes